

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	22-08-2025 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-08-2025 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Financial Services
संगठन का नाम/Organisation Name	State Bank Of India (sbi)
कार्यालय का नाम/Office Name	Lho Lucknow
वस्तु श्रेणी /Item Category	Scanning and Digitisation Service (Version 2) - 600; A4 and legal
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	25 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	7275000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	150000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Manager

LHO lucknow, Department of Financial Services, State Bank of India (SBI), Ministry of Finance
(Pramod Kumar)**विभाजन/Splitting**

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Please add additional scope of work:[1754297059.pdf](#)

Additional Eligibility Criteria:[1754297076.pdf](#)

Scanning And Digitisation Service (Version 2) - 600; A4 And Legal (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scanning Resolution (dpi)	600
Document Size	A4 and legal
Document Age (In Years)	Upto 10
Metadata Field (per image/page)	Not Required
Colour Type	True Colour
Speed of Scanning (Number of Pages Per Day)	Upto 5000
एडऑन /Addon(s)	
Binding Required	NA
Bar Coding required	NA

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total number of images(page s) scanned and digitized	अतिरिक्त आवश्यकता /Additional Requirement
1	Pramod Kumar	226001,State Bank of India, Local Head Office, Moti Mahal Marg, Hazratganj	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Bidder's Eligibility Criteria

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

S.No.	Eligibility Criteria	Compliance (Yes/No)	Documents to be Submitted with the Bid
1.	1 The Service Provider should be a Government Organization / PSU / PSE / Private / Public Limited Indian Company/ Partnership firm s under Indian Laws.		Copy of the Partnership deed/ Bye Laws/ Certificate of Incorporation issued by Registrar of Companies along with Memorandum & Articles of Association and full address of the registered office.
2.	2 In the last three financial years i.e., 2022-23, 2023-24 and 2024-25, the Service Provider should have achieved minimum average annual financial turnover as mentioned in pre-qualification table in this annexure from physical segregation of loan files/documents, Scanning and Digitization Services and should have positive net worth in each of the last three financial years. The Service Providers shall submit audited annual accounts of all three years in respect of this requirement.		Copy of the Audited Balance Sheet for preceding three years. Certificate from CA to be enclosed stating turnover from Electronic Document Management services (sorting, scanning and digitization) if same is not mentioned in balance sheet specifically.
3.	3 The Service Provider should have minimum 3 years of experience as on 30.07.2025 in India in scanning and digitization at PSU / Scheduled commercial Banks / Govt. Departments/ NBFCs/ MNCs. Copies of work orders/Completion certificate to be attached.		Copy of the order and Certificate of completion of the work / reference from PSU / PSB / SCB / Govt. department/NBFC/ MNC for satisfactory work done to be enclosed.
4.	4 Subcontracting of the work is not permitted. An undertaking would be required to be submitted		Affidavit as per Annexure-I

5.	5	The Service Provider should have GS T registration certificate, E.S.I.C., P.F . and applicable Labour Law registration/ Licenses. Photocopies of valid r egistration certificates/licensees sho uld be furnished along with the tech nical bid.		Compliance self-certificate al ong with Photocopies of valid registrations and license sho uld be furnished with the Tec hnical Bid.
6.	6	Vendor to give compliance certificate adhering to all the provisions viz. fire safety; pest, rodents, termite control; fumigation norms in the facility in beg inning and thereafter every 6 months' interval. No complaint against vendor / or its supervisor / staff of breach of data p rivacy, confidentiality, proliferation, misuse.		Affidavit as per Annexure-I
7.	7	Service Providers should not be und er a declaration of ineligibility for cor rupt and fraudulent practices issued by the Tendering Authority.		Affidavit as per Annexure-I
	8	Service Provider should hav e sufficient trained Man po <u>Manpower</u> , High speed scanners, Flatbed scanner and any other scanner as may be required, Computer s, NAS Boxes, servers to pr ovide scanning and digitization service at multi ple centers in the Circle.		A certificate confirming availa bility to be enclosed with the technical bid along with site-wise details.
	9	The operation of the bidder in Pakist an or China, if any, should be suitabl y firewalled from the contact / opera tions with the Bank. And shall also d eclare that no employee who has pr eviously or been posted in Pakistan or China in any capacity is engaged by the company for this project and that no Pakistan national or person o f Pakistan origin should be engaged by the service provider for the projec t. Further the company should not p ost an employee who has worked in India operations in Pakistan or China		Bidder to give an undertaking for compliance in Annexure O .

Annexure-C (ii)

Technical Bid Evaluation Criteria

The Bank shall constitute an Evaluation Committee (EC), which shall carry out the entire evaluation process. The Technical ~~proposal evaluation~~ proposal evaluation process would focus on the ability of Service Provider to satisfy technical requirements of the assignment, quality assurance procedures and experience of safekeeping of records. Technical proposals will be evaluated based on the following criteria. The bidder will have to provide necessary documentary evidence for below criteria along with Bid document failing which bidder will be awarded Nil mark for criteria where no documentary evidence provided with bid document.

Sr. No.	Evaluation Criteria	Points	Marking System
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1	Experience Capabilities As on 30.07.2025	18	Experience of scanning and digitization for Scheduled Commercial Banks (SCB) / Govt. departments / PSU/NBFC/MNC — (MNC (Maximum points – 18))						
			<table><tr><th>Experience of scanning and digitization in SCB / PSU / Govt. departments/NBFC/MNC</th><th>Points</th></tr><tr><td>Less than 3 years</td><td>0</td></tr><tr><td>3 years</td><td>8</td></tr><tr><td>More than 3 years</td><td>2 point each for additional 1 year experience beyond 3-years maximum 10 points i.e. 4-year experience: 10 points 5-year experience: 12 points etc.</td></tr></table>	Experience of scanning and digitization in SCB / PSU / Govt. departments/NBFC/MNC	Points	Less than 3 years	0	3 years	8
Experience of scanning and digitization in SCB / PSU / Govt. departments/NBFC/MNC	Points								
Less than 3 years	0								
3 years	8								
More than 3 years	2 point each for additional 1 year experience beyond 3-years maximum 10 points i.e. 4-year experience: 10 points 5-year experience: 12 points etc.								
		2	The Bidder should have international certification/affiliation/Membership professional Records & Information Services Management (PRISM) for record management — <u>2management</u>						

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Financial
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Average annual financial turnover (From scanning and digitization) in the last three financial years i.e. **2022-23, 2023-24 and 2024-25** from scanning and digitization (CA certificate to be enclosed as an evidence) (Maximum points - 15) self-certification along with documentary proof to be enclosed

3 Yrs. average turn over (Rs.in crores)	Points
2.00 Cr and above	15
1.00 Cr to less than 2.00 Cr	12
0.25 Cr to less than 1.00 Cr	8
Less than 0.25 Cr	0

The Profit making in the last three financial years (**2022-23, 2023-24 and 2024-25**) (Maximum points - 10) Making profit in all three FYs mentioned above -10 points

- Making profit in any two FYs mentioned above - 5 points
- Making profit in less than 2 FYs mentioned above - 0 point
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			<p>Total Contract value executed during last 3 years:</p> <table><tr><th>S. No.</th><th>Contract Value (Rs in cr.)</th><th>Points</th></tr><tr><td>1.</td><td>More than or equal to 2.00 Cr.</td><td>5</td></tr><tr><td>2.</td><td>More than or equal to 0.10 Cr & less than 2.00 Cr</td><td>3</td></tr><tr><td>3.</td><td>Less than 0.10 Cr</td><td>0</td></tr></table> <p>Self-certification along with documentary proof to be enclosed.</p>	S. No.	Contract Value (Rs in cr.)	Points	1.	More than or equal to 2.00 Cr.	5	2.	More than or equal to 0.10 Cr & less than 2.00 Cr	3	3.	Less than 0.10 Cr	0
S. No.	Contract Value (Rs in cr.)	Points													
1.	More than or equal to 2.00 Cr.	5													
2.	More than or equal to 0.10 Cr & less than 2.00 Cr	3													
3.	Less than 0.10 Cr	0													
3 *	<p>Legal and Regulatory Compliance.</p> <p>Self-certification along with documentary proof to be enclosed.</p>	15	<p>(Maximum points – 15)</p> <ul style="list-style-type: none">· Service Providers should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Tendering Authority – 7 Points· Bidder has ISO 9001-2015 Quality certification – 1.5 Points· ISO 27001:2013 for Data security for IT Service Management in bidder's name – 1.5 Points· The Service Provider should have GST, E.S.I. C., P.F. and applicable Labour Law registration/ Licenses. – 5 Points												

4	Records Management Solutions and Processes. (Self-certification along with documentary proof to be enclosed.)	15	<ol style="list-style-type: none"> 1. The Service Provider should have implemented a Comprehensive Records Management Solutions. The Service Provider have dedicated in house IT team should and have the ability to customize the process with access to the Source code of the software being used by the Service Provider at any time as per Bank requirement . - 10 Points 2. Service provider capable of providing online MIS facility - 5 points
5	Scanner specifications (Self-certification along with documentary proof to be enclosed.)	20	<ol style="list-style-type: none"> 1. Company own minimum 50 highspeed scanner, flatbed scanners, as per the specifications mentioned scope of work (Annexure -D) - 10 Points 2. The Highspeed scanner used automatically put tag on the pages which are scanned correctly- 5 points 3. Availability of NAS Boxes Minimum 5 -5 Points
	TOTAL	100	

EVALUATION CRITERIA

Only the Service Providers who score more than 75 (Seventy Five) marks in Technical Evaluation process and minimum 80% in Legal and Regulatory Compliance (Annexure c-ii, point 3) will qualify for Commercial Evaluation process. Once the evaluation of technical proposals is completed, the Service Providers who score more than the prescribed cut-off score will only be short listed. In case, only two / one / none of the participating Service Providers qualify on technical criteria and reach or exceed the cut-off score of 75, then the Bank, at its sole discretion, may qualify three / five Service Providers on the basis of the top 3 / 5 scores in technical evaluation . Bidders selected by Bank based on technical evaluation will be allowed to bid in e- reverse auction. The Service Provider whose bid has been determined as the lowest final commercial quote (i.e., L1) shall be awarded the project.

Bank reserve the right to cancel the contract and impose penalty as deemed fit if self-certification wherever enclosed found to be misleading and wrong.

BIDDING PROCESS:

Bank on its sole discretion may choose any of the bidding process noted hereunder:

- (A) Each bidder will bid for technical Bid. Bidder will be allowed to bid for commercial

bid provided the bidder has qualified in technical bid.

- (B) L1 will be decided through e reverse auction.

List of LHOs HLCs/RASMECs/Mini HLCs

***These locations are subject to change as per the Bank's needs and successful bidder has to deliver and install equipment in locations other than those mentioned below.**

(It is an indicative list, if any new ~~RACPCs~~HLCs, Mini HLCs, branch or office is opened during the contract period, the same would be considered as included in this list. The address of the units can vary during the contract period.)

List of All branches and Offices under the Control of SBI LHO, Lucknow Circle. (Other branch details can be seen at our website bank. Sbi)

Sr. No.	<u>LOCATIONS</u>
1.	SBI HOME LOAN CENTRE BAREILLY
2.	SBI HOME LOAN CENTRE LUCKNOW
3.	SBI HOME LOAN CENTRE REGOMTINAGAR
4.	SBI HOME LOAN CENTRE KANPUR
5.	SBI HOME LOAN CENTRE PRAYAGRAJ
6.	SBI HOME LOAN CENTRE GORAKHPUR
7.	SBI HOME LOAN CENTRE VARANASI
8.	SBI HOME LOAN CENTRE JHANSI
9.	SBI HOME LOAN CENTRE PILIBHIT
10.	SBI HOME LOAN CENTRE BUDAUN
11.	SBI HOME LOAN CENTRE SHAHJAHANPUR
12.	SBI HOME LOAN CENTRE BIJNOR
13.	SBI HOME LOAN CENTRE RAMPUR
14.	SBI HOME LOAN CENTRE MORADABAD
15.	SBI HOME LOAN CENTRE LAKHIMPUR

16.	SBI HOME LOAN CENTRE AYODHYA
17.	SBI HOME LOAN CENTRE BARABANKI
18.	SBI HOME LOAN CENTRE GONDA
19.	SBI HOME LOAN CENTRE UNNAO
20.	SBI HOME LOAN CENTRE KANPUR DEHAT
21.	SBI HOME LOAN CENTRE ETAWAH
22.	SBI HOME LOAN CENTRE HARDOI
23.	SBI HOME LOAN CENTRE FATEHPUR
24.	SBI HOME LOAN CENTRE PRATAPGARH
25.	SBI HOME LOAN CENTRE RAEBARELI
26.	SBI HOME LOAN CENTRE BANDA
27	SBI HOME LOAN CENTRE DEORIA
28	SBI HOME LOAN CENTRE MAHARAJGANJ
29	SBI HOME LOAN CENTRE BASTI
30	SBI HOME LOAN CENTRE SIDDHARTH NAGAR
31	SBI HOME LOAN CENTRE AMBEDKAR NAGAR
32	SBI HOME LOAN CENTRE GHAZIPUR
33	SBI HOME LOAN CENTRE BALLIA
34	SBI HOME LOAN CENTRE AZAMGARH
35	SBI HOME LOAN CENTRE JAUNPUR
36	SBI HOME LOAN CENTRE MIRZAPUR

3. **Buyer Added Bid Specific Scope Of Work(SOW)**

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---