State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE MUMBAI

Recruitment of Deputy General Manager (Law) in State Bank of Bikaner & Jaipur
Advertisement No. CRPD/SCO/2015-16/04

State Bank of Bikaner & Jaipur an Associate Bank of State Bank of India, is looking for qualified and experienced candidate for the position of Deputy General Manager (Law) on regular basis from Indian citizens only.

Online registration of application and payment of fees from: 15-09-2015 to 30-09-2015	Last date for receipt of printout of application along with copy of testimonials through email (scanned copies): .07-10-2015

A. ELIGIBILITY AS ON 31.08.2015:

Post	Deputy General Manager (LAW)
Category	General
Age	Minimum: 35 years , Maximum: 55 years
Educational Qualification	Educational Qualification: Graduate with a degree in Law or a Law Graduate who has passed 5 years integrated law course from a recognized university in India.
Experience	Experience : Minimum of 20 years ,out of which : a). Minimum of 3 to 7 years experience as an advocate in any court in India independent or as an a member of a firm of Solicitors in India (after enrolment as an advocate with the Bar Council). **AND** b). Minimum 15 years as a Law Officer in any commercial Bank/Financial Institution out of which 4 years as a Chief Manager (Law) or 2 years as Assistant General Manager (Law)
Scale of Pay	Basic Pay Rs. 68680-1960x4-76520
Other Allowance or benefits and Service Conditions	The official will be eligible for DA, HRA. CCA, PF, Contributory Pension Fund, LFC, Medical Facility etc. as per rules in force from time to time.
Probation	To be decided by the competent authority of SBBJ.

B. SELECTION PROCEDURE:

i) Selection will be based on Short listing and Personal Interview.

   Interview: Adequate number of candidates as decided by the Bank will be called for Interview. The qualifying marks in Interview will be as decided by the Bank.

   Merit List: for selection will be prepared in descending order on the basis of scores obtained in interview only.In case more than one candidate score the cut off marks [common mark at cut off point], such candidates will be ranked according to their age in descending order, both in the select list as well as in the wait list.

C. HOW TO APPLY:

• Candidates should have valid email ID which should be kept active till the declaration of results. It will help him/her in getting call letter/interview advices etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION:

i) Candidates will be required to register themselves online through Bank's website **www.statebankofindia.com** or **www.sbi.co.in** and pay the application fee using debit card/ credit card/ Internet Banking etc.

ii) Candidates should first scan their photograph and signature. Online application will not be registered unless candidate uploads his/her photo and signature as specified.

iii) Candidates to visit Bank's website **www.statebankofindia.com** or **www.sbi.co.in** and open the appropriate Online Application Format, available in the 'Recruitment link'.

iv) Fill the application carefully. Once the application is filled in completely, candidate should submit the data. In the event of candidate not able to fill the data in one go, he can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available for three times only. Once the application is filled in completely, candidate should submit the data and proceed for online fee payment.

D. PAYMENT OF FEES:

i) Application fees and Intimation Charges (Non –refundable) Rs.600/-
ii) Fee payment will have to be made online through payment gateway available thereat.
iii) After ensuring the correctness of the particulars of the application form candidates are required to pay fees through the payment gateway integrated with the application. No change/edit will be allowed thereafter.
iv) The payment can be made by using debit card/ credit card/ Internet Banking etc.by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
v) On successful completion of the transaction, e-receipt and application form with the date entered by the candidate will be generated & which should be printed.
vi) If the online transaction is not successfully completed, please register again and make payment online.
vii) There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.

E. **Scan copies of the application (registered online) along with photocopies of (i) ID proof (ii) Proof of Date of Birth (iii) Educational certificates/marksheets (iv) Experience certificates (as indicated above). (v) Copy of enrolment with Bar Council (vi) Proof showing details of compensation package of present employment (vii) e-Receipt for fee payment, should be sent through email (Scanned copies) to "Central Recruitment & Promotion Department, Mumbai by 07th October 2015 on email address crpd@sbi.co.in. In case of non-receipt of scanned copies of online application with required documents by the aforesaid date, their candidature will not be considered for the short listing and selection. Please do not send hard copies to this office.**

F. **GENERAL INFORMATION:**

i) Candidates should satisfy themselves about their eligibility for the post applied for.

ii) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

iii) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

iv) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.

v) SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

vi) IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS /HER SERVICES ARE LIABLE TO BE TERMINATED.

vii) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ Interview advices etc.

viii) DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF EXAMINATION, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

ix) Candidates, called for interview will be paid Air fare (Economy Class) or Actual expenses, travelled by other modes, whichever is less by the shortest route in India. Local travelling expenses will not be paid.

x) Appointment of selected candidate is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.

xi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/ forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

Mumbai – 400021   **General Manager**

Dated: 15.09.2015   **CRPD**