SBI INFRA MANAGEMENT SOLUTIONS PVT LTD
(WHOLLY OWNED SUBSIDIARY OF SBI)

INVITES TENDERS IN TWO BID SYSTEM (TECHNICAL & FINANCIAL in PHYSICAL FORM)

FOR

SUPPLY AND INSTALLATION OF STRONG ROOM DOOR WITH GRILLED GATE & STRONG ROOM AIR VENTILATORS AT SBI MANJESWAR BRANCH, UNDER ADMINISTRATIVE OFFICE KOZHIKODE

Last date for submission of Technical bid: 04:00 P.M. (IST) on 24.02.2020

Opening of Technical bid : 04:30 P.M. (IST) on 24.02.2020

NIT No: TH1202002009

The Assistant General Manager
SBI Infra Management Solutions Pvt. Ltd.
4th Floor, SBI LHO Building
Poojappura, Thiruvananthapuram-695012

(Name & Address of Contractor)
NOTICE INVITING TENDER

Tenders are invited in two bid system (technical & financial) from the empanelled Bank’s contractors for SUPPLY AND INSTALLATION OF STRONG ROOM DOOR WITH GRILLED GATE & STRONG ROOM AIR VENTILATORS AT SBI MANJESWAR BRANCH, UNDER ADMINISTRATIVE OFFICE KOZHIKODE.

<table>
<thead>
<tr>
<th>EMD</th>
<th>Rs.5000/-(Rupees Five Thousand only) in the form of DD in favor of SBI payable at Calicut (Tenders without EMD will be rejected)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tender document fee (nonrefundable)</td>
<td>Rs.1,000/- (Rupees One thousand only) to be remitted through SBI e-collect. The procedure for remitting the tender fees is detailed in Annexure-I. Copy of the generated receipt with reference number shall be enclosed with the tender. (Without tender fee, the tender will be rejected).</td>
</tr>
<tr>
<td>Initial Security Deposit</td>
<td>2% of the contract value less EMD (to be submitted by the successful bidder on award of works)</td>
</tr>
<tr>
<td>Issue of tender</td>
<td>07.02.2020 – 24.02.2020</td>
</tr>
<tr>
<td>Completion Time</td>
<td>15 days from the date of issuance of work order. Time is the essence of the Contract. Delay will be penalized suitably @1/2 % per week of delay subject to a maximum of 5% of the contract amount.</td>
</tr>
<tr>
<td>Date of submission of tender</td>
<td>24.02.2020 by 4:00 pm</td>
</tr>
<tr>
<td>Date &amp; time of opening of technical bid</td>
<td>24.02.2020 at 04:30 pm .Technical Bid of those firms / contractors who do not submit EMD and Tender document fees shall be rejected. Representatives of Bidder may be present during opening of Technical Bids. However Bids would be opened even in the absence of any or all the bidder’s representatives. Price bids of Technically qualified vendors will be opened on the same day.</td>
</tr>
<tr>
<td>Bidder Contact Details.</td>
<td>Bidder to provide following information. 1) Name of Company. 2) Contact Person. 3) Mailing address with Pin Code. 4) Telephone number, Fax number, Mobile Number and E-MAIL ID. 5) GST No. of the Company.</td>
</tr>
<tr>
<td>Tender to be submitted to</td>
<td>The Assistant General Manager (SBIIMS) SBI Infra Management Solutions Pvt. Ltd. 4th Floor, SBI LHO Building Poojappura, Thiruvananthapuram-695012</td>
</tr>
<tr>
<td>For any clarification and drawings please contact</td>
<td>Smt. Jincy V. Ph:9496512903</td>
</tr>
<tr>
<td>All the terms and conditions and other documents in the Technical bid shall be signed, stamped by the tenderers and submitted to us.</td>
<td></td>
</tr>
</tbody>
</table>

The SBIIMS reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

S/d
Assistant General Manager (SBIIMS)
INSTRUCTION TO TENDERERS

a. All papers connected with the Tender, including these instructions, Schedule of items etc. should be signed and returned by the Tenderer to the Bank while submitting the tenders. Incomplete tenders are liable for rejection.

b. No alteration shall be made on the tender documents including the Schedule of items by the Tenderers. Any discrepancies noticed in the tender documents shall be brought to the notice of the concerned official of the Bank and any written instructions received from the Bank, as reply will be deemed to have been incorporated herein.

c. Before submission of tenders, the tenderer should visit the work site and ascertain himself on all factors pertaining to the scope of works, facilities available, etc.

d. The Tenderer should quote his rates and amounts for all items in the Tender Schedule. All the rates & amounts quoted should be written both in figures and words and where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate and amount; the unit rate will be considered as the correct one. All arithmetical mistakes noticed during verification of the tender shall be corrected.

e. The Financial Bid will comprise of unit price plus all other expenses, ie, (shipment, packing freight from factory to the destination site, handling, clearing charges etc) and GST applicable including installation charges.

f. The bill shall invariably contain product serial number along with a certificate that the product complies with latest BIS standard. BIS certification by way of a metallic label on the product on each individual item with serial number is a mandatory requirement. Labelling of such specification is mandatory and no other self-declaration will substitute this provision.

g. All entries in tender documents should be in English & in ink or typed. All corrections should be attested under full signature of the contractor. Corrections, if any, should be made by scoring the wrong words/ figures and attesting with full signature of the Contractor. These shall not be erased or overwritten.

h. The Tenders shall be valid for a period of at least 60 days from the date of submission of the Tender.

i. On acceptance of the tender, the successful Tenderer shall be given the Work order, in duplicate and the duplicate copy has to be returned duly signed by the Contractor as a token of acceptance of the work order including the terms of the contract.

j. Incomplete tenders, conditional tenders, tenders received/ submitted after the prescribed time & date, tenders not conforming to the Terms and Conditions prescribed in the Tender Documents shall be rejected.

k. This is an item rate tender. The quantities given in the Schedule of Items are approximate and payment shall be made only for the quantities executed, as per actual measurements. The Contractor is not entitled for any sort of compensation towards materials procured/ stored in excess of the actual requirement, if any.

l. If the performance of the Contractor is found to be unsatisfactory, the Bank reserves the right to cancel the Contract.

m. Any damage caused to the existing work/ facilities while carrying out the work shall be made good by the Contractor at his own risk and cost to the entire satisfaction of the Bank.
n. Successful bidder / contractor will comply with the provisions of all labour laws & regulations. All the provisions of Contract labour (Regulation & Abolition) Act, 1970 and rules there under should be complied with. All necessary data should be furnished to the Bank, which shall be registered as principal employer in respect of the subject job. Thereafter the contractor shall get their name registered and obtain Labour License and submit a copy of the same to the Bank.

o. No advance payment shall be given. Statutory deductions towards Income tax, GST – TDS, Labour Welfare Fund etc shall be made from the amount payable to the successful vendor.

p. The Bank does not bind itself to accept the lowest tender & reserves the right to reject any or all of the tenders received without assigning any reason thereof. It also reserves the right to hold negotiations with the lowest Tenderer before accepting the same. In case of negotiations, the Tenderer should send the confirmation of such negotiations in writing so as to reach the Bank within 48 hours from the date of negotiations.

q. **Liquidated Damages:** If the supplier fails to deliver the Goods or does not perform the services within the time period specified in the contract, the contractor will be levied liquidated damages @ ½ % per week of delay subject to a maximum of 5% of the contract amount. The tenderer must obtain for himself in his own responsibility and at his own expenses all the information necessary for the purpose of filling the tender and to enter into a contract with the Bank, he must examine the drawings, specifications, conditions etc., and must inspect the site of work and must acquaint himself with all the local conditions and matters pertaining thereto. The tenderer shall also bear all expenses in connection with the submission of this tender.

r. The period of warranty shall start from the date of installation of above said items and shall cover a period of minimum 1 year. The successful vendor shall provide a Bank Guarantee (for 5% of the contract value) valid till the end of warranty period and on submission of the same, ISD shall be released.

s. The Contractor has to furnish proof for the following, before release of payment.
   (A) PAN
   (B) GST
   (C) Authorised Distributor/ Dealer Certificate (as applicable)
   (D) Name of the Account holder, Account Number, Branch Name, IFSC Code of the Bank Branch

 t. All tenderers are requested to constantly verify and monitor Bank’s website at [www.sbi.co.in](http://www.sbi.co.in) under ‘Procurement News’ to ensure that Corrigendum to the tender, if any, are not missed.

Date:
SUPPLY AND INSTALLATION OF STRONG ROOM DOOR WITH GRILLED GATE & STRONG ROOM AIR VENTILATORS AT SBI MANJESWAR BRANCH, UNDER ADMINISTRATIVE OFFICE KOZHIKODE - PRICE BID

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Description of Item</th>
<th>Quantity</th>
<th>Unit</th>
<th>Rate in Rs</th>
<th>Amount in Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Supplying</strong> undernoted Strong Room fixtures including all incidental expenses etc complete.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td>Strong Room Main Door with grilled door (Class B with BIS label) TRTL 30, FR-30 conforming to IS 11188 (Part 1,2 &amp;3) or its latest revision as applicable</td>
<td>2</td>
<td>Nos</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rate in words:-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td>Strong Room Air Ventilator (B Class) as per IS 14387</td>
<td>2</td>
<td>Nos</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rate in words:-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td><strong>Installation/ fixing</strong> of undernoted strong room fixtures including unpacking, erecting and placing in position with necessary supports including all ancillary works, loading, unloading, other incidental expenses etc complete.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td>Strong Room Main Door with grilled door (Class B with BIS label) TRTL 30, FR-30 conforming to IS 11188 (Part 1,2 &amp;3) or its latest revision as applicable</td>
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</tr>
</tbody>
</table>

Total

GST @ ........% for Item No. 1 & ........% for item No. 2

Grand Total

Grand Total IN WORDS: - Rupees

................................................................. ........................................

......................................................... ........................................ only

The rate includes all applicable Taxes and levies, transportation, loading & unloading, labour charges, all other incidental charges etc. complete.
Procedure for payment of TENDER FEE through SBI Collect

The Vendor needs to use SBI internet banking site [https://www.onlinesbi.com](https://www.onlinesbi.com)

Select "SB Collect" from Top Menu, that will lead to the next page:
“Proceed” will lead to the next page:
Select "All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution".

“Go” will lead to the next page:
Select "SBI Infra Management Solutions" in Commercial Services Name and “Submit”
Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:
Signature of the bidder with Stamp
The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

**Procedure for reprinting challan**
Login to SBI internet banking site [https://www.onlinesbi.com](https://www.onlinesbi.com)

Select "SB Collect" from Top Menu, that will lead to the next page:

"Proceed" will lead to the next page:
Select "Reprint Remittance Form"
The Vendor will have to fill up the fields properly and upon submission of the same, receipt will be regenerated.