



**ANNUAL MAINTENANCE CONTRACT FOR CIVIL, PLUMBING AND SANITARY WORKS OF
GMS BUNGALOWS, DGM FLATS, OFFICER COLONY, GUEST HOUSES, ETC. AT CHAR
IMLI BHOPAL**

NAME OF CONTRACTOR WITH ADDRESS: - -----

DATE OF ISSUE OF TENDER : - 23rd March 2021 to 13th April 2021

LAST DATE AND TIME FOR SUBMISSION :- 13th April 2021, 3.00 P.M.

EARNEST MONEY DEPOSIT :- **Rs. 10,000.00**

DEMAND DRAFT NO. :- -----

NAME OF THE ISSUING BANK :- -----

NOTICE INVITING TENDER

State Bank of India invite tenders from Empaneled Contractors for the Annual Maintenance Contract for Civil, Sanitary and Plumbing works at GMs Bungalows, DGMs flats and Officer Colony, Char Imli, Bhopal.

(The contractors who receive NIT from this office are only eligible to participate in the tendering exercise).

2. The details of the tender are as under:

1	Name of Work	Annual Maintenance Contract for Civil, Sanitary and Plumbing works at GMs Bungalows, DGMs flats and Officer Colony, Char Imli, Bhopal.
2	Earnest Money Deposit (EMD)	Rs. 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft issued by any Nationalized/Scheduled Bank drawn in favour of Assistant General Manager (P&E) payable at Bhopal to be sent to Assistant General Manager (P&E), State Bank of India, Local Head Office, Bhopal – 462011, before the last date & time for online submission of e-tender.
3	Security Deposit (ISD)	The successful Contractor whose tender is accepted by the Bank shall be bound to deposit a sum of 1 Lakh including EMD as Security Deposit (SD) in the form of Demand Draft issued by any Nationalised/Scheduled Bank favouring Assistant General Manager (P&E) payable at Bhopal.
4	Date for Downloading of Tender Document (Technical and Price Bid)	From 23.03.2021 to 13.04.2021 on Bank's Website: www.sbi.co.in <LINK>Procurement News https://etender.sbi/
5	Last date & time for submission of online e-tender	Up to 03:00 PM on 13.04.2021 at https://etender.sbi/ Note: It is sole responsibility of the bidder to ensure online submission of their bid by stipulated date and time.
6	Date, Time and Address for opening of e-tenders	03:30 PM on 13.04.2021 Assistant General Manager (P&E) State Bank of India Local Head Office Bhopal

7	Agency for arranging e-tendering/online bidding	<p>e-Procurement Technologies Limited, Ahmedabad.</p> <p>Tel.:- 079 – 681368 40/ 31 / 35 / 63 / 29 / 57 / 53 / 43 / 52 / 20 / 59 / 22</p> <p>Mobile: +91 9904407997 / 9081000427</p> <p>Email: sujith@auctiontiger.net, sujith@eptl.in</p> <p>jaymeet.rathod@auctiontiger.net jaymeet.rathod@eptl.in</p> <p>mehnaz@eptl.in vinayak.k@eptl.in pratik.parekh@eptl.in</p> <p>anshul.juneja@eptl.in devang@eptl.in dharam@eptl.in</p> <p>aman.v@procuretiger.com</p> <p>You are requested to contract the agency for further guidance on e-tendering.</p>
8	Validity for Offer	3 (three) months from the date of opening of bids.
9	Penalty/Liquidated damages	As per relevant clause in the tender document
10	Period of Honoring Payment Certificate	15 days from the date of receipt of bill (excluding Sunday and Public Holidays). Every Month.
11	Insurance	As per insurance clause of the tender document
12	Period of contract	Initially for a period of ONE (1) Year subject to its renewal for another one year upon satisfactory performance.

Assistant General Manager (P&E)



ANNUAL MAINTENANCE CONTRACT FOR CIVIL, PLUMBING AND SANITARY, WORKS OF GMS BUNGALOWS, DGM FLATS, OFFICER COLONY, GUEST HOUSE, ETC. AT CHAR IMLI, BHOPAL.

GENERAL TERMS AND CONDITIONS

1. No Tender will be accepted after scheduled time and date.
2. Unsealed Tender will not be accepted.
3. The contractor should quote their rates inclusive of duties/levies (i.e. Education Cess, TDS etc. but excluding GST as applicable to a contractor and are subject to deduction at source by the Bank from bills/dues) including wastage, transportation of material to the aforesaid work site, etc.
4. The tender should remain valid for acceptance by the Bank for a minimum period of 90 days from the date its opening, which period may be extended by mutual agreement and tenderer shall not cancel or withdraw the tender during this period.
5. Tender with corrections and or overwriting if not authenticated will be liable for rejection. No advice for any change in rate or conditions after the opening of the tender will be entertained.
6. Time is the essence of this contract. The contractor whose tender is accepted shall take up the work on hand immediately from the date of receipt of written work order.
7. The Bank does not bind itself to accept the lowest or any tender and reserve to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so.
8. The contractors are requested to acquaint themselves with the site conditions, terms & conditions, schedule of items and technical specifications of the tender and should seek requisite clarifications, if required, from this office before quoting the rates.
9. The Earnest money deposit of Rs. 10,000/- by way of Bank draft in favour of Assistant General Manager (P&E), State Bank of India, LHO, Bhopal will have to be deposited along with the Technical Bid of the tender. The tenders received without Earnest Money Deposit are liable for rejection. No interest shall be paid on the said deposit. The successful contractor will have to deposit a sum of Rs. 1.0 lakh towards security deposit in the form of Demand Draft in favour of AGM (P&E), State Bank of India, LHO, Bhopal in addition to EMD which will be retained by the same during entire period of contract period for due fulfillment of contract.
10. The contractor has to obtain approval of materials/samples from the Bank prior to its procurement and use in the work.
11. In case contractor fails to undertake the work at site within 7 days from the date of issue of work order, the Bank reserve the rights to entrust the work to any other contractor at its discretion and earnest money deposit of defaulter contractor will be forfeited.

12. The contractor should quote reasonable rates. The minimum supervision charges/contractor profit shall not be less than five percent. Tenders of contractors quoting below than above mentioned specified percentage is liable for rejection and any communication in this regard shall not be entertained by the Bank.
13. The contractors quoting abnormally low/erratic rates may be asked to submit performance guarantee in the form of Bank Guarantee of suitable amount decided by the Bank, before award of work. The minimum amount of said Bank Guarantee shall be equal to the difference in tender amount quoted by the contractor and the estimated cost assessed by the Bank. Alternatively, the contractor may choose to deposit the said amount in the form of STDR/FDR in favour of Assistant General Manager (P&E), State Bank of India, LHO, Bhopal. This Bank Guarantee/STDR/FDR will be treated as an additional security deposit (ASD) for due fulfillment of contract and will be retained by the Bank for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/STDR/FDR during currency of contract. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard work, the Bank will be at liberty to forfeit the initial security deposit/EMD and additional security deposit by invoking Bank Guarantee / encashing STDR/FDR.
14. The contractor shall not assign the sub contract. He shall not sublet total or any portion of the contract except with the prior written consent of the Bank.
15. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract of work and acquaint himself with all local conditions, means of access to the work, nature of work and all matters appertaining thereto.
16. The rates quoted by the contractor shall be firm & fix for one year and for another one year based on revised minimum wages applicable at that time, if Bank intends to extend it for another one year and no variation will be allowed in individual rates on any account. The rate quoted should be inclusive of all taxes, duties, levies imposed by the Central Govt. or local administration and as applicable or become applicable during the completion period.
17. The contractor shall strictly comply with the provisions of safety code as per BIS code and CPWD guidelines.
18. The Contractor shall strictly comply with the provisions of contract labour acts or any other act pertaining to the contract labour that may be in force or that may be introduced during the currency of contract. Compliance of such acts now or subsequently will be at the contractor's cost. The payment of labour charges including providing social security such as EPF,ESI, etc to the laborers, skilled or unskilled by the contractor shall be made per the notification issued by the Government of India under the minimum wages act.
19. Conditional Tenders are liable for rejection.
20. If in the opinion of the Bank the rates quoted by any contractor are found unworkable keeping in view the specifications proposed and workmanship expected, the Bank may choose to reject such tenders within its sole discretion and without any notice

to the contractors. Moreover, no claim/correspondence will be entertained by the Bank in such cases.

21. The contractor should maintain at site all mandatory registers including complaint book in triplicate, meter reading register, material register etc. as directed.
22. The Contractor has to engage reliable skilled workers and shall follow all labour laws and acts and shall go in for insurance for all risks (CAR policy) at his own cost. On completion of work debris and other materials, etc. shall be removed from the site/premises/colony as directed.
23. The maintenance contract will be initially valid for one year from the date of commencement of work or date of execution of agreement whichever is earlier subject to its renewal for another one years on the same terms and conditions based on revised minimum wages calculation at that time subject to satisfactory performance of the contractor. However, the contract can be terminated by the Bank by giving two months' notice time. The rates shall be valid for a period of first one year despite hike in minimum wages for that particular year.
24. The contractor should submit these terms & conditions duly signed as a token of acceptance, along with their tender, failure to which their tender is liable for rejection without any notice which please note.
25. In case of any tie among the tenderers on L-1 amount, SBI reserves the right to evaluate and select the L-1 Bidder on the basis of following in order:
 - (i) Obtaining revised offers on the basis of discount offered in percentage terms in overall quoted value in sealed envelope, which shall be opened in the presence of committee and tenderers.
 - (ii) If there is still a tie as stated above in (i), then lottery system shall be adopted in presence of Committee and tenderers.
 - (iii) Decision of SBI in this regard shall be final and binding.

PENALTIES /LIQUIDATED DAMAGES:

1. The Contractor shall disburse salary to its deployed manpower as per Central Govt. minimum wages Act latest by 15th of every month, failing which penalty equivalent to one-day salary (Basic + DA) per delayed day shall be credited by the contractor into the account of the respective employees whose salary has been delayed, apart from his regular remuneration which the contractor is payable to him. Proof of the same shall be submitted to the SBI along with the bills of the next month. If such scenario continues for a period of 3 continuous months then the contract shall be liable to be terminated. Security Deposit / Performance Bank Guarantee shall be forfeited and Bank guarantee shall be encashed. The SBI will have the power to appoint any other agency for the manpower services at the risk and cost of the Contractor.

2. The Contractor has to maintain adequate number of manpower as per this contract and also arrange a pool of standby manpower/supervisor. If the required number of manpower/supervisors are less than specified number as mentioned in the contract, a penalty of Rs.1000/- per absentee per day shall be deducted from the bill(s).
3. In case of breach of any conditions of the contract and for all types of losses caused including excess cost due to hiring manpower services in the event of Contractor failing to provide requisitioned number of manpower, the SBI shall make deductions at double the rate of hiring rate on pro-rata basis from the bills preferred by the Contractor or that may become due to the Contractor under this or any other contract or from the security deposit or may be demanded from the Contractor to be paid within seven days to the credit of the SBI.
4. An amount of Rs.2500/- will be levied as liquidated damages per day from the Contractor whenever and wherever if found that the work is not up to the mark. If the Contractor fails to perform as per the satisfaction of the SBI within 15 days, liquidated damages clause as incorporated in the tender document of the Contractor by SBI will be invoked.
5. Under any circumstances the collected wastes should not be burnt or dumped inside the campus. In case of any such observation by the SBI, the Contractor shall be penalized up to 5% of the monthly Bill amount which will be deducted from any bills/dues of Contractor.

Signature of Contractor with Seal

Name of the Firm

Address:

Contact No.

ANNUAL MAINTENANCE CONTRACT FOR CIVIL, PLUMBING, MINOR REPAIR AND SANITARY WORKS OF 184 OFFICERS FLATS, 3 GMS' BUNGALOWS AND 6 DGMs' FLATS, GUEST HOUSE, TRANSIT HOUSE, COMMUNITY HALL, OVERHEAD WATER STORAGE RESERVOIR, SUMP WELL, ETC. AT CHAR IMLI, BHOPAL.

Char Imli Officer's residential complex at Bhopal, comprising of 184 flats, Guest Houses, Transit house, Community Hall building, pump house, Over Head Water Storage Reservoir, internal roads, 11 KV H.T. outdoor substation, 11 KV Indoor sub-station, 2x500 KVA Transformers, L.T. panel room, street lighting, stair cases etc. besides 6 DGM flats and 3 GM Bungalows.

TERMS & CONDITIONS :

1. The contractor or his supervisor should be available at the above site from 8.00 AM to 8.00 PM & the contractor must always be available at request and in case of emergency complaints or as and when directed.
2. The contractor will have to attend all complaints immediately. Preferably, the complaint should be attended on the same day. In case of unavoidable circumstances, if the time required for attending the complaint is likely to exceed 24 Hrs. the same should be brought to the notice of the Bank well in time and adequate stop gap arrangements will have to be made by the contractor to avoid inconvenience to the occupants of the Colony/Bungalows.
3. The rates quoted by the contractor should remain valid one year from the date of commencement of maintenance work. However, the payment shall be made by the Bank on monthly basis in the following month subject to rendering satisfactory maintenance services during month on production of bills & other required documents (original purchase receipts/cash memo etc. relating to purchase of material etc.) in support of claims.
4. The contractor will have to maintain all types of records for consumption & receipt of material, complaint book, Work completion report signed by the occupant etc. as directed by the Bank from time to time and other instructions from the Bank in this regard.
5. The contractor will ensure that the defects are attended to promptly & efficiently with quality of work. If, at any point of time, the services rendered by the contractor are not found satisfactory, the Bank will be at liberty to terminate this agreement at any time with two month notice and without prejudice to the bank's rights and remedies to claim

or receive damages or compensation for any loss or inconvenience caused to or suffered by it.

6. **ACCIDENTS/INSURANCE :**

The contractor will be responsible to bear payments of compensation (under Workmen's Compensation Act or if any, other such similar Laws for the time being in force & amended from time to time by Govt.), in the event of loss of life of any person(s) or any injury or of any physical hazard of any nature, whatsoever and howsoever described, to his workers or to the third party or to any residents or their dependents, friends, relatives by any or all acts of commissions or omissions of the contractor himself or of any persons working under him or claiming through him to be his agent during the governing of this agreement. The contractor takes out adequate insurance cover at his cost.

7. The Contractor will be responsible to maintain the registers etc. for his labours engaged on this job, payment of wages, etc. as required under the law and comply with all legal formalities for the purpose of entering into such contract.

8. **SAFETY CODE:**

Contractor shall be responsible to observe Safety Code as per the annexure-1.

9. **INCOME TAX AT SOURCE :**

Income Tax of the certified amount of the bill will be recovered as per Government Instructions for crediting to Govt. account and tax deduction certificates for the same will be issued to the contractor in due course.

10. **PENALTY :**

In case of contractor's failure to comply with provisions of the agreement or rendering unsatisfactory services including abnormal delay in attending the complaints, the bank will be at liberty to get such work done from any other agency at the risk and cost of the Contractor including imposition of suitable penalty and the cost thereof shall be recovered by the Bank from their bills or any other dues including security deposit / retention money etc. whatsoever.

11. The security deposit may be forfeited at the discretion of the bank in case the work is not carried out to the entire satisfaction of Bank.
12. The Bank may at its discretion (but is not bound to) renew the contract for a further period of one year subject to such terms & conditions as may be stipulated in this behalf by the bank and satisfactory performance.
13. The contractor should sign all the documents, papers in duplicate in token of acceptance of all the terms & conditions & all the annexure enclosed hereto.
14. The contractor should submit ownership/partnership letter along with the signed agreement.

15. The contractor shall, while maintaining or repairing the electrical, plumbing/ carpentry/minor masonry and garden & lawn development works at the aforesaid Char Imli complex use the aforesaid premises only for the aforesaid maintenance & repair purposes and not for any other purposes. Any violation or breach of this condition shall make the contractor liable for all the losses and or damage suffered or may be suffered by the bank in addition to monetary liability for all the consequences, besides forfeiture of his security deposit.
16. The contractor shall keep all the walls, floors, ceiling roofs and structures of the various buildings in the aforesaid complex & water drainage mains and pipes and sanitary apparatus, the electrical installations of whatsoever nature in good, substantial and sanitary repair & proper working order & condition while carrying out the maintenance & repairs operations of the aforesaid works & shall not cause any damage or destruction to the aforesaid fixtures & fittings & material & the contractor expressly undertake to keep the bank indemnified and pay all the costs charges or expenses of whatsoever nature immediately on demand by the bank.
17. That the awarding of the maintenance & repair contract for the aforesaid works being personal in nature, the contractor shall not assign or subcontract or grant any license in respect of the aforesaid works to any person whosoever without the knowledge & prior written permission of the bank or part with the possession of any space / material given to him by the Bank & the Bank will be at liberty to terminate this agreement upon notice of such violations or irregularities by the contractor.
18. The contractor shall not do or permit to be done any action whether by way of commissions or omissions whereby the value of the materials supplied to him or the electrical sanitary & carpentry installations fitting & fixtures in the aforesaid complex is/are deteriorated diminished nor do or permit to be done any act of waste, pilferage or do permit to be done anything in the aforesaid complex whereby the Bank is made to incur any liability or responsibility to Municipal, M.P.S.E.B., Electrical & other local safety authorities.
19. In the event of the contractor failing to undertake or carryout the aforesaid maintenance/repair works or absconds during the currency of this agreement with or without any material supplied to him or leaves without payment to his labours of the wages, compensation, remunerations & any other money payable to any of the labours, the Bank shall be entitled to forfeit the security deposit furnished by the contractor without assigning any reason & without incurring any liability whatsoever to the labours. The powers conferred under this clause on the bank is in addition to & without prejudice to any other power or right or remedy which the bank may have against the contractor under the law, time being in-force in this behalf.
20. The contractor specifically agree for the safe custody & storage of the various materials supplied to him by the bank, if any and shall indemnify the bank for all the losses in the event of any theft, robbery, fire or civic disturbances & will not allow any free access to any person who is not acceptable to the bank.
21. The workers including supervisor shall wear apron/uniform (printed company's name) and identity card issued by the security officer of the Bank during duty time. The

Contractor should supply the uniform at his own cost to all the workers. Any misbehavior of the workers with the residents shall be viewed seriously. Suitable action shall be initiated against the contractor/workers if found guilty.

Yours faithfully

Assistant General Manager (P&E)

ANNEXURE-1

SAFETY CODE

1. The contractor shall maintain in a readily & easily accessible place first-aid appliances including adequate supply of sterilized dressings and cotton wool.
2. The injured person shall be taken to a public hospital by the contractor without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be more than 6 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used, an extra labour shall be engaged for holding the ladder. Safety belt should be used during working on external surface of the building, terrace, overhead tanks and electrical poles etc.
5. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of person(s) or materials by providing suitable fencing or railing minimum height of which shall be one meter.
6. No floor roof or other parts of the structure shall be loaded with rubbish or materials as to render it unsafe.
7. Suitable face masks / helmets should be supplied for use by the workers when the paint is applied in the form of spray. Surface having lead paint be dry rubbed and scrapped.
8. Ropes used in hoisting or lowering material or as a means of suspension should be of durable quality, adequate strength and free from defects.
9. The contractor will ensure that all types of safety measures as advised by Government from time to time are taken care of during the performance of work.
10. The contractor is liable to maintain HT yard LT room to be neat and clean.

SCOPE OF WORK (MAINTENANCE SERVICES)

ANNEXURE-2

CIVIL WORKS

(A) **CIVIL MAINTENANCE/REPAIR WORK**: The scope of Civil maintenance work include:

- i) All types of repairs pertaining to masonry work, plastering, painting, welding etc. in the entire Bank Officers' Residential colony including GMs' Bungalows, DGMs' flats, Community hall, Transit House, Guest Houses & its underground Sump Wells, Pump Houses, Overhead Water Reservoir of the Colony and O.H. water tanks on individual buildings/residence/Bungalows etc.
- ii) The services of mason/painter should be available as and when required.
- iii) The contractor will have to arrange for all types of tools etc. at their own cost for undertaking such maintenance and repairs.
- iv) The contractor will make necessary arrangements for procurement of all necessary materials such as cement, sand, stone aggregate, bricks etc. for the purpose and cost thereof shall be initially borne by them at the time of execution of work. However, the same (actual expenditure towards purchase of material) shall be reimbursed by the Bank on certification by the Bank's Engineer and on production of bills/cash memos/receipts along with "work completion receipt/report" from the occupants at the end of each month. The rates of the material should be as per prevailing market rates and acceptable to the bank.

(B) PLUMBING & SANITARY

- i) The contractor will be responsible for undertaking all types of repairs/replacement pertaining to plumbing / sanitary work (Internal/External) in the entire Bank Officers' Residential colony including GMs' Bungalows, DGMs' flats, Community hall, Transit House, Guest Houses & its underground Sump Wells, Pump Houses, Overhead Water Reservoir of the Colony and OH water tanks on individual buildings/residence/Bungalows etc.
- ii) The scope of services will also include periodical cleaning and clearing of existing water supply lines, sewerage disposal system (including underground Sewerage Pipes and Inspection chambers within the Bank's campus) from time to time or as and when considered necessary.
- iii) The contractor will carry out periodical cleaning of water storage tanks above all the buildings/bungalows/residences on quarterly basis (minimum) or as directed by the bank and keep all the water tanks in hygienic conditions within the scope of this maintenance contract without extra cost. and proper record is required to be maintained.

- iv) The contractor will arrange cleaning of the main underground water storage tanks of the Officers' Colony/GMs Bungalows' and DGM/s Flats and overhead water storage reservoir of the Colony once in 6 months through specialized agency including UV and disinfection treatment within the scope of this maintenance contract without extra cost. and proper record is required to be maintained.
- v) The services of a skilled plumber (and helper as and when required) should be available at site from 8 a.m. in the morning to 8 p.m. daily.
- vi) The contractor will be responsible to arrange for all types of tools required for the purpose at their cost.
- vii) The contractor will have to arrange for digging and refilling of trenches if required so at any place including masonry work etc.
- viii) The necessary materials viz. Plumbing Pipes and fittings, Spindle, CP fittings, Stone Ware Pipes, CI/PVC Drainage Pipes with fittings of approved quality required for day to day maintenance / repairs / replacement will be arranged by the contractor and on the prevailing market rates for which the Bank will reimburse the bills on actual basis.
- ix) As all most all the flats / Houses / Bungalows have recently been renovated by the Bank, the contractor will ensure upkeep of various fittings and fixtures to ensure the same in perfect working conditions and material used for repair should be of matching standard. In case of contractor's failure in doing so, the Bank will be at liberty to recover the cost of such costly fittings from the contractor or will get the same replaced at their risk and cost which please note.
- x) In case of water supply failure from P.H.E.D. the same should be restored at the earliest in co-ordination with the P.H.E.D. officials. In case of emergency, due to non-availability of water supply due to the reasons beyond control, the contractor will arrange for supply of water tankers after seeking permission from the Bank's authorities and cost thereof shall be reimbursed by the Bank as per prevailing market rates.
- xi) It shall be responsibility of the contractor to execute the work of maintenance and repairs including replacement of sanitary and plumbing fittings at all levels and heights of the buildings for which necessary Jhoola, Safety belt, Scaffolding, Helmets etc. will be arranged by the Contractor at their cost.
- xii) In case of overflow of sewerage line, the contractor has to arrange for Municipal Vehicle for its clearing at his own cost.

(C) **CARPENTRY/WELDING WORK**

- i) The contractor will have to carry out all type of repairs pertaining to the wood work in doors, windows, in-built cupboards, staircase railings etc. but excluding furniture items in the entire complex, Bungalows, Residences etc. as above.

- ii) The contractor has to arrange for replacement of broken window pans, repairs to iron work such as window grilles, MS grills / Collapsible gates and other similar items involving welding job in the entire complex of Officers' flats, Community hall, Transit House, Guest Houses, GMs' Bungalows, DGMs' flats, Pump House, Substation etc.
- iii) The contractor will have to arrange for all types of tools.
- iv) The contractor will have to arrange for minor materials, such as nails, screws, fevicol, hinges, wooden beadings etc. for aforesaid repairs at their own cost. The cost of other major materials required such as wood, ply wood, block board, locks, Window glass pans etc. and other costly hardware fittings (Costing beyond Rs. 100/- each) will be reimbursed by the Bank on production of bills/cash memo from the seller and "Work Completion Report" from the occupants. However, all such material shall be immediately procured/arranged by the contractor from the market reimbursement to be claimed subsequently as per arrangement mentioned hereinbefore. The rates of the materials should be in accordance with the prevailing market rates.
- v) The carpenter services should be available as and when required.

(D) OPERATION AND MAINTENANCE OF PUMPS

- i) The contractor will be responsible for daily operations of various water pumps including Submersible Pumps of the Bore wells and Pumps in the pump houses) of GMs' Bungalows, DGMs' Flats and Officers Colony at Char Imli for filling Underground Sump Wells, Over Head Water Reservoir of the Complex and OH water storage Tanks of the buildings at least twice daily or as required.
- ii) The contractor has to ensure adequate reserve of water in the Sump Wells to meet out 24 hours requirements. In case of shortage of water corrective steps should be taken as mentioned hereinabove.
- iii) The contractor will be responsible to arrange all kind of repairs and maintenance of the various Pumps. The cost of minor repairs to the pumps such as replacement of water seal / Glind Dori / Gasket, greasing, water leakage etc. will be borne by the contractor within the contract amount quoted and approved by the Bank.
- iv) All kind of tools and Plants required for the purpose such as Chain Pulley, Tripod, labour for lifting of Pumps from the Bore well or otherwise will be the responsibility of the contractor within quoted rates. The local transportation charges for outside repairs will be reimbursed separately.
- v) In case of Major repairs in submersible pumps, jet pumps etc. involving their withdrawal from bore and re installation, rewinding of electric motor, replacement of Impellers, foot valves, control panels and other such work will, however, be reimbursed by the Bank. The contractor will arrange for the same from the respective agency after seeking permission from Bank's authorities and expenditure thereof will be reimbursed on actual basis on production of bills on the prevailing market rates.

LETTER OF DECLARATION

The Assistant General Manager
State Bank of India
Premises & Estate Department
Local Head Office
Bhopal.

Dear Sir,

**ANNUAL MAINTENANCE CONTRACT FOR CIVIL, PLUMBING, MINOR REPAIR AND
SANITARY WORKS OF 184 OFFICERS FLATS, 3 GMS' BUNGALOWS AND 6 DGMS'
FLATS, GUEST HOUSE, TRANSIT HOUSE, COMMUNITY HALL, OVERHEAD WATER
STORAGE RESERVOIR, SUMP WELL, ETC. AT CHAR IMLI, BHOPAL**

Having examined the terms & conditions, drawings, specifications, design relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto and affecting the quotation, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum on the item rate basis mentioned in the attached schedule and in accordance in all respect with the specifications, design, drawings and instructions in writing referred to in conditions of quotation, the articles of agreement, conditions of contract and with such conditions so far as they may be applicable.

MEMORANDUM

a) Description of work: - Annual Maintenance Contract for Civil, Plumbing, Minor repair and sanitary works at SBI Officer's colony, Guest Houses, Transit House, Community Hall, Overhead Water Storage reservoir, GM's bungalows, DGM's flats campus, etc. at Char Imli, Bhopal

b) Earnest Money Deposit: - Rs. 10,000.00

c) Annual maintenance contract: - One year subject to renewal for one similar term upon satisfactory performance of work.

Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to STATE BANK OF INDIA, the amount mentioned in the said conditions.

I/we have deposited demand draft for a sum of Rs. 10,000/- as Earnest money deposit with State Bank of India. Should I/we do fail to execute the contract when called upon to do so, I/we hereby agree that this sum shall be forfeited by me/us to State Bank of India.

We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the currency of contract/execution/completion period.

Yours faithfully

Signature of contractor

Minimum Staff required to be deployed at Site on daily basis:

1. One Supervisor from 8.00 AM to 8.00 PM every day.
2. One Plumber for day to day plumbing maintenance work every day 8.00 AM to 8.00 PM.
3. One Carpenter for day to day of carpentry maintenance work every day 8.00 AM to 8.00 PM.
4. One Pump operators for regular water supply every day 8.00 AM to 8.00 PM.
5. Helper for Plumber, Carpenter and other labour as and when required.

Signature of the contractors with seal