

P&E/ELE/



The Assistant General Manager,
(Premises & Estates)
State Bank of India,
Local Head Office, Sector 17,
CHANDIGARH

INVITES

TENDERS FOR

**THE SERVICING, REPAIR & MAINTENANCE OF DIFFERENT TYPES OF AIR
CONDITIONERS INSTALLED AT VARIOUS BANK'S ESTABLISHMENTS
LOCATED IN TRICITY CHANDIGARH**

| | |
|-----------------------|---|
| TENDER SUBMITTED BY | |
| NAME OF VENDOR / FIRM | : |
| CONTACT PERSON | : |
| PHONE NUMBER | : |
| EMAIL ID | : |

Note: Only Empanelled electrical vendors under Chandigarh Circle are eligible to participate in the tendering process.

NAME OF WORK: SERVICING, REPAIR & MAINTENANCE OF DIFFERENT TYPES OF AIR CONDITIONERS INSTALLED AT VARIOUS BANK'S ESTABLISHMENTS LOCATED IN TRICITY CHANDIGARH

1. We forward herewith the tender for servicing, repair & maintenance of air conditioners installed at various locations in tricity.
2. The document must be duly signed. The tenderers rubber stamp shall be fixed at required places.
3. Tenders shall be submitted at the office of **"The Asstt. General Manager, State Bank of India, Premises & Estate Deptt., Local Head Office, Chandigarh-160017 on or before 29.03.2025 upto 2:30 P.M.** Tenders received after the stipulated time and date as stated above will not be considered and no extension of time be given on any account for submission of the tenders.
4. The Earnest Money will be retained in case of the successful tenderer as part of the security for the due fulfilment of the contract.
5. The tenders should reach us on or before 02.30 P.M. on **29.03.2025** and will be opened on the same day at 03.30 P.M. in presence of those representatives of the firms who wish to participate in the opening of tenders.
6. The tender should be sent in sealed envelope in the manner as explained below to the undersigned and marked tender for "SERVICING, REPAIR & MAINTENANCE OF DIFFERENT TYPE OF AIR CONDITIONERS INSTALLED AT VARIOUS BANK'S ESTABLISHMENTS LOCATED IN TRICITY CHANDIGARH". **Also mention "DO NOT OPEN BEFORE 29.03.2025.**
7. Envelope-I Consisting of covering letter, terms and conditions and the earnest money deposit of **Rs.5,000/-** in the form of Demand Draft of Schedule Bank in favour of **State Bank of India, Chandigarh**. No interest will be payable on E.M.D. In case any of the information provided is incomplete and does not find to be satisfactory, the tenderers will not be eligible for participation in tender (Part II Price Bid).
8. Envelope-II shall contain price bid.
9. The tenders without earnest money will be rejected.
10. The tender shall remain valid for a period of 90 days from the date of opening.

Yours faithfully,

ASSTT. GENERAL MANAGER (P&E)

Tender Terms & Conditions

1. 95% payment shall be released within 15 days after satisfactory execution of the work and remaining 5% will be kept as retention money and the same can be released after period of 90 days.
2. **Work is to be completed on priority within 07 days from award of work date, otherwise a penalty @ 0.5% per day of the contract value will be applicable to the maximum of 5% of contract value. Most of the work will be carried out in off hours and on Bank's holidays.**
3. Bank reserves the right to reject any or all tenders without assigning any reason and to award the tender to any of the tenderer.
4. The quantity of ACs can be reduced or increased as per Bank's requirement and the L-1 bidder must have to execute the work at the L-1 quoted rates for varied quantity.
5. All tenders shall be accompanied with EMD amounting to Rs.5,000/- in shape of demand draft in favour of State Bank of India, Chandigarh failing which tender will be rejected. EMD of unsuccessful bidders will be return to them.
6. The tender shall be submitted in the double envelopes - Envelope-I consisting of terms & conditions and EMD and Envelope-II price bid. Both envelopes should be super-scribed as **"SERVICING, REPAIR & MAINTENANCE OF DIFFERENT TYPES OF AIR CONDITIONERS INSTALLED AT VARIOUS BANK's ESTABLISHMENTS LOCATED IN TRICITY CHANDIGARH"**.
7. The work will be executed in the presence of Bank staff or staff assigned by the bank.
8. **The rates of servicing include wet servicing of ACs by cleaning ACs indoor/outdoor, filters, checking of leakage in coil, filing/top-up of Gas etc. No compromise will be done in quality of the work.**
9. **Vendor to ensure that surrounding/vicinity of the ACs must be kept neat and clean during the servicing of ACs.**
10. All the equipment required for ACs servicing, repair and maintenance will be arranged by the vendor.
11. The contractors are advised to visit the site before quoting the rates.
12. Arbitration Clause: Any dispute and difference of any kind whatsoever, arising out of or in connection with this RFP or carrying out of the services, shall be settled amicably, if however, the parties are not able to resolve any dispute or difference amicably, the same shall be referred for arbitration in accordance with the provisions of Arbitration & Conciliation Act 1996 and re-enactment(s) and or modification(s) thereof and of the rules framed there under. The place for the arbitration shall be Chandigarh. Any dispute arising, thereafter, will be subject to the jurisdiction of the Courts at Chandigarh only.
13. Prior permission is to be obtained from the Bank's authorised officer, before replacement of faulty part of the AC.
14. The firm will be responsible for any kind of problem, if any, persists after service/repair work of the AC and same will be rectify by the firm at his cost. No additional payment will be given.
15. The firm will inform the scheduled visit to any of the branch/office in advance.

SIGNATURE OF FIRM'S REPRESENTATIVE WITH SEAL.

DATE:

PLACE:

Details of Air conditioners installed at various establishments in Tricity.

| S.No. | Building/Location | Window AC | HWS AC | Cassette AC/Tower AC | VRV AC | Ductable (8.5Tr) |
|-------|--------------------------------------|-----------|--------|----------------------|--------|------------------|
| 1 | LHO Basement | | 6 | | | |
| 2 | Gym | | 3 | | | |
| 3 | T T Room | | 1 | | | |
| 4 | Law Deptt | 1 | | | | |
| 5 | Ground floor # 16 | | 1 | | | |
| 6 | #15 | | 1 | | | |
| 7 | #14 | | 1 | | | |
| 8 | #03b | | 1 | | | |
| 8(A) | SEWA room | | 1 | | | |
| 9 | Dispensary | | 1 | | | |
| 10 | 004 | 1 | | | | |
| 11 | 050 | | 1 | | | |
| 12 | First floor # 113 | | 2 | | | |
| 13 | 127 | | 1 | | | |
| 14 | 133 | | 1 | | | |
| 15 | 134 | | 1 | | | |
| 16 | 108 | | 1 | | | |
| 17 | 141 | 1 | | | | |
| 18 | 107 | | 1 | | | |
| 19 | 106 | | 1 | | | |
| 20 | 104 | | 1 | | | |
| 21 | 114 | | 4 | | | |
| 22 | Second floor: MIS server room | | 2 | | | |

| | | | | | | |
|----|--------------------------|--|---|---|--|--|
| 23 | 235 | | 1 | | | |
| 24 | 209 | | 1 | | | |
| 25 | 211 | | 1 | | | |
| 26 | 212 | | 1 | | | |
| 27 | 215 | | 1 | | | |
| 28 | Third Floor: 301 | | 1 | | | |
| 29 | 302 | | 1 | | | |
| 30 | 303 | | 2 | | | |
| 31 | 309 | | 1 | | | |
| 32 | 310 | | 1 | | | |
| 33 | 311 | | 1 | | | |
| 34 | 312 | | 1 | | | |
| 35 | 313 | | 1 | | | |
| 36 | 328 | | 2 | | | |
| 37 | Fourth Floor :417 | | | 1 | | |
| 38 | 419 | | | 1 | | |
| 39 | 404 | | 1 | | | |
| 40 | 423 | | 1 | | | |
| 41 | 424 | | 1 | | | |
| 42 | 425 | | 1 | | | |
| 43 | 406 | | 1 | | | |
| 44 | 407 | | 1 | | | |
| 45 | 408 | | 1 | | | |
| 46 | 409 | | 1 | | | |
| 47 | 412 | | 1 | | | |
| 48 | 486 | | 1 | | | |
| 49 | 485 | | 1 | | | |

| | | | | | | |
|----|--------------------------|--|---|---|--|--|
| 50 | Fifth Floor: CH-1 | | | 2 | | |
| 51 | Server room | | 1 | | | |
| 52 | CH-2 | | | 5 | | |
| 53 | VIP lunchroom | | | 2 | | |
| 54 | Senior Executive room | | 2 | | | |
| 55 | P.S. room | | 1 | | | |
| 56 | CGM room | | | 2 | | |
| 57 | Board room | | | 2 | | |
| 58 | VC room3 | | | 1 | | |
| 59 | MD room | | 1 | | | |
| 60 | Small Lunchroom | | | 1 | | |
| 61 | Sixth floor #601 | | 2 | | | |
| 62 | 602 | | 1 | | | |
| 63 | 603 | | 1 | | | |
| 64 | 604 | | 1 | 1 | | |
| 65 | 605 | | 2 | 1 | | |
| 66 | 606 | | 1 | | | |
| 67 | 607 | | 1 | | | |
| 68 | 608 | | 1 | | | |
| 69 | 609 | | 1 | | | |
| 70 | 610 | | 1 | | | |
| 71 | 611 | | 1 | | | |
| 72 | 612 | | 1 | | | |
| 73 | 613 | | 1 | | | |
| 74 | 614 | | 1 | | | |
| 75 | 615 | | 1 | | | |
| 76 | 616 | | 1 | | | |

| | | | | | | |
|----|---------------------------------|---|-----|----|---|---|
| 77 | # 118 Sec-9 Chd | 1 | 12 | | | |
| 78 | VOTF sec 4 Panchkula | | 6 | | | |
| 79 | VOTF Sec-11 Chandigarh | | 17 | | | |
| 80 | VOTF Sec-21 Chandigarh | 1 | 4 | | | |
| 81 | VOTF Sec-42C Chandigarh | 1 | 19 | | | |
| 82 | Delegacy Sec- 42C Chandigarh | | 5 | | | |
| 83 | P& E Deptt 8.5 Tr | | | | | 3 |
| 84 | Mess 16 HP Hot & Cold | | | | 1 | |
| 85 | Abhivridhi hall 18.0HP | | | | 2 | |
| | Total AC | 6 | 145 | 19 | 1 | 3 |

Signature of Contractor with Seal