

**STATE BANK OF INDIA**  
**RECRUITMENT OF PROBATIONARY OFFICERS IN STATE BANK OF INDIA**

**GUIDELINES REGARDING PERSONS WITH DISABILITIES**  
**USING THE SERVICES OF A SCRIBE**

The facility of Scribe / Reader would be allowed to Visually Handicapped (VH) and Orthopedically Handicapped (OH) candidates who have disability of 40 % or more if so desired by the person. The facility of scribe is meant for only those candidates with disabilities who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

- The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F. No. 16-110/2003-DD.III dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Finance, Deptt. Of Financial Services vide letter F. No.3/2/2013 - Welfare dated 26.04.2013.
- The candidate will have to arrange his/ her own scribe at his/ her own cost.
- Both, the candidate as well as the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe. Further, in case it later transpires that the candidate/scribe has suppressed any material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the test/ examination.
- The scribe arranged by the candidate should not be a candidate for the online examination under SBI- Rect. of Probationary Officers-2022. If violation is detected at any stage of the process, candidature for SBI- Rect. of Probationary Officers-2022 for both, the candidate and the scribe will be cancelled.
- Candidates with disability who have physical limitation to write including that of speed shall be allowed compensatory time of 20 minutes per hour of the examination whether availing the facility of scribe or not.
- Any candidate who is not eligible to use scribe as per the guidelines referred to above, but uses scribe in the written examination shall be disqualified to participate further in the recruitment process. Any candidate who is using scribe should ensure that he is eligible to use scribe in the examination as per the above guidelines. Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if has already joined the Bank.
- If it is found that scribe is solving the papers himself (independently), the candidature of the candidate is liable to be cancelled.

**Please fill up the DECLARATION and submit along with the call-letter.**

**DECLARATION**

We, the undersigned, Shri/Smt/Kum. \_\_\_\_\_ **eligible candidate** for the examination for recruitment of **Probationary Officers in State Bank of India** to be held on \_\_\_\_\_.\_\_\_\_\_ and Shri/Smt/Kum \_\_\_\_\_ **eligible writer (scribe)** for the eligible candidate, do hereby declare that: -

1. (i) The scribe is identified by the candidate at own cost and as per own choice.  
(ii) The candidate is Visually Handicapped or Orthopedically Handicapped candidate who has physical limitation to write including that of speed and he/she needs a writer (scribe) as permissible under the Government of India rules governing the recruitment of Persons with Disability.
2. Visually Handicapped or Orthopedically Handicapped candidates who have physical limitation to write including that of speed shall be allowed compensatory time of 20 minutes per hour of the examination
3. In view of the importance of the time element, the examination being of a competitive nature, the candidate undertakes to fully satisfy the Medical Officer of the Bank that there was necessity for use of a scribe as he/she has physical limitation to write including that of speed by the disabilities mentioned in Paragraph 1, clause (ii) above.
4. The candidate has ensured that the scribe is not a candidate for this process (SBI- Rect. of Probationary Officers-2022).
5. The scribe has ensured that he/she has not appeared/ is not appearing as a candidate in this process (SBI- Rect. of Probationary Officers -2022).
6. We understand that at any stage, if it is found that scribe is independently answering the questions, the exam session will be terminated and candidature will be cancelled. The candidature also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.
7. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfill the eligibility norms and/or that the information furnished by us is incorrect/false or that we have suppressed any material fact(s), the candidature of the applicant will stand cancelled, irrespective of the result of the written test(s). If any of these shortcomings is/are detected even after the candidate's appointment, his/her services are liable to be terminated. In such circumstances, both signatories will be liable to criminal prosecution.

I, \_\_\_\_\_ the candidate, certify that I am eligible to use the services of a scribe **(Name of the candidate)** as per the Govt. Guidelines for Recruitment of Persons with Benchmark Disability.

I, \_\_\_\_\_ the candidate for this recruitment certify that I have ensured that the **(Name of the candidate)** above scribe has not appeared/ is not appearing for this Process (SBI- Rect. of Probationary Officers -2022).

I, \_\_\_\_\_ (Scribe) certify that I am not a candidate for this Process. **(Name of the Scribe)** I will not solve the questions on behalf of the candidate. (SBI- Rect. of Probationary Officers -2022).

\_\_\_\_\_  
**Signature of Candidate**

\_\_\_\_\_  
**Signature of Scribe**

**Given under are our signature and details:-**

<b>Details of the candidate:</b>														
Roll No.:					Name:					Signature:				

<b>Scribe Details:</b>														
Mobile No.:					Date of Birth (dd/mm/yyyy):					Gender : M F Transgender				
										<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Name:												Photo of Scribe		
Email_Id :														
Father's Name:														
Address 1														
Address 2														
City:														
State:														
Pincode:														
Highest Educational Qualification:														
<b>Scribe's ID Type : (Tick appropriate box)</b>														
<input type="checkbox"/> Aadhar Card			<input type="checkbox"/> Driving License			<input type="checkbox"/> PAN Card			<input type="checkbox"/> Passport			<input type="checkbox"/> Voter ID Card		
Other ID (Specify) _____														
<b>(Enter number of the selected ID below and attach the copy )</b>														
ID No.														
I have gone through the relevant clause in the Advertisement regarding PwBD and Scribe candidates. I declare and undertake that I would not answer/solve questions in the examination independently. I understand that the candidate is liable to be debarred from the examination or future exams if it is found that I have answered the questions on my own. I am also liable to face legal actions if I indulge in malpractices as a Scribe along with the candidate.														
<b>Signature of the Scribe :</b>														

\_\_\_\_\_  
(Signature of Invigilator)

