State Bank of India

**CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI**

RECRUITMENT OF PROBATIONARY OFFICERS IN STATE BANK OF INDIA
ADVERTISEMENT NO. CRPD/PO/2016-17/02
ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES
04.05.2016 TO 24.05.2016

Applications are invited from eligible Indian citizens for appointment as Probationary Officers (POs) in State Bank of India. Candidates selected are liable to be posted anywhere in India.

Any eligible candidate, who aspires to join State Bank of India as a Probationary Officer, is required to register online for the Recruitment Process. The examination will be held in two phases - preliminary and main. Candidates who will qualify in preliminary examination and shortlisted will have to appear for main examination and shortlisted candidates in the main examination will subsequently be called for a Group Discussion & Interview.

Prospective candidates will have to apply after carefully reading the advertisement regarding the process of examinations and interview, eligibility criteria, online registration processes, payment of prescribed application fee/intimation charges, pattern of examination, issuance of call letters etc. and ensure that they fulfil the stipulated criteria and follow the prescribed processes.

The tentative schedule of events is as follows:

Activity	Dates
Online registration including edit/modification of application by candidates	04-05-2016 to 24-05-2016
Payment of Application Fees/Intimation Charges	04-05-2016 to 24-05-2016
Download of call letters for Online Preliminary Examination	14-06-2016 onwards
Online Examination – Preliminary	2nd, 3rd, 9th & 10 July 2016
Result of Online Exam – Preliminary	18-07-2016
Download of Call Letter for Online Main Exam	21-07-2016 onwards
Conduct of Online Examination – Main	31st July 2016
Declaration of Result – Main	16th August 2016
Download Call Letter for Interview	22nd August 2016
Conduct of Group Discussion & Interview	1st September 2016
Declaration of Final Result	30th September 2016
Pre-Examination Training for SC/ST/Religious Minority Community Candidates	
Download of Call Letters for Pre-Exam Training	13-06-2016 onwards
Conduct of Pre-Exam Training	20-06-2016 to 25-06-2016

Candidates are advised to regularly keep in touch with the authorised SBI website www.sbi.co.in for details and updates.

VACANCIES:

VACANCIES					VACANCIES (PWD)			
SC	ST	OBC*	GEN	TOTAL	OH	VI	HI	TOTAL
351	231	590	1028	2200	20	20	20	60

Backlog vacancies detailed as under have been included in the above mentioned total vacancies.

SC	ST	OBC*	TOTAL
47	79	42	168

*Vacancies reserved for OBC category are available to OBC Candidates belonging to 'Non-Creamy Layer'. 'Creamy Layer' OBC candidates should indicate their category as 'General'. (Vacancies for OH, VI & HI category candidates are reserved horizontally.)

Vacancies including reserved vacancies are provisional and may vary according to the requirements of Bank.

1. ELIGIBILITY CRITERIA

(A) Essential Academic Qualifications: (As on 31.08.2016)

Graduation in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Government. Those who are in the Final Year/Semester of their Graduation may also apply provisionally subject to the condition that, if called for interview, they will have to produce proof of having passed the graduation examination on or before 31.08.2016. Candidates having Integrated Dual Degree (IDD) certificate should ensure that the date of passing the IDD is on or before 31.08.2016. Candidates possessing qualification of Chartered Accountant may also apply.

Note:

(1) The date of passing eligibility examination will be the date appearing on the mark sheet or provisional certificate issued by the University/Institute. In case the result of a particular examination is posted on the website of the University/Institute, a certificate issued by the appropriate authority of the University/Institute indicating the date on which the result was posted on the website will be taken as the date of passing.

(2) Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA/OGPA is awarded, the same should be converted into percentage and indicated in online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating that the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of norms.

(3) Calculation of Percentage: The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all semester(s)/year(s) by aggregate maximum marks in all the subjects irrespective of honours/optional/additional optional subject, if any. This will be applicable for those Universities also where Class/Grade is decided on the basis of Honours marks only. The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

(B) Age Limit: (As on 01.04.2016)

Not below 21 years and not above 30 years as on 01.04.2016 i.e candidates must have been born not earlier than 02.04.1986 and not later than 01.04.1995 (both days inclusive).

Relaxation of Upper Age Limit:

Sr. No.	Category	Age Relaxation
1.	Scheduled Caste/Scheduled Tribe	5 Years
2.	Other Backward Classes (Non-Creamy Layer)	3 Years
3.	Persons With Disabilities (PWD)	PWD (SC/ST)-15 Years PWD (OBC)- 13 Years PWD (Gen)- 10 Years
4.	Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (ECOs)/Short Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment.	5 Years
5.	Persons ordinarily domiciled of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989	5 Years

NOTE: CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

(C) Other

(i) Candidates with record of default in repayment of loans/credit card dues and/or against whose name adverse report of CIBIL or other external agencies are available are not eligible to apply for the post.

(ii) Candidates against whom there is/are adverse report regarding character and antecedents, moral turpitude are not eligible to apply for the post.

2. RESERVATION FOR PERSONS WITH DISABILITY (PWD)

Vacancies are reserved for Disabled (Physically Challenged) Persons under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) as per government guidelines. Candidates with following disabilities are eligible to apply as per the definitions given in the above act: a) Orthopedically Handicapped, b) Visually Impaired, c) Hearing Impaired.

A person (OH/VI/HI) who suffer from not less than 40% of relevant disability and wants to avail the benefit of reservation will have to submit a Disability Certificate issued by the Medical Board duly constituted by Central or State Government. The certificate should be dated on or before last date of registration of application.

a) Orthopedically Handicapped (OH):

Only those OH candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum 40% and only those who fall in the following categories of the disabled are eligible to apply for the post

OA - One arm affected (Right or Left)
OL - One leg affected (Right or Left)
OAL - One arm & One Leg affected
BL - Both legs affected but not arms

b) Visually Impaired (VI):

BLINDNESS: Only those Visually Handicapped (VH) persons who suffer from any one of the following conditions are eligible to apply.

• Total absence of sight

• Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses

• Limitation of the field of vision subtending an angle of 20 degrees or worse

LOW VISION: Candidates having low vision as defined in Chapter I, Para 2 (u) of the Persons with Disabilities (Equal Opportunities, Protections of Rights and Full Participation) Act 1995.

c) Hearing Impaired:

The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

Use of Scribe & Compensatory Time:

The facility of scribe would be allowed to a person who has disability of 40% or more if so desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

- Candidates eligible for and who wish to use the services of scribe in the examination should carefully indicate the same in the online application form.

- The candidate will have to give a suitable undertaking, in the prescribed format at the time of online examination

- Such candidates who are eligible for use of a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.

- The candidate will have to arrange his/her own scribe at his/her own cost.

- The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F.No.3/2/2013-Welfare dated 26.04.2013.

3. CATEGORY

Instructions for writing Category Name and Category Code no. while applying online.

Candidates belonging to OBC category but coming in the 'CREAMY LAYER', are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (OH)' or 'GEN (VI)' or 'GEN (HI)' (as applicable).

Various category names and their code numbers are given below.

PLEASE NOTE THAT CHANGE OF CATEGORY WILL NOT BE PERMITTED AT ANY STAGE AFTER REGISTRATION OF ONLINE APPLICATION.

Category	Code	Category	Code	Category	Code	Category	Code
SC	01	ST	05	OBC	09	GEN	13
SC(OH)	02	ST(OH)	06	OBC(OH)	10	GEN(OH)	14
SC(VI)	03	ST(VI)	07	OBC(VI)	11	GEN(VI)	15
SC(HI)	04	ST(HI)	08	OBC(HI)	12	GEN(HI)	16

4. SELECTION PROCEDURE

Phase-I: Preliminary Examination:

Preliminary Examination consisting of Objective Tests for 100 marks will be conducted online. This test would be of 1 hour duration consisting of 3 sections as follows:

SL.	Name of Test	No. of Questions	Marks	Duration
1.	English Language	30	30	Composite Time of 1 hour
2.	Quantitative Aptitude	35	35	
3.	Reasoning Ability	35	35	
	Total	100	100	

Candidates have to qualify in each of the three tests by securing passing marks to be decided by the Bank. Adequate number of candidates in each category as decided by the Bank (approximately 20 times the numbers of vacancies subject to availability) will be shortlisted for the Main Examination.

Phase – II: Main Examination:

Main Examination will consist of Objective Tests for 200 marks and Descriptive Test for 50 marks. Both the Objective and Descriptive Tests will be online. Candidates will have to answer Descriptive Test by typing on the computer. Immediately after completion of Objective Test, Descriptive Test will be administered.

(I) Objective Test: The Objective Test of 3 hours duration consists of 4 sections for total 200 marks. The Objective Test will have separate timing for every section. The candidates are required to qualify in each of the tests by securing passing marks, to be decided by the Bank.

Test	Name of test	No. of Questions	Max. Marks	Duration
I	Reasoning & Computer Aptitude	45	60	60 minutes
II	Data Analysis & Interpretation	35	60	45 minutes
III	General/Economy/ Banking Awareness	40	40	35 minutes
IV	English Language	35	40	40 minutes
	Total	155	200	3 hours

(ii) Descriptive Test: <u>The Descriptive Test of 30 minutes duration with 50 marks will be a Test of English Language (Letter Writing & Essay).</u> The candidates are required to qualify in the Descriptive Test by securing passing marks, to be decided by the Bank.

Descriptive Test paper of only those candidates will be evaluated who have scored qualifying marks in the Objective Tests and are placed adequately high as per total marks in Objective Test.

Penalty for Wrong Answers (Applicable to both – Preliminary and Main examination)

There will be penalty for wrong answers marked in the Objective Tests. Each question for which a wrong answer has been given by the candidate, one-fourth of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

Phase – III: Group Discussion (20 marks) & Interview (30 marks)

The aggregate marks of candidates qualifying in both the Objective Tests and the Descriptive Test will be arranged in descending order in each category. Adequate number of candidates in each

category, as decided by the Bank will be called for Group Discussion and Interview. The qualifying marks in Group Discussion & Interview will be as decided by the Bank.

Candidates qualifying for GD & Interview under 'OBC' category would be required to submit OBC certificate containing the 'Non-Creamy Layer' clause. Candidates not submitting the OBC certificate containing the 'Non-Creamy Layer' clause and requesting to be interviewed under General category will not be entertained.

Final Selection

The marks obtained in the Preliminary Examination (Phase-I) will not be added for the selection and only the marks obtained in Main Examination (Phase-II), both in Objective Test and Descriptive Test, will be added to the marks obtained in GD & Interview (Phase-III) for preparation of the final merit list.

The candidates will have to qualify both in Phase-II and Phase-III separately. Marks secured by the candidates in the Written Test (out of 250 marks) are converted to out of 75 and marks secured in Group Discussion & Interview (out of 50 marks) are converted to out of 25. The final merit list is arrived at after aggregating converted marks of Written Test and Group Discussion &Interview out of 100 for each category. The selection will be made from the top merit ranked candidates in each category.

Results of the candidates who have qualified for GD & Interview and the list of candidates finally selected will be made available on the Bank's website. Final select list will be published in Employment News/Rozgar Samachar and also on Bank's website.

5. EXAMINATION CENTERS (Tentative List)

I). The examination will be conducted online at venues across many centers in India. The tentative list of examination centers for the Preliminary Exams is available in Annexure I.

ii). No request for change of center for examination shall be entertained.

iii). SBI, however, reserves the right to cancel any of the examination centers and/or add some other centers, at its discretion, depending upon the response, administrative feasibility, etc.

iv). SBI also reserves the right to allot the candidate to any center other than the one he/she has opted for.

v). Candidate will appear for the examination at an examination center at his/her own risk and expenses and SBI will not be responsible for any injury or losses etc. of any nature.

vi). Any unruly behaviour/misbehaviour in the examination hall may result in cancellation of candidature/disqualification from future exams conducted by SBI.

vii). The centers for the Main Examination will be limited.

6. EMOLUMENTS

Presently, the starting basic pay is ₹27,620/- (with 4 advance increments) in the scale of ₹23700-980/7-30560-1145/2-32850-1310/7-42020 applicable to Junior Management Grade Scale-I. The official will also be eligible for D.A, H.R.A/Lease rental, C.C.A, Medical and other allowances & perquisites as per rules in force from time to time. The total compensation per annum would be a minimum of ₹7.55 lacs and maximum of ₹12.93 lacs depending on place of posting and other factors.

SBI plans to offer, subject to necessary approvals, a SMART Compensation Package which would enable candidates a choice to monetize specific elements of the salary package.

7. CAREER PATH

The Probationary Officers will be on probation of two years during which they will be given intensive training. Towards the end of their probation/training period, they will be subjected to a screening process. While those Officers who achieve the predetermined standards may be confirmed and given placement in the next higher grade i.e., Officer Middle Management Grade Scale-II, others who qualify in the test but fail to achieve the standards set for placement in Middle Management Grade Scale-II, will be confirmed as Officer Junior Management Grade Scale-I. The services of those Officers who fail to qualify in this process will be terminated. Bank provides immense opportunities for growth in the Bank including opportunities for postings abroad. The attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

8. APPLICATION FEE AND INTIMATION CHARGE: (Non Refundable)

Sr. No.	Category	Total
1.	SC/ST/PWD	₹100/- (Intimation Charges only)
2.	General, OBC	₹600/- (App. Fee including intimation charges)

Fee/Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

9. PRE-EXAMINATION TRAINING

Bank may arrange pre-examination training at certain centres for SC/ST/Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such training at their own cost may indicate to that effect against relevant column while applying online. An indicative list of training centres is given below:

Agartala, Agra, Ahmedabad, Aizawl, Akola, Allahabad, Asansol, Aurangabad, Bareilly, Bhubaneswar, Berhampur (Ganjam), Bhopal, Bengaluru, Chandigarh, Chennai, Coimbatore, Dehradun, Dibrugarh, Ernakulam, Gangtok, Gorakhpur, Gulbarga, Guwahati, Hubli, Hyderabad, Imphal, Indore, Itanagar, Jabalpur, Jaipur, Kanpur, Kohima, Kolkata, Lucknow, Madurai, Meerut, Mumbai, Mysore, Nagpur, New Delhi, Panaji (Goa), Patna, Port Blair, Purnea, Pune, Raipur, Ranchi, Sambalpur, Silchar, Siliguri, Shillong, Srinagar, Tirupati, Vadodara, Varanasi, Visakhapatnam, Vijayawada

The Bank may add additional centers or may delete some of the centers indicated for training. Candidates opting for pre-examination training should download their call letter for training by entering their registration number and password/date of birth from 13-06-2016 onwards from Bank's website. No hard copy of the call letter will be sent by post.

10. Number of chances

Category	Number of Chances
General	4
General (PWD)	7
OBC	7
OBC(PWD)	7
SC/SC(PWD)/ ST/ ST (PWD)	No Restriction

Candidates who have already appeared for the maximum number of chances permissible are not eligible to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance.

11. HOW TO APPLY

Candidates can apply online only from 04-05-2016 to 24-05-2016 and no other mode of application will be accepted.

(a) GUIDELINES FOR FILLING ONLINE APPLICATION:

Candidates will be required to register themselves online through Bank's website www.sbi.co.in/careers or www.statebankofindia.com/careers. After registration, candidates are required to pay the requisite application fee through online mode by using Debit Card/ Credit Card/Internet Banking.

Helpdesk: In case of any problem in filling up the form, payment of fee/intimation charges or receipt of Admission/Call letter, queries may be made at telephone no. **022-22820427 (between 11:00 AM to 06:00 PM on working days) or sbirect@ibpsorg.org.** Candidates are advised not to forget to mention 'Recruitment of Probationary Officers in State Bank of India-2016' in the subject of the email.

Pre-requisites for Applying Online: Candidate should have valid email ID which should be kept active till the declaration of results. It will help him/her in getting call letter/interview advices etc. by email.

(b) PAYMENT OF FEES: [ONLINE MODE ONLY]:

i). Candidates should first scan their photograph and signature as detailed under guidelines for scanning the photograph and signature.

ii). Candidates to visit Bank's website www.sbi.co.in/careers or www.statebankofindia.com/careers and open the appropriate Online Application Form, available in the 'Current Openings'.

iii). Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidates should note down the registration number and password. They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data. No change /edit will be allowed thereafter. The registration at this stage is provisional.

iv). After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.

v). The payment can be made by using Debit Card/ Credit Card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.

vi). On successful completion of the transaction, e-receipt and application form will be generated; which may be printed for record. The printout of the application form is not to be sent to the Bank.

vii). If the online transaction is not successfully completed, please register again and make payment online.

viii). There is also a provision to reprint the e-Receipt and Application Form containing fee details, at a later stage.

(c) GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE

Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given in Annexure-II. Online application will not be registered unless candidates upload photo and signature as specified.

Note:

i). In case the face in the photograph or signature is unclear, the candidate's application may be rejected.

ii). In case the photograph or signature is unclear, the candidate may edit his application and re-upload his photograph or signature.

12. CALL LETTERS FOR EXAMINATION

The candidates should download their call letter and an "acquaint yourself "booklet by entering their registration number and password / date of birth from the Bank's website. NO HARD COPY OF THE CALL LETTER / ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.

13. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINATION

The candidates must bring one photo identity proof such as Passport/Adhar/PAN Card/Driving Licence/Voter's Card/Bank Passbook with duly attested Photograph/Identity Card issued by School or College/Gazetted Officer in the official letterhead in original as well as a self-attested photocopy thereof. The photocopy of identity proof should be submitted along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt, the candidate will not be permitted to appear for the test.

14. BIOMETRIC VERIFICATION

The Bank, at various stages, may capture thumb impression of the candidates in digital format for biometric verification of genuineness of the candidates. Candidate will ensure that this correct thumb impression is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal actions against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehandi, ink, chemical etc. on their hands.

15. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

(a) Candidates are cautioned that they should not furnish any particulars that are false, tampered/ fabricated and they should not suppress any material information while filling up the application form.

(b) At the time of examination/interview, if a candidate is (or has been) found guilty of:

(i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable:

   a) to be disqualified from the examination for which he/she is a candidate

   b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

(c) The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine / valid, the Bank reserves the right to cancel his/her candidature.

(d) USE OF MOBILE PHONES, PAGERS, CALCULATOR OR ANY SUCH DEVICES:

   i) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination/interview is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.

   ii) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/ pagers to the venue of the examination/interview, as arrangement for safekeeping cannot be assured.

   iii) Candidates are not permitted to use or have in possession calculators in examination premises.

16. GENERAL INFORMATION

i) Candidates are advised to take a printout of their system generated online application form after submitting the application.

ii) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the test all the candidates applying for the posts with the requisite fee on the basis of the information furnished in the online application and shall determine their eligibility only at the time of interview.

iii) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.

iv) SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

v) Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee / intimation charges paid for the other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in examination and / or interview will be summarily rejected/ candidature cancelled.

vi) The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/ or result from being generated. In that event, every effort will be made to rectify such problems, which may include the conduct of another examination if, considered necessary.

vii) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

viii) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

ix) Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, if called for interview.

x) A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on 24.05.2016. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2016 to the date of interview, should be submitted by such candidates, if called for interview.

xi) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ interview advices etc.

xii) Appointment of selected candidates is subject to his /her being declared medically fit as per the requirement of the Bank.

xiii) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

17. ANNOUNCEMENTS

All further announcements/ details pertaining to this process will only be published/ provided on SBI authorised website www.sbi.co.in from time to time.

18. DISCLAIMER

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decisions of bank in all matters regarding eligibility, conduct of written examination, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.

Mumbai
Date: 04.05.2016

General Manager
CRPD, SBI

EXAMINATION CENTERS (Tentative List)

State Code	State/UT	Preliminary Examination Center	Main Examination Center
11	Andaman & Nicobar	Port Blair	Port Blair
12	Andhra Pradesh	Chirala, Chittoor, Guntur, Kakinada, Kurnool, Nellore, Ongole, Puttur, Rajahmundhry, Srikakulam, Tirupati, Vijaywada, Visakhapatnam, Vizianagaram	Guntur, Kurnool, Vijaywada, Visakhapatnam,
13	Arunachal Pradesh	Itanagar, Naharlagun	Itanagar
14	Assam	Dibrugarh, Guwahati, Jorhat, Kokrajhar, Silchar, Tezpur	Guwahati
15	Bihar	Arrah, Aurangabad, Bihar Sharif, Bhagalpur, Darbhanga, Gaya, Hajipur, Muzaffarpur Patna, Purnea, Samastipur, Siwan	Arrah, Hajipur, Patna
16	Chandigarh	Chandigarh	Chandigarh
17	Chhattisgarh	Bhilai, Bilaspur, Raipur	Raipur
18	Goa	Panaji, Verna	Panaji
19	Gujarat	Ahmedabad, Anand, Gandhinagar, Himmatnagar, Jamnagar, Mehsana, Rajkot, Surat, Vadodara	Ahmedabad, Gandhinagar
20	Haryana	Ambala, Bahadurgarh, Hissar, Karnal, Kurukshetra, Panipat, Palwal, Rohtak, Sonipat, Yamunanagar	Bahadurgarh, Hissar, Rohtak
21	Himachal Pradesh	Baddi, Bilaspur, Dharamshala, Hamirpur, Kangra, Kullu, Mandi, Shimla, Sirmaur, Solan, Una	Shimla, Solan,
22	Jammu & Kashmir	Jammu, Kathua, Samba, Srinagar	Jammu, Srinagar
23	Jharkhand	Bokaro, Dhanbad, Hazaribag, Jamshedpur, Ranchi	Jamshedpur, Ranchi
24	Karnataka	Belgaum, Bengaluru, Bidar, Gulbarga, Hubli, Mangalore, Mysore, Shimoga, Udipi	Bengaluru
25	Kerala	Alappuzha, Kannur, Kochi, Kollam, Kottayam, Kozhikode, Malappuram, Palakkad, Thrichur, Thiruvananthapuram	Kochi, Thiruvananthapuram
26	Lakshadweep	Kavarrati	Kavarrati
27	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Satna, Sagar, Ujjain	Bhopal, Indore
28	Maharashtra	Amravati, Aurangabad, Chandrapur, Dhule Jalgaon, Kolhapur, Latur, Mumbai / Thane / Navi Mumbai, Nagpur, Nanded, Nasik, Pune, Ratnagiri, Sangli, Satara	Aurangabad, Nagpur, Pune, Mumbai/ Thane / Navi Mumbai
29	Manipur	Imphal	Imphal
30	Meghalaya	Ri-Bhoi, Shillong	Shillong
31	Mizoram	Aizawl	Aizawl
32	Nagaland	Kohima	Kohima
33	Delhi -NCR	Delhi, Faridabad, Ghaziabad, Greater Noida, Gurgaon	Delhi, Faridabad, Ghaziabad, Greater Noida, Gurgaon
34	Odisha	Angul, Balasore, Bargarh, Baripada, Berhampur (Ganjam), Bhubaneswar, Cuttack, Dhenkanal, Jharsuguda, Rourkela, Sambalpur	Bhubaneswar
35	Puducherry	Puducherry	Puducherry
36	Punjab	Amritsar, Bhatinda, Fatehgarh Sahib, Jalandhar, Ludhiana, Mohali, Pathankot, Patiala, Phagwara, Sangrur	Bhatinda, Jalandhar, Ludhiana, Mohali, Patiala
37	Rajasthan	Ajmer, Alwar, Bhilwara, Bikaner, Jaipur, Jodhpur, Kota, Sikar, Udaipur	Jaipur
38	Sikkim	Gangtok	Gangtok
39	Tamilnadu	Chennai, Coimbatore, Dindigul, Krishnagiri, Madurai, Nagercoil, Namakkal, Perambalur, Salem, Thanjavur, Thiruchirapalli, Tirunelvelli, Thoothukodi, Vellore	Chennai, Madurai, Tirunelvelli
40	Telangana	Hyderabad, Karimnagar, Khammam, Warangal	Hyderabad
41	Tripura	Agartala	Agartala
42	Uttar Pradesh	Agra, Aligarh, Allahabad, Bareilly, Bulandshahr, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Unnao, Varanasi	Agra, Allahabad, Kanpur, Lucknow, Meerut, Varanasi
43	Uttarakhand	Dehradun, Haldwani, Haridwar, Roorkee	Dehradun
44	West Bengal	Asansol, Berhampur (West Bengal), Bardhaman, Dumkal, Durgapur, Hooghly, Howrah, Kalyani, Kolkata, Siliguri	Hooghly, Kalyani, Kolkata,

Guidelines for Scanning and Upload of Photograph (4.5cm × 3.5cm) & Signature: Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

PHOTOGRAPH IMAGE:

- Photograph must be a recent passport size colour picture and must be true image representation of the candidate. Any attempt to use morphed photograph will result in immediate rejection of the candidature.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no "red-eye".
- If you wear glasses, make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20Kb–50 Kb
- Ensure that the size of the scanned image is not more than 50Kb. If the size of the file is more than 50 Kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

SIGNATURE IMAGE:

- The applicant has to sign on white paper with black ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10Kb – 20Kb
- Ensure that the size of the scanned image is not more than 20Kb
- **Signature in CAPITAL LETTERS shall NOT be accepted.**

SCANNING THE PHOTOGRAPH & SIGNATURE:

- Set the scanner resolution to a minimum of 200 DPI (dots per inch)

- Set Color to True Color.
- File Size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MS Office can easily obtain photo and signature in .jpeg format not exceeding 50Kb & 20Kb respectively by using MS Paint or MS Office Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50 Kb (photograph) & 20 Kb(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form, the candidate will be provided with a link to upload his/her photograph and signature.

PROCEDURE FOR UPLOADING THE PHOTOGRAPH AND SIGNATURE

- There will be two separate links for uploading Photograph and Signature.
- Click on the respective link "Upload Photograph / Signature".
- Browse and Select the location where the Scanned Photograph / Signature file has been saved.
- Select the file by clicking on it.
- Click the 'Open/Upload' button.

Your Online Application will not be registered unless you upload your photograph and signature as specified.

Note:

1 In case the face in the photograph or signature is unclear, the candidate's application may be rejected. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form.

2 After registering online, candidates are advised to take a printout of their system generated online application forms.