



**STATE BANK OF INDIA**  
**REGIONAL BUSINESS OFFICE-03,**  
**SURATGARH**

STATE BANK OF INDIA INVITIES  
APPLICATION ON THE PRESCRIBED FORMAT  
FROM REPUTED VENDORS/SERVICE  
PROVIDERS FOR EMPANELMENT FOR  
PROVIDING SPECIALLY DESIGNED AND  
FABRICATED CASH VANS WITH DRIVERS  
AND OTHER REQUIRED STAFF ON HIRING  
BASIS FOR OUR BIKANER ROAD  
SURATGARH (31160) BRANCH UNDER  
REGIONAL BUSINESS OFFICE-03 AT  
SURATGARH.

**NOTICE INVITING TENDER (NIT) FOR CASH VAN SERVICES ON HIRE BASIS**  
**SCHEDULE OF EVENTS FOR TENDERING PROCESS**

S. No	Schedule of Events	Timelines
01.	Bid Document Availability	Bidding document can be downloaded from Bank's website <a href="https://www.sbi.co.in/web/sbi-in-the-news/procurement-news">https://www.sbi.co.in/web/sbi-in-the-news/procurement-news</a> Procurement News" under "SBI in the News" from <b>10:30 AM on 03.03.2025 to 03:00 PM on 14.03.2025</b>
02.	Last date for requesting clarifications	All communications/ queries requiring clarification shall be sent through email to <a href="mailto:cmopsr3.zobik@sbi.co.in">cmopsr3.zobik@sbi.co.in</a> on/ before 14.03.2025 <b>by 05:30 PM.</b>
03.	Pre-Bid Meeting	<b>On 17.03.2025 at 11:00AM</b> at address given below: State Bank of India, Regional Business Office-3 Suratgarh – 62372 BSNL Road, Suratgarh – 335804
04.	Last date of submission of Technical Bids	On or before <b>14.03.2025 by 03:00 PM</b>
05.	Opening of Technical Bids and preliminary scrutiny of documents	20.03.2025 at 03.00 PM
06.	Verification of Documents	To be intimated later
07.	Technical Presentation	NA
08.	Date of Price Bid / e-bidding	On a subsequent date, which will be communicated to such Vendors/Service Providers who qualify in the Technical Bid.
09.	Finalization of Vendors/Service Providers Empanelment and declaration of L-1 bidder.	To be intimated later
10.	Contact details for any clarification and address for submission of tender	Chief Manager (Operation), State Bank of India, Regional Business Office-3 Suratgarh – 62372 BSNL Road, Suratgarh – 335804 Email: <a href="mailto:cmopsr3.zojai@sbi.co.in">cmopsr3.zojai@sbi.co.in</a> (All correspondence relating to this tender should be sent to above Email Id)

## **DISCLAIMER**

1. This NOTICE INVITING TENDER (NIT) is not an offer by the Bank but an invitation to receive responses/ applications from the eligible Vendors/Service Providers. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized official(s) of the Bank with the selected Vendor/Service Provider.
2. The purpose of this tender is to provide the Vendors/Service Providers with information to assist in the formulation of their proposals. This tender document does not claim to contain all the information each Vendor/Service Provider may require. Each Vendor/Service Provider should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and where necessary, obtain independent advice/clarifications. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this NIT.
3. The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Vendor/Service Provider under any law, statute, rules or regulations or tort, for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this NIT or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the NIT and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in the bidding process.
4. The Bank also accepts no liability of any nature, howsoever caused arising from reliance of any Vendor/Service Provider upon the statements contained in this NIT.
5. The issue of this tender does not imply that the Bank is bound to select a Vendor/Service Provider or to appoint the selected Vendor/Service Provider, as the case may be, for the project and Bank reserves the right to reject all or any of the Vendors/Service Providers or Bids without assigning any reason whatsoever.
6. The Vendor/Service Provider is expected to examine all instructions, forms, terms and specifications in the NIT. Failure to furnish all information required by the tender document or to submit a Bid not substantially responsive to the tender document in all respect will be at the Vendor's/Service Provider's risk and may result in rejection of the Bid.

## **NOTICE INVITING TENDER (NIT) FOR CASH VAN SERVICES ON HIRE BASIS**

### **01. Broad Scope of Work**

To prepare a panel of reputed & reliable Vendors/Service Providers for providing specially designed and fabricated cash vans with drivers and other required staff on hiring basis for our Bikaner Road Suratgarh (31160) branch under Regional Business Office-3 Suratgarh.

Present requirement is for 05 x Specially Designed and Fabricated Cash Vans including 05 x Drivers, 05 x Custodians, 05 x Cash Peons and 10 x Armed Security Guards (Ex-servicemen / **Ex-CAPF** only).

These cash vans with drivers and other staff will be utilized for cash transportation activities between Banks branches/ ATMs located in the geographical area under Regional Business Office-3 Suratgarh and handling of operations related to it on hiring basis/outsourcing basis.

**02. Eligibility Criteria:** Each of the following criteria should be fulfilled for further evaluation of technical bid. Not fulfilling any one of the criteria will result in rejection of bid:

- a) The Applicant Vendor/Service Provider should be in the business of providing cash vans with driver for the past minimum 02 years to Banks (Public Sector/Private Sector) as on the date of publication of Tender Notice. (Documentary Proof to be given).
- b) It should be registered in India under the Indian Companies Act of 1956 or any other act as applicable. (Documentary Proof to be given)
- c) The Agency should have its own armed guard deployed in the Air-Conditioned cash van with document required, State registration as per PSARA Act 2005. (Service providers applying for all states consisting in all Zone should have PSARA for all respective states. Service providers who have already applied for the renewal of their existing PSARA Licenses will be considered eligible for participating in the tender, However those service providers who have applied for the PSARA for the first time, but have not received it at the time of going for the tender will not be eligible to participate in the tender. Before deployment of the Cans Vans the agency should have PSARA license (i.e. within 90 days).
- d) The Vendor/Service Provider should be registered under Contract Labour (Regulation & Abolition) Act, 1970. (Documentary Proof to be given)
- e) It should have registration License under of Shops & Establishment Act in Rajasthan State and has paid the taxes related to it. (Documentary Proof to be given)
- f) It should also have all statutory registration like EPF, ESIC, PAN, Gratuity, GST etc. Documentary proof of all the registrations should also be provided. The Company must have ESIC registration preferably in Rajasthan State. Employee Provident Fund (Central) registration preferably in Rajasthan State.
- g) The Vendor/Service Provide must have adequate infrastructure in terms of office, Field supervisors (Postal address to be given) in State of Rajasthan. The presence of the Office should be there for **minimum 02 years** as on the date of the tender. Only Registration certificate of Shops & Establishment of Rajasthan State to be submitted for the proof of presence/Office.

- h) The Vendor/Service Provider must have **five running contract** with Banks, (Public Sector/Private Sector) for providing cash van services. Must be providing 02 cash van for the last one year as on the date of publication of Tender Notice. (WO, SLA & Performance certificate to be submitted by the agency Documentary Proof to be given).
- i) The Vendor/Service Provider must be providing minimum **04 cash vans** with driver to Banks (Public Sector/Private Sector) or any financial institution as on the date of publication of Tender Notice. (Documentary Proof to be given).
- j) The Vendor/Service Provider should have **minimum 05 drivers and 10 guards on their roll** as on the date of publication of Tender Notice. (Documentary Proof to be given)
- k) **The Vendor/Service Provider will submit the work satisfactory certificate for ongoing work in original from their existing client. The name, designation, contact details and email id of the person issuing certificate must be given. (Documentary Proof to be given). List of clients (Annexure-3)**
- l) **Net worth** : The bidder should have tangible Net worth of ₹ 100 Crore as per last Audited Balance Sheet. The net worth of at least ₹ 100 Crore should be maintained at all times
- m) **In case the work order is completed within 02 years from date of publishing of the tender** than Vendor/Service Provider **will submit satisfactory work completion certificate for showing that they are in the business for last 02 years.** The contact details and email id of the person issuing certificate to be provided.
- n) **Turn Over:** The Vendor/Service Provider Average Annual financial turnover of the bidder for last 3 years (CA Certificates of last 3 years) shall be minimum 120 crore.  
  
(Attested photocopies of the last 02 years ITRs and certificate from Chartered Accountant on his letter head showing Profit & Loss and turnover Statement. **This Chartered Accountant certificate should be available in his Official site and which can be verified online.** In the absence of certificate available online the tender application will be summarily rejected. No other documents are required to be attached. Additional supporting documents if required would be asked for, subsequently.)
- o) **Experience:** Service Provider should be providing services to State Bank of India in Rajasthan Agency should have been in the business for minimum 3 years (Submit proof). The service provider should have experience of successfully undertaken Air- Conditioned cash van services for RBI / Financial Institutions for last 03 (Three) years. (Work order copies issued by the organizations and Certificate / letter stating about the satisfactory performance of the cash van services being supplied.
- p) **Performance Satisfactory:** Services provider should not have any negative feedback from the State Bank of India existing zones / CAC. Performance certificate in this regard needs to be provided.
- q) **Fleet Size:** The bidder should have minimum fleet size of 300 specifically owned fabricated cash vans.
- r) **ISO Certification:** The bidder should have been a ISO Certified company and having valid certificate of ISO 9001:2015 & ISO 14001:2015.
- s) **Revenue from Cash in transit services:** Certificate from SA that minimum 50% of the revenue for year ended March 31, 2025 is from cash in transit services

- t) **SRO certificate:** Certificate from the company that the staff associated with cash handling have all been adequately trained and duly certified through an accreditation process through Self Regulated Organisation (SRO) or other designated agencies.
- u) The applicant must have the PAN Number for Income Tax purpose and must submit attested copies of Income Tax Return for the last 2 years, FY 2022-23; 2023-24 respectively.
- v) EMD (Demand Draft amounting to **Rs One Lakh** to be submitted. **(Annexure-2). The NSIC/ MSME registered Vendors/Service Providers are exempted from depositing EMD. Valid Registration Certificate in this regard should be attached with Technical Bid.** The envelope containing EMD money should be properly encryption on top.
- w) The bidder should have a valid digital signature certificate (DSC) for this tender. The validity of the DSC should be at least 3 months. (Documentary Proof to be given).
- x) The Vendor/Service Provider or any of its directors who are under arbitration/ litigation with our Bank or have been black listed/ de-listed/ de-empaneled (**due to poor/unsatisfactory performance**) by any Government/ Semi Government/ Nationalized Public Sector Banks/ Public Sector Undertaking (PSUs) / Financial Institutes (FIs)/ Corporate Offices in last 02 years **will not be considered for Empanelment.**
- y) **A non refundable application money of Rs.1000/- (Rs. One thousand only) in the form of a Demand Draft drawn in favour of STATE BANK OF INDIA, BIKANER ROAD SURATGARH BRANCH (31160), payable at SURATGARH should be enclosed with the Tender. The envelope containing application money should be properly encryption on top.**
- z) **Solvency Certificate:** The Vendors/Service Providers should have latest solvency certificate of Rs **Ten lakhs only** certified by a scheduled Bank. **It should not be older than six months from the date of submission.** In case, the applicant is not able to supply the solvency certificate in original, then the copy of the certificate shall be attested by the issuing Bank.

### 03. Earnest Money Deposit (EMD)

**Tender submitted without application money or Earnest Money Deposit (EMD) will be summarily rejected. The EMD of the unsuccessful Vendors/Service Providers shall be returned within 60 days from the date of award of contract to successful Vendors/Service Providers and no interest shall be payable on EMD of unsuccessful Vendors/Service Providers.**

The EMD may be forfeited:

- (a) if a Vendors/Service Providers does not participate in the e-bidding (price bid) or offline commercial bid (as the case may be) or
- (b) if shortlisted Vendor/Service Provider makes any statement or encloses any form which turns out to be false/ incorrect at any time prior and / or after signing of Contract; or
- (c) In case a successful Vendor/Service Provider fails;
  - (i) To sign the Contract/ or Backs out from the offer of bid.
  - (ii) To perform the contract as per the bid submitted.
  - (iii) If it is found that the Vendor/Service Provider is involved in arbitration/ litigation with our Bank or have been blacklisted/ de-listed/ de-empaneled by any Government Office/ Public Sector Banks (PSBs)/ Public Sector Undertakings (PSUs).

(iv) If it is found that the contract has been signed by misrepresentation or in contravention of the any of the terms of the bid.

(v) Withdrawal of a Bid during the 180 days of offered period.

#### 04. Bidding Process (Two-Stage)

- a) **The Technical Bid and Financial Bid should be sealed in separate envelopes and the envelopes should be super-scribed: “Technical Bid for Cash Van services” or “Financial Bid for Cash Van services” as the case be. Both the envelopes must be kept and sealed in a third envelope, super-scribed as “ Tender for Cash Van services”.**
- b) The Bid shall be typed or written in indelible ink. All tender documents will be duly signed by the authorized signatory of the Vendor/Service Provider and stamped on each page, **else the application will be rejected without assigning any reason.** In case the Bid is signed by an authorized signatory, letter of authority attesting the signatures of the authorized signatory should also been closed with the forwarding letter.
- c) Any interlineations, erasures or overwriting shall be valid only if they are initialed by the person signing the Bids. The Bank reserves the right to reject bids not conforming to the above.
- d) Technical bid and Price bid will be kept in separate sealed envelope. The Technical Bid Proposal should NOT contain any price information. Such proposal, if received, will be rejected.
- e) All envelopes should prominently indicate the name and address of the Vendor/Service Provider on the cover. If the envelope is not properly sealed and marked, the bid will be rejected.
- f) The Vendor/Service Provider shall not make or cause to be made any alteration, erasure or obliteration to the text of the Commercial bids document **otherwise his bid will be cancelled.**
- g) For the purpose of the present tender, bidding process will done in **two-stage-**
- i) **In first stage only TECHNICAL BID will be opened and evaluated. Technical bids will contain all the documents related to eligibility criteria.** Vendors/Service Providers satisfying the technical requirements as determined by the Bank and who accepts the terms and conditions of this document and on positive feedback from referral institutes shall be short-listed for second stage.

If adverse feedback is conveyed by the referral Institute/ Office than Vendor/Service Provider will be disqualified. Email through the domain of the organization will be treated as valid modes.

- ii) **In the second stage, the PRICE BID of only those Vendors/Service Providers , who are qualified in Technical Bids will be opened with prior intimation Vendor/Service Provider.** Bank if require may also asked for price bid through e-bidding amongst the Vendors/Service Providers who qualify in Technical Bid.

Price bid of monthly cash hiring charges to include the cost of the drivers, custodians, cash peons and armed guard), cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all inclusive.

- h) No increase rates per Kms will be considered during the tenure of the contract. Therefore, due

calculations should be taken into account for inflation of fuel charges or all other expenses. Only minimum wages will be increased as per the wage notification of the Central Government.

#### 05. Clarification of Bidding Document

- a) Vendor/Service Provider requiring any clarification of the Bidding Document may clarify it in pre bid meeting scheduled on **15.02.2025 on 11:00 AM.**
- b) Participating Vendor/Service Provider has to submit their points for clarification via e-mail 02 days before pre-bid meeting so that same can be compiled and discussed during the meeting.
- c) No individual clarification will be sent to the Vendor/Service Provider. It is the responsibility of the Vendor/Service Provider to check the website before final submission of bids.
- d) Bank reserves the right to amend, rescind or reissue the tender at any time prior to the submission of bids. The Bank, for any reason, whether on its own initiative or in response to a clarification requested by a prospective Vendor/Service Provider, may modify the bidding/document, by amendment which shall be made available to the Vendors/Service Providers by way of corrigendum/addendum. The interested parties/Vendors/Service Providers are advised to check the Bank's website regularly till the date of submission of Bid document specified in the schedule of events and ensure that clarification/amendments issued by the Bank, if any, have been taken into consideration before submitting the bid. Such amendments/clarifications, if any, issued by the Bank will be binding on the participating Vendors/Service Providers. Bank will not take any responsibility for any such omissions by the Vendors/Service Providers.

#### 06. Submission of Bids

- a) The sealed cover bid containing the name and complete address/contact number of the Vendor/Service Provider on the cover and bear the title "**Tender for cash van services on Hiring basis/outourcing basis**" addressed to the Chief Manager (Operation) Regional Business Office -03, Suratgarh (62372) to be submitted on or before **01.03.2025 by 03:30 PM.**
- b) In the event of the specified date for submission of bids being declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.
- c) Any Bid received after the deadline for submission of Bids prescribed, will be rejected and returned unopened to the Vendor/Service Provider.

**07. Period Of Validity of Bids:** Bids shall remain valid for a period of 180 days from the date of opening of the Bid. A Bid valid for a shorter period may be rejected by the Bank as nonresponsive.

#### 08. Opening of Bids by the Bank

The Vendors/Service Providers' names and other details as the Bank, at its discretion, may consider appropriate, will be announced at the time of Technical Bid opening.

Authorized representatives of Vendors/Service Providers having authorization letter issued by the company may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the Vendor's/Service Provider's representatives at given date and time.

#### 09. Price Bids:

- a) Prices are to be quoted in Indian Rupees only. Price bid format is attached as Annexure-4



- b) The **L1 Vendor/Service Provider** will be determined on the basis of lowest quoted rates only .
- c) Arithmetic errors, If there is a discrepancy between price quoted in figures and words, price quoted in words shall be taken as correct.
- d) **The Bank also reserves its right to reject any bid which ,in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.**
- e) **Bank's right To accept any Bid and to reject any or All Bids:** The Bank reserves the right to accept or reject any Bid in part or in full or to cancel the Bidding process and reject all Bids at any time prior to contract award, without incurring any liability to the affected Vendor or Vendors/Service Providers or any obligation to inform the affected Vendor or Vendors/Service Providers of the grounds for the Bank's action.
- f) In case of a difference of opinion on the part of the Vendor/Service Provider in comprehending and/or interpreting any clause / provision of the Bid Document after submission of the Bid, the interpretation by the Bank shall be final and binding on the Vendor/Service Provider.
- g) **Conditional bids/offers will be summarily rejected.**

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#### 10. Work Award Criteria:

- a) The work award criteria will be the L1 rate of the price bid. In the event 02 Vendor/Service Provider have quoted L1 rates, than L1 will be decided on the basis of turnover of the Vendor/Service Provider. High turnover will be declared L1.The **complete work** will be allocated to only to L1 empanelled Vendor/Service Provider.
- b) Vendor/Service Provider will be given 15 days' time for converting the vehicle into fabricated cash van. Inspection of the van will be done by the Bank before commencement of the work. If Vendor/Service Provider fails to provide cash van as per the Banks specification given in the tender documents within the prescribed time limit, then his work order will be cancelled and offer will be passed to L2 empanelled vendor. The security deposit money will also be forfeited and Vendor/Service Provider will not be allowed to participate in the future tendering for 03 years.

#### 11. Language of the Bidding Documents and correspondence

The Bid prepared by the Vendor/Service Provider, as well as all correspondence and documents relating to the Bid exchanged by the Vendor/Service Provider and the Bank and supporting documents and printed literature shall be submitted in **English**.

#### 12. Visit to Site

- a) It will be imperative on each of the Agencies to fully acquaint themselves with all the local conditions and factors, which would have any effect on the performance of the contract.
- b) The costs of visiting shall be borne by the Vendor/Service Provider . It shall be deemed that the Vendor/Service Provider has undertaken a visit to the Bank and is aware of the operational conditions prior to the submission of the bid documents.

#### 13. Instructions for Vendor/Service Provider

- a) No Vendor/Service Provider shall contact the Bank on any matter relating to its Bid, from the time of opening of Price Bid to the time the Contract is awarded.

- b) Any effort by a Vendor/Service Provider to influence the Bank in its decisions on Bid evaluation, Bid comparison or contract award may result in the rejection of the Vendor's/Service Provider's Bid.
- c) The information provided by the Vendors/Service Providers in response to this tender will become the property of the Bank and will not be returned.
- d) The Vendor/Service Provider shall bear all costs associated with the preparation and submission of its Bid and the Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.

#### 14. General Terms and Conditions

- a) **Empanelment of Vendor/Service Provider:** L1 to L4 will be empanelled in the Bank for a period of three (03) years. However, the **complete work** will be allocated to only to L1 empanelled Vendor/Service Provider .
- b) **Work order:**
  - i) The L1 vendor/service provider to provide 02 cash van and required staff within 15 days of getting work order failing which the work order will be issued to L2 if he is willing to work for same rates , terms and conditions.
  - ii) Bank required 02 cash van and staff. If L1 supplied only 01 cash van and required staff than the Bank if required may take second cash van and required Staff from L2 vendor.
  - iii) For any other requirement of cash van for other branches in future the Bank can take cash van and required staff from any of the empanelled vendor as per their discretion.
  - iv) The Bank may during the term of the empanelment give work order to the other empanelled Vendor/Service Provider in case L-1 found not performing as per the terms and conditions of the contract and other empanelled Vendor/Service Provider are willing to work for same rates , terms and conditions.
  - v) The empanelled Vendor/Service Provider who will be awarded the work, must have to open an account with State Bank of India in which all transactions will be routed. If the Vendor/Service Provider does not have an account with State Bank of India, the same is required to be opened within 30 days after getting empanelled with the Bank.
  - vi) The selected Vendors/Service Providers should convey acceptance of offer by returning duly signed and stamped duplicate copy of the offer letter within seven (07) days of receipt of the communication as per (**Annexure-5**).
- c) **Duration of Empanelment:**

The duration of empanelment with the Bank will be for the initial period of **03 years** from the date of commencement of work. The validity of empanelment may further extended on the existing terms and conditions for **another 01 year**. The Vendors/Service Providers have to submit their consent in writing for working with Bank as per the Term & Conditions of this tender on their company letter head, sealed and signed by the authorized person as per **Annexure-5**. It is to note that after the completion of 03 (three) years, if the Vendor/Service Provider does not get de-empanelment notice from the Bank it will constitute that the Vendor/Service Provider empanelment continues in the Bank for another one (01) year under the same terms and conditions..
- d) **Performance Review Periodicity :** The performance of empaneled Vendors/Service Providers may be reviewed on yearly basis.
- e) **Service level Agreement :**

In the absence of a formal contract, the Bid document, together with the Bank's notification of award and the Vendor's/Service Provider's acceptance thereof, would constitute a binding contract between the Bank and the successful Vendor/Service Provider.

All empaneled vendor/service provider have to enter into a service level contract with the Bank as per the attached format of the tender document. **(Annexure-6)**

**f. General Guidelines on Manpower**

- i) The cash van driver, armed guards and other employee should be in the company roll for minimum 01 year. EPF statement as documentary proof to be submitted to the branch.
- ii) Out sourcing of the manpower is not permitted.
- iii) An Identity Card should be issued by the Vendor/Service Provider to each personnel engaged at the Bank's site.
- iv) **Police verification report to be submitted within one month of deployment.** Police verification of all to be done every year.
- v) No person who has been convicted by a competent court or who has been dismissed or removed on grounds of misconduct or moral turpitude shall be employed or engaged.
- vi) Vendor/service provider will replace persons considered to be undesirable by the Bank.
- vii) The cash van, Drivers, Custodians, Cash Peons and Armed Security Guards will be made available to the Bikaner Road Suratgarh (31160) from 9.00 a.m. to 8.00 p.m. for all working days/ up to 26/27 days per month as per the scheduled time.
- viii) Prolonged duty hours (more than 8 hrs. at a stretch) shall not be allowed. Any sort of payments as per Central Government Rules/Acts for extra duties or overtime or double duties (other than National Holidays) performed by the personnel of the Vendor/Service Provider will be borne by the Vendor/Service Provider and SBI has no liability of payment for the same.
- ix) Vendor/ service provider will maintain attendance register at his own cost in the Bikaner Road Suratgarh (31160) Daily attendance will be verified by any employee of the Bank.
- x) The Staff/ driver shall be experienced, expert in speaking of local language and should be able to carry out minor repairs.
- xi) Driver must carry a valid Driving License to drive a Goods Transport Commercial Vehicle.
- xii) The vendor/service provider will have to make a standby arrangement the staff employed in Cash Van, which can be verified at any time ,by the Bank's functionaries. The list of all stand by staff to be provided to the Bank along with the Police verification and required KYC documents.
- xiii) **Uniform & Accessories:** The staff employed in the Cash Vans will have to wear proper uniform, which shall be provided by the vendor/service provider. Vendor/service provider to issue 03 sets of dress i.e. shirt and pant, and 01 black shoes per year. 01 winter jacket one in two years. Though initially, these uniform articles should be issued to their employees well before the start of any season.
- xiv) The vendor/service provider will have to provide for reliever of the personnel's employed in the cash van on the days of their leave without any extra charges to the Bank.
- xv) The driver for running the cash van should be in possession of a valid Commercial Driving License at any point of time. He should be physically fit and free from any diseases. The driver should not consume alcohol during duty. He should not drive rash or in a manner to risk the lives of the passengers or cash present inside the Cash van. Any negligence on part of the Driver shall be attributable to the negligence of the Agency.

- xvi) The Armed Security Guards to be in possession of a Valid Gun License under his name.
- xvii) Boarding / Lodging to the employee of the vendor/service provider will not be provided by the Bank nor shall the Bank pay for it. Bank shall not provide any accommodation to the personnel deployed at the Bank's site by the successful Vendor/Service Provider .
- xviii) **Armed guards:** Only Ex-Servicemen/Ex-CAPF armed guards will be deployed in the cash van. The Vendor/Service Provider will give armed guards minimum 20 days induction training which will include 100 hrs of classroom instruction and sixty hours of field training. Other employee accompanying cash van will be given training in handling of CCTV, Security Alarm System, and Fire extinguisher installed in the cash van.
- xix) **Gun:** Only 12 bore double barrel gun will be carry by the guard.
- xx) **Before deployment person by the Vendor/Service Provider, they should be interviewed by the Chief Manager (Operation) for accessing their suitability. The manpower will not be changed without the permission of the Branch/ Bank.**

#### g. Qualitative requirement of manpower

- i) The employee should be citizen of India .
- ii) The employee should have completed eighteen years of age but has not attained the age of sixty years;
- iii) The employee should be physically and mentally fit. They should be screened for visual, hearing, gross physical defects and contagious diseases by certified MBBS Doctor before deploying in the branch.
- iv) In emergent situations, employee deployed shall also participate as per their role defined in the disaster plan, if any, of the Bank.
- v) The employee shall give due respect to all and display mature behavior, especially towards ladies.
- vi) The employee on duty shall not leave the premises until his reliever reports for duty.
- vii) The employee shall not accept any gratitude or reward in any shape.
- viii) The employee shall not take part in any staff union /association activities.
- ix) All employee shall be well groomed and clean. They will wear the prescribed uniform. They will display their Identity card.
- x) All employee should know handling of security and fire safety equipments i.e CCTV system, Security Alarm System and Fire extinguishers in the cash van.
- xi) The personnel should be minimum Matriculate and full knowledge of local language and minimum working knowledge of Hindi language.
- xii) They will check the security equipment's installed in the cash van daily and reports about its functioning to the Branch.

#### h. General Guidelines for Cash Van

- i) Should not be more than 02 years old. Should not run more than 60,000 kms. must have Rajasthan Passing number. The Cash van must be in the bidder name.

- ii) The cash van will have to be changed with a new one after **5 years or 1,00,000 kilometers** completion, whichever is earlier.
- iii) The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment shall be made for extra utilization.
- iv) Cash van to be insured against all risks including theft, arson and accident at vendor/service provider cost.
- v) Bank, at its discretion, may carry out inspection/acceptance tests to its satisfaction at the Agency's Office or at site for the Cash Van.
- vi) Technical Specification of specially designed & fabricated cash van is given at **Annexure-8**.
- vii) Cash van should be fitted with GPS based vehicle tracking system, so that Chest Manager – in charge can monitor the movement of its cash vans live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency. **One 11 inch tablet to be provided with SIM connection for live tracking of the cash van.**
- viii) **GPS System to be installed by the vendor and no extra payment for the GPS System shall be paid by the Bank.** All the cost related to GPS installation, monthly charges and tablet will be borne by the service provider and Bank will not reimburse the same.
- ix) Cash van periodical maintenance services or other repairs will be done only through authorized service center of manufacture of vehicle to keep the cash van in a satisfactory running condition. If periodical maintenance services or other repairs is not done in vehicle company's authorized service center than it will be considered as breach of terms and condition and in such case Bank may terminate the contract. Vendor/ Service provider will do periodical maintenance services or repairs on his own cost and only on weekly off days / holidays of the Bank. Service report to be submitted in the branch.
- x) In case, the Cash Van or any part/ component thereof develops any defect during working hours, these should be immediately attended to and rectified free of cost. If the delay is expected to be more than one hour, a replacement cash van should be provided as a stand-by /stop gap arrangement so that the functioning of Branches cash remittance is not hampered.
- xi) The vehicle with driver and other employee will be report to the Bikaner Road Suratgarh (31160) as per the time given by the Branch head.
- xii) A Fabrication Certificate to the above-mentioned points, by the fabricator of the Vehicle (should be registered) should be provided by the Agency being awarded the Contract during signing of the Contractual agreement for Banks record. Necessary clearance from Regional Transport Office (RTO) should be taken before deploying the cash van with the Bank.
- xiii) Further The Agency has to modify the vehicle as per instructions received from the Bank/RBI, if required in future.
- xiv) Only heavy duty pad-locks minimum 08 lever at the door of cash cabin to be used and its cost will be born by Vendor/ Service provider.
- xv) Provision of Fast Tag will be done by the Agency; the actual cost on payment of Toll Tax will be reimbursed by the Bank on monthly basis against production of Receipt / statement of FAST TAG account.
- xvi) The vehicle will be used for **3000 Kms** in a month; however, the Bank will have every right to

use the vehicle beyond **3000 Km** in a month.

**xvii) In case the vehicle is used for less than 3000 Km in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.**

xviii) All taxes levies, penalties; challan etc. by the law enforcing agencies or Govt. Agencies etc will be at vendor/service provider cost.

xix) The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.

xx) Log book for cash van shall be provided by the vendor/ service provider. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the Bikaner Road Suratgarh (31160).

xxi) Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at his own cost.

xxii) The vendor/ service provider will cater for provisioning of heavy duty steel trunks with dual locking arrangement and a heavy-duty metal Chain to be used for regular operations.

**xxiii)** CCTV recording back up in the NVR/DVR will be for minimum 90 days. The CCTV system should be kept on before loading of cash in the morning and will be switched off in the evening at the end of the day after completion of duty. For the whole period the recording should be available without break. If required separate UPS to be installed for the CCTV System. CCTV technical specification is given in **Annexure- 9**

xxiv) Pollution Control Certificate, vehicle insurance, road fitness certificate, road tax, commercial tax or any other tax to be paid by the vendor/ service provider. All the certificate related to the vehicle should be valid and to be renewed well in time.

xxv) Rear door have strong steps to board the boxes on the cash van.

xxvi) **Communication :** The accompanying staff must have means of communication like mobile phones with emergency numbers on 'speed-dialling' for fast communications. Monthly charges towards talk time of mobile phone will be borne by the vendor/service provider.

xxvii) **Arms and Ammunition** The Vendor/Service Provider will provide Ex-servicemen/ Ex- CAPF armed guards. They must have undergone required training as per the PASARA Act. Have valid gun license. If gun license is issued from other State than Rajasthan than NOC is from Licensing Authority / Police authority for using the gun in State of Rajasthan.

- The guns used for remittances should be either .12 bore Pump Action gun or .12 Short DBBL gun. Guards should ensure that their guns are kept loaded with safety catch in safe position while on duty at all the time.
- Guards should carry minimum 10 numbers of cartridges. Gun cartridges must be replaced once in 02 years.
- Guards will also carry the retainer's License in "Form III B", duly authorizing them to carry guns.
- Gun must be test fired at least once in two year. Gun must be checked and certified by Government approved armourer.

i. **Insurance**

- i) Vendor/ Service Provider will have obtained adequate transit insurance of all of its employee. The conditions relating to cash ceiling and the number of employees to accompany the remittances as stipulated in the insurance policy must be complied with. If cash ceiling is to be exceeded timely advance information must be given to the concerned authority so that the excess cash is also covered by Insurance.
- ii) Vendor / Service Provider will obtain **Personnel Accidental Insurance (PAI)** from SBI for minimum Rs. 10 lakhs for all employees from his own resources.
- iii) The Successful bidder shall take at its own cost, through out the tenure of contract period and any extensions thereof, insurance coverage which will be assigned to the Bank of minimum Rs.5.00 crores in respect of any one incident or series of incidents of loss or damage caused
  - By any one through an act of burglary, robbery, theft, hold upon any criminal action
  - By an unintentional or negligence act (gross negligence or otherwise) the part of any person, whether one of the employees of the successful bidder or not, resulting in physical loss of or physical damage to cash or property.
- iv) Notwithstanding the above, the insurance shall cover bodily harm, injury, death of all individuals employed/assigned by Successful bidder to perform the services required under this Agreement and also shall cover acts of dishonesty, theft, extortion, robbery, forgery, altered documents, fraud, infidelity the part of Successful bidder's employees as beneficiary.
- v) The successful bidder shall also obtain adequate insurance including terrorist attack, fire, arson, strike, riot and civil commotion, natural calamities including but not limited to earth quake, flood and epidemics of the entire cash of the Bank handled by it in transit at its own cost, with the Bank as beneficiary and will keep valid during the term of contract. The successful bidder shall submit a copy of cash insurance cover to the Bank.
- vi) The Successful bidder shall at its own cost provide for insurance for sufficient amount of its own property, individuals, employees, agents or persons assigned to perform the services under this agreement, as may be required by the Bank up to such limits as may be specified by the Bank.
- vii) In case of any cash loss, vendor shall reimburse the loss amount to the Bank within 7 (Seven) working days, without waiting for settlement of insurance claim.

j. **Security Deposit & Performance Guarantee Money:**

- i) The EMD of successful Vendors/Service Providers shall be converted into Security Deposit. The NSIC/ MSME registered successful Vendors/Service Providers having exemption of EMD shall deposit Security Deposit amounting to **Rs. 1 Lakh (One Lakh only)** in the form of DD in favour of state bank of india, Bikaner Road Suratgarh Branch (31160)
- ii) The Vendor/Service Provider who got work order will also give a **performance bank guarantee** equivalent to **01 month** estimated billing amount. This performance bank guarantee will be revised whenever there is substantial increase or there is increase in monthly bill. **(Annexure-7)**
- iii) Other Empaneled Vendor/Service Provider **without work order** will deposit Rs.10,000/- ( Rupees ten thousand only) as security deposit with the Bank during the empanelment period and in case of getting work order the amount will be increase as per the estimated contract amount or will give a **performance bank guarantee** equivalent to **01 month** estimated billing amount and fidelity insurance as applicable.

- iv) Contract will be signed after deposit of the security deposit amount. The amount will be held by the Bank during the term of the contract and **no interest shall be paid to the Vendor/Service Provider on this amount.**
- v) The Security Deposit Money will be refundable after the end of the contractual period without interest, provided:
  - o There are no other penalties to be levied on the Vendor/Service Provider due to loss/theft/damage etc. to the Bank Property or negligence /deficiency in service and made attributable to the firm or any of its employees by the Bank.
  - o There are no other claims of Central or State Government agencies pending against the Vendor/Service Provider and brought to the notice of the Bank like fine, duties, taxes and levies etc.

k. Language of all correspondence with the Bank will be in English.

**l. Contact details:**

- i) Complete details of the Vendor/Service Provider viz. Office (Head Office & Local offices in Rajasthan) Postal Address, Phone number(s), Mobile numbers and official **e-mails** of the Contact persons, FAX Number(s), additional Office(s) details, if any, should be furnished. In case of change in address, mobile number or any contact details, it should be promptly notified to all concerned offices.
- ii) Escalation matrix will be submitted by the vendor/service provider.

**m. Statutory Liabilities**

- i) The driver, guards and other personnel provided shall be the employees of the Vendor/Service Provider .
- ii) All the statutory obligations as laid down with reference to the Service Provider or its employees should be fulfilled by the Service Provider, in terms of the relevant acts/rules/laws/guidelines laid down by the Central Labour Department and/ or any other Statutory Authority from time to time. The Service Provider shall abide by and comply with all the relevant laws and statutory requirements covered under Labour Act i.e. Contract Labour (Regulation & Abolition) Act-1970, Minimum Wages Act-1948, Workmen's Compensation Act-1923, Payment of Wages Act-1936, EPF Act-1952, ESIC Act-1948 , Employer's Liability Act-1938, Employment of Children Act-1938, Bonus Act-1965 and any other relevant Rules/ Regulations/Acts/ Statutes etc. that may be applicable with regard to the work allotted to them. The above list is indicative and not exhaustive. It will be the responsibility of the Service Provider to provide details of manpower deployed by them to the Labour Department and SBI.
- iii) The Vendor/Service Provider will also maintain all the statutory register and records which will be made available for inspection by the Bank and Labour Officer and Other government Officials as per the guide lines of the Central and State Government.
- iv) All liabilities towards Vendor/Service Provider employee arising out of accident or death while on duty shall be borne by the Vendor/Service Provider . The Vendor/Service Provider will take a Insurance Policy for the its employee deployed in the Banks site.
- v) The Vendor/Service Provider will open the ESIC and EPF account of the guards immediately after his joining and submit a copy of the receipt of application applied to ESIC and EPF authority will be provided to the Bank. Individual guard EPF account should be accessible through the mobile



phone and internet. **Guards EPF account or EPF Sub-Code account must be opened in Rajasthan or in the District headquarters where the guard is posted.**

**n. Monthly Wage bill**

- i) The owner will be required to submit monthly bill by 3<sup>rd</sup> of succeeding month. Monthly wage bill component is given the price bid.
- ii) The Vendor/Service Provider will pay the salary to the guards before 07<sup>th</sup> of every month and wage bill will be claimed from the Bank on reimbursement basis. While claiming the bill, documents to be submitted with it will be register of wages, EPF challan, ECR copy of EPF department showing the name of the guard, ESIC challan, ECR copy of ESIC department showing the name of all person, Professional tax challan, muster roll signed by the guards etc. Without submission of all or any one document, the bill will not be cleared by the Bank. Failing of non-submission of documents within the due date as advised by the Bank, the empanelment and contract will be terminated and security money deposit will be forfeited.
- iii) All the employees must have saving bank account with State Bank of India. Monthly wages will be credited in the individual Bank account only and under no circumstance cash payment of wages will be done.
- iv) **Minimum Wages:** The rates of remuneration as agreed between the parties shall be as per the minimum wages notified Central Government.
- v) Revision of wage will be revised time to time as per the Central Government Notification. The revised rates shall become effective with effect from date mentioned in the notice of revision of rates issued by Central Government. Taxes will be paid extra on actual basis as notified by the Government time to time.
- vi) The Vendor/Service Provider will submit the application for revision of wages well in time as and when the notification is issued by the Central Government. Delay in notifying the Bank about the revision of wage will be treated as breach of contract.
- vii) Bank will deduct income tax at source and all other taxes, duties as applicable from time to time from amount payable to the Vendor/Service Provider .

**o. Indemnity**

- i) The Vendor /Service Provider shall compensate the Bank for any loss and / or damage caused to the Bank as a consequence of non-compliance of all or any of the terms of the Clause or for the misconduct or negligence of all or any of its employees, representatives or any individual assigned for the performance of the services under the Agreement. In the event of such a claim for loss or damages being made by the Bank, the Bank shall be entitled to adjust such amounts as claimed against the future or outstanding payments due to the Service Provider. Any such claim for loss and / or damage made by the Bank shall not amount to a waiver for the Bank's right to terminate this Agreement or any of the other rights available to the Bank either under the Agreement or otherwise.
- ii) The Vendor /Service Provider shall fully indemnify and hold harmless the Bank against any penalty imposed by RBI for any reason connected with the services rendered by the selected bidder, liability, losses, claims, costs including attorney's cost, expenses accruing, incurred or suffered by the Bank directly or indirectly arising on account
  - Of any act, commission or omission, negligence, fraud, forgery, dishonesty, misconduct

or violation of any of the terms and conditions of this NIT by the selected bidder/ its employees/agents/subcontractors.

- of any robbery, theft, extortion, misappropriation, accident when any assets or properties or documents or instruments are or deemed to be in the custody of the selected bidder

- iii) The Vendor /Service Provider shall fully indemnify and hold harmless the Bank against IPR, confidentiality and labour law violations.
- iv) The Vendor /Service Provider shall further indemnify the Bank against any loss or damage arising out of any third-party claims on the Bank arising out of performance of the contract.
- v) The Vendor /Service Provider shall in no event enter into a settlement, compromise or makes any statement (including failure to take appropriate steps) that may be detrimental to the Bank's (and/or its customers, users and successful bidders) rights, interest and reputation
- vi) The Vendor /Service Provider shall make its own arrangement for the engagement of the drivers, custodians, cash peons and Armed Security Guards (ESM Only) for cash van and shall be responsible for regulating their service and work conditions in conformity with all Acts, Regulations, Rules or Order of Competent Authority under relevant laws in force during the period of the contract. Agency shall indemnify the Bank from all claims relating to the Driver's salaries, Wages, Overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonus, Reliever charges or any other claim as applicable and stipulated in any Statutory Provisions, Rules or order of Competent Authority.
- vii) In the event this Agreement being terminated consequent to the non-compliance of terms of agreement, no further liabilities or obligations shall accrue to the Bank except for any charges due and owing at the time of such termination, for the services rendered under this Agreement prior to such termination.

**p. Independent Service Provider:**

- i) The Service Provider and / or its employees, agents and representatives shall perform all services hereunder as an Independent Service Provider on a non-exclusive basis and nothing contained herein shall be deemed to create any association, partnership, joint venture or relationship of principal and agent or, master and servant or, employer and employee between the parties hereto or any affiliates or subsidiaries thereof or, to provide either party with the right, power or authority, whether expressed or implied, to create any such duty or obligation on behalf of the other party. The Service Provider acknowledges that its rendering of services is solely within its own control subject to the terms and conditions agreed upon and agrees not to hold it out to be an employee, agent or servant of the Bank or any subsidiary or affiliate thereof. The Service Provider agrees and confirms that the relationship between the Service Provider, its employees, agents, representatives is that of employer or employees. The Bank is the principal employer of such persons at all matter and times. It is further confirmed that such personnel/employees shall have no relationship with Bank as employee & employer nor any such claim is sustainable.
- ii) The Service Provider's personnel, employees, agents etc. have no authority / right to bind the Bank in any manner. It is also clarified that the personnel or employees being provided by the Service Provider are governed by terms of the Service Provider's employment and the Service Provider shall be solely responsible and liable in the event of any claims of whatsoever nature made on the Bank by the employees of the Service Provider.

**Q .General Obligations of Vendor/Service Provider**

- i) The Vendor/Service Provider will personally introduce all the employee and cash van along with the KYC file to the Branch Manager. Vendor/Service Provider will not replace any employee without permission of the Branch Manager.

- ii) The vendor/service provider will update all the certificates, license, other documents time to time related to his company/firm or his employee which is required for running of cash transportation activities during the term of empanelment.
- iii) The Vendor/Service Provider must have pool of reliever .
- iv) The Vendor/Service Provider shall hold meeting with the Bank Personnel to discuss and review its performance on a monthly basis and shall implement any suggestion made by the Bank for the betterment of its services.
- v) The vehicles are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender/order will be cancelled and security Deposit will stand forfeited.
- vi) The Vendor/Service Provider undertakes that during the subsistence of this agreement he will pay wages as per the provisions of Minimum Wages Act 1948 (Central).
- vii) The Vendor/Service Provider will comply with all the instructions given in The Gazette of India, Extraordinary No.553 dated 08.08.2018
- viii) The Vendor/Service Provider or its employee shall not engage in any conduct or practice which violates any applicable local, state or union law, statute, order or regulation, which is in force or that may come in force during the tenure of this Agreement.
- ix) Residence verification of every individual deployed in the Bank including general conduct check will be done by the Vendor/Service Provider using his own resources.
- x) To conduct previous employer check of every individual deployed in the Bank will be done by the Vendor/Service Provider using his own resources.
- xi) To conduct credit history check of every individual deployed in the Bank will be done by the Vendor/Service Provider using his own resources.
- xii) Vendor/Service Provider provide trained and certified personnel who have completed minimum hours of classroom learning and training trained in the cash transformational services preferably by the agencies like National Skill Development Corporation. All the employee will undergo training once in every two years.
- xiii) Vendor/Service Provider shall obtain fidelity insurance of 05 Crore as cover against any loss on account of any action of the staff of the agency deployed in the Bank and engaged for the cash transportation activities.
- xiv) The Vendor/Service Provider and any individual so assigned for the performance of the services under this Agreement agree that, they will not make or offer to make any payments to or confer, or offer to confer any benefit upon any employee agent or fiduciary of any third party, with the intent of influencing the conduct of such employer, agent or fiduciary in relation to the business of such third party.
- xv) The Vendor/Service Provider and any individual so assigned for performance of the services under this Agreement agree, represent and warrant and declare that no Bank Officer, Director, employee or immediate family member thereof (collectively, "The Bank Personnel") has received or will receive any benefit directly or indirectly in connection with this Agreement and that no Bank Personnel has business relationship of any kind with the Service Provider or its officers or any individual so assigned for performance of services under this Agreement.
- xvi) The Vendor/Service Provider shall not engage any **sub contract** or transfer the contract to any other person in any manner. If the Service Provider transfers or assigns this contract to any other Service Provider/organization (third party) the current agreement will be treated as terminated automatically.

**Commented [71]:** The proof of payment of minimum wages to agency staff to be submitted in the Bank.

However , there is no employer and employee relationship between Bank and staff of agency.

xvii) If the Vendor/Service Provider is a joint venture/ consortium/ group/partnership of two or more persons, all such persons shall be jointly and severally liable to the Bank for the fulfillment of the terms of the contract. Such persons shall designate one of them to act as leader with authority to sign. The joint venture/consortium/group/partnership shall not be altered without the approval of the Bank.

xviii) **Compliance with Tax Laws:** The Vendor/Service Provider shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The Vendor/Service Provider shall keep the Bank fully indemnified against liability of tax, interest, penalty etc. of the Vendor/Service Provider in respect thereof, which may arise.

xix) If as a result of post payment audit any overpayment is detected in respect of any work done by the Vendor/Service Provider or alleged to have done by the Vendor/Service Provider under this contract, it shall be recovered by the Bank from the Vendor/Service Provider.

xx) The Vendor/Service Provider shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over (for a period of three years), whenever required by the Bank etc. Failure to maintain the statutory records will result in termination of contract.

xxi) The vendor/service provider will have to abide by all the laws and regulations governing the business of running cash van and the Bank shall not be liable for any faults/ omissions/ commissions of the vendor/service provider in relation to operation of the Cash van. The Cash van should have valid registration certificate, insurance, road permit, pollution control certificate and any other such document essential for running of the cash van required under laws governing road transport/operation of cash van.

xxii) **KYC file will be made by the** Vendor/Service Provider for his company and firm and submit following documents:

- A copy of work order.
- A copy of service level agreement.
- A copy of PASARA certificate issued by authorities of Rajasthan State.
- A copy of PAN Card of vendor/ service provider company/firm.
- A copy Fidelity insurance.
- A copy of Performance guarantee.
- A photocopy of draft for Security money.
- A copy of cash van RC.
- A copy of Road Tax of cash van.
- A copy of vehicle insurance.
- A copy of Pollution certificate of cash van.
- RTO certificate of fabrication of cash van.
- A copy of escalation Matrix.
- A copy of certificate issued by shops and establishment in state of Rajasthan.

xxiii) **KYC file will be made by the** Vendor/Service Provider of all of its employee deployed in the Bank **and will have following documents:**

- Copy of appointment letter and Bio-data of the employee along with original latest photograph. Bio data format attached as Annexure-10
- A copy of Employee Identity Card.
- Bank Account details.
- PF No. & ESI No details.

- A certificate to be given every month that all statutory dues have been paid.
- A copy of ESM/ Ex Paramilitary guards discharge book duly attested. It will be verified against the original by the authorized person of Bank with original discharge book of ESM.
- A copy of guard valid gun license.
- A copy of gun fitness certificate by licensed armed dealer.
- It will be mandatory on the part of Vendor/Service Provider to get his employees medically examined
- A copy of Medical fitness certificate . Yearly medical will be done
- Police Verification of employees.
- Registration of the vehicle(s) and receipt of Road tax payment.
- Proof of residence of the driver(s), custodians and armed guards.
- Pollution Control Certificate(s) of vehicle.
- Insurance of the vehicle(s)/driver(s), custodians and armed guards.
- Driving license of the driver(s).
- Fitness certificate of the vehicle(EveryYear).
- Fabrication Certificate by the fabricator of the Vehicle (should be registered).
- Certificate of firing of 05 rounds by the guard ever year in the authorized range.
- PIE of Rs.100000/- ( Rupees twenty lakhs ) of all employee.
- Workmen compensation Policy.

xxiv) The following expenses to be incurred by the vendor/service provider and Bank will not reimburse the same:

- The Bank shall not pay for any Structural modification of the cash van to suit the Bank's laid down technical specifications in this Notice.
- The Bank shall not pay for Installation and commissioning charges for accessories as required in the technical requirements example CCTV, GPS, hooters, sirens, eyelets, wire mesh, shutters, gates, locks etc.
- The Bank shall not pay for Fuel charges, GPS tracking network facility charges.
- The Bank shall not pay for any expenses for procurement or renewal of registration certificate, insurance, road permit, pollution control certificate, Workmen compensation Policy and any other such document essential for running of the cash van required under laws governing road transport/operation of cash van.
- The Bank shall not pay for any Challans/fines/penalties imposed by the road transport/statutory authorities governing the business for want of the documents mentioned above.
- The Bank shall not pay for the damages/fines/penalties caused due to the fault/negligence of the driver or a third party engaged in the event of any accident.
- No advance is payable. The Agency which is finally selected for providing the Cash van shall be

paid the billed amount after completion of a month's satisfactory service.

- Toll Taxes if any and parking during the duty shall be reimbursed by the Bank on submission of suitable receipts/ tickets..
- Bills by the should mention the detailed breakdown of Salaries to Personnel's employed in Cash Vans including Mandatory deductions, Basic, VDA, overtime if applicable and other components of the salary and proof of mandatory deductions being deposited in favour of the concerned employee of the Agency employed in the Cash Vans for Bikaner Road Suratgarh (31160).

**r. Confidentiality and Secrecy:**

- i) The Vendor/Service Provider acknowledges and agrees that he or any of its employees, individuals, agents or representatives shall not in any way disclose to anyone all tangible and intangible information obtained, developed or disclosed including all documents, data, papers, statements, any business / customer information, trade secrets and process of the Bank relating to its business practices in connection with the performance of services under this Agreement or otherwise, is deemed by the Bank and shall be considered to be confidential and proprietary information ("Confidential Information"), and the same shall be treated as the intellectual property of the Bank. The Service Provider shall ensure that the same is not used or permitted to be used in any manner incompatible inconsistent with that authorized procedure/ practice by the Bank. The Confidential Information will be safeguarded and the Service Provider will take all necessary action to protect it against misuse, loss, destruction, alteration or deletion thereof. Any violation of the same will be liable for action under the law.
- ii) The Vendor/Service Provider shall ensure that all individuals assigned by the Service Provider to provide services under this Agreement, shall sign a suitable confidentially and Non-Disclosure Agreement in a format approved by the Bank, to protect Confidential Information.
- iii) The Vendor/Service Provider acknowledges that in the event of any breach or threatened breach of this clause by the Service Provider and / or by any individual assigned by the Service Provider for the performance of the services under this Agreement, the Service Provider shall be liable to pay damages as may be quantified by the Bank. Apart from the above, the Bank shall have the right to proceed against the Service Provider and or its assigned person(s) under appropriate law.
- iv) In addition, the bank reserves the right to terminate this agreement even with a short notice of bank's intention to do so, besides initiating other legal action under criminal/civil law etc.

**s. Fine and Penalty:** Bank reserves the right to impose the penalty as detailed below. All penalty will either be deducted from pending bills or from security deposit amount or recovered from performance guarantee amount:-

- i) In case the Vendor/Service Provider fails to commence/execute the work with in 15 days time of getting work order, the Bank reserves the right to cancel the contract and get this job carried out from other empanelled agencies. The security money deposit will also be forfeited. In the event of such cancellation, the Vendor/Service Provider will not entitled to any compensation.
- ii) Unsatisfactory performance or not meeting the statutory requirements of the contract by the Vendor/Service Provider, the contract will be terminated and Vendor/Service Provider will be debarred for a period of 03 years from participating in such type of commercial bids. The security money deposit will also be forfeited.
- iii) Security deposit will be forfeited if a Vendor/Service Provider does not participate in future e-bidding (price bid) or offline commercial bid (as the case may be) for any fresh work during the empanelment period.

- iv) Security deposit will be forfeited if shortlisted Vendor/Service Provider makes any statement or encloses any form which turns out to be false/ incorrect at any time prior and / or after signing of Contract; or fails to perform the contract as per the bid submitted.
- v) The CCTV system should be kept on before loading of cash in the morning and will be switched off in the evening at the end of the day after completion of duty. For the whole period the recording should be available without break. If required separate UPS to be installed for the CCTV System. In case of non-availability of recording due to switch of CCTV system during duty hours or due to defect of system or CCTV recording in the NVR/DVR for less than 90 days, a minimum penalty of Rs.2000/- will be imposed on the vendor/ service provider.
- vi) Pollution Control Certificate, vehicle insurance, road fitness certificate, road tax, commercial tax or any other tax to be paid by the vendor/ service provider. All the certificate related to the vehicle should be valid and to be renewed well in time otherwise minimum penalty of Rs.1000/- will be imposed on the vendor/ service provider for each certificate.
- vii) In case if any of the employees of the Vendor/Service Provider is found with an unpleasant disposition, i.e. unshaven/soiled or without uniform/not wearing shoes/unkempt hair etc. the concerned person may be removed from the Bank site immediately and Rs.500/- penalty per incidence will be imposed on the Vendor/Service Provider and it will be deducted from their monthly wage bill. Repetition of such incident will be resulted in termination of the contract.
- viii) In case of absenteeism/delay in reporting of any employee of Vendor/Service Provider, a suitable replacement is to be provided. If there is no replacement, a penalty of Rs.500/- (Rs five hundred only) will be levied on each such occasions and the same shall be recovered from Service Provider monthly bill/security deposit money/ performance guarantee. Repetition of such incident will be resulted in termination of the contract.
- ix) Any monetary/ property loss to the Bank, staff or any customer or third party due to any act of Vendor/Service Provider or his employee/ agent/ representative than he will reimburse the amount in full. Bank will also be in liberty to deduct the amount from security deposit or any pending bill.
- x) Any loss to the property to the Bank, staff or any customer or third party due to any act of Vendor/Service Provider or his the employee/ agent/ representative where in liability is fixed on the Bank to pay the damage, the Vendor/Service Provider will reimburse in full all the money paid by the Bank for repair or paying of damage. Bank will also be in liberty to deduct the amount from security deposit or any pending bill or from performance guarantee money.
- xi) Any liability arising out of any litigation (including those in consumer courts) due to any act of the Vendor's/Service Provider's or its employee/ agent/ representative shall be directly borne by the Vendor/Service Provider including all expenses/fines. If any money shall, as the result of any instructions from the Labor authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Vendor/Service Provider to the Bank within seven days. The State Bank of India shall be entitled to recover the amount from the Vendor/Service Provider by deduction from money due to the Vendor/Service Provider or from the security deposit money or through performance bank guarantee.
- xii) The Armed Guard so deployed on duty should have the DBBL Gun and gun license in his name. The gun license should be valid in the State of Rajasthan. It is the responsibility of the Vendor/Service Provider to check that the guard renew the gun license timely. If the guard is found doing duty without valid gun license than the guard should be immediately removed from the site and Rs.500/- penalty per guard will be imposed on the Vendor/Service Provider and it will be deducted from their monthly wage bill. Repetition of such incident will be resulted in termination of the contract.

xiii) Any delays in provision of the cash van due to technical problems in the vehicle or absence/negligence of driver or any other reason shall have to be compensated by the Agency @ Rs500/-per hour of delays caused to a maximum ceiling of 15% of the monthly charges. Repetition of such incident will be resulted in termination of the contract.

xiv) The Vendor/Service Provider should ensure strict and meticulous compliance of **Contract Labour (Regulation and Abolition) Act, 1970 and The Contract Labour (Regulation and Abolition) Central Rules, 1971**, and maintain all records and documents as given therein. Rs.1000/- penalty will be imposed on the Vendor/Service Provider for non maintenance of records as applicable in various laws applicable on the cash van service work. Failure to maintain the statutory records will result in termination of contract.

xv) Failure to maintain adequate reserve pool of its employee, Rs.1000/- penalty will be imposed on the Vendor/Service Provider. It will be deducted from the monthly wage bill of the Vendor/Service Provider.

xvi) If Vendor/Service Provider did not participate in bidding process due to expiry of digital signature penalty of Rs.5000/- will be imposed on the Vendor/Service Provider.

xvii) Any of the following will result in imposing of penalty of Rs.500/- per employee:

- Non-Opening of EPF account within 30 days of joining of the employee or non access to EPF account online due to non completion of KYC.
- Non-Opening of ESIC account within 30 days of joining of the employee or non issuance of ESIC card due to non completion of KYC.
- Non Issuing of I/Card within a week to the employee.
- Non-Issuance of dress and accessories to the employee within a week of joining or failing to issue dress as per the periodicity.
- Guard doing duties with gun license of other state without NOC from the State Authority.
- Guard doing duties with defective gun or ammunition or less than 10 ammunition.
- Non cleaning of cash van body and seats.
- Pre deployment Medical Checkup by the MBBS doctor and its report should be provided to the branch. Medical checkup will be done once in two year.
- Guard will do test fire of 05 rounds per year in the notified range. A penalty will be imposed for not doing test firing.
- Any certificate, license or other documents related to vendor/service provider or his employee is not renewed in time which is mandatory in any of the State or central law.

#### **t. Termination of the Contract**

Notwithstanding anything herein contained, the Bank may, by giving 30 (thirty) days' notice in writing to the service provider, terminate the Contract under any one or more of the following conditions:

- i If at any stage, even after the award of the contract, it comes to the notice of the Bank, that the Vendor/Service Provider had used fraudulent methods or falsified documents to obtain the contract, the Bank would be at liberty to terminate the contract without any notice and a penalty as deemed appropriate would be imposed on the Vendor/Service Provider .



- ii Any one instance of nonpayment of any guard EPF or ESIC contribution or less payment of EPF and ESIC contribution or less payment of wages without any reason will result in termination of contract and security deposit will be forfeited. The company will not be allowed to take part in any empanelment process for next three years.
- iii Vendor/ Service provider found to take cash back from employee from his monthly pay as commission.
- iv Vendor/Service provider poorly maintaining cash van i.e. rusted cash compartment, rusted cash van body, dirty passenger seats, worn-out tyres, torn seat, using defective security equipment's, not recharging the GPS, muddy cash van body, not maintaining CCTV recording in the cash van NVR/DVR for minimum 90 days etc.
- v Vendor/ Service provider found to change the employee without the permission of the Bank.
- vi Not carrying periodically servicing from authorized service center of cash van.
- vii Vendor/ Service provider could not provide the cash van or required staff within 15 days of getting of the work order.
- viii Vendor/ Service provider could not provide within 02 hrs a replacement of breakdown cash van. The replaced cash van should comply with all required technical specification.
- ix The Bank may terminate the contract if it is found that the Vendor/Service Provider is **black listed** or de-empanelled for unsatisfactory services on previous occasions by any of the Banks / Institutions / Local Bodies / Municipalities / Public Sector Undertakings, etc.
- x Either party may terminate this agreement before the determination of the said **period of 03 years** for any reason whatsoever or without assigning any reason thereto after giving **one month's notice period** to other party.
- xi If the Vendor/Service Provider fails to perform the services under this Tender Notice or to observe any obligations or breaches all or any of the terms of this Tender Notice or the service provider is adjudged insolvent by any court of law or the service provider's service is declared by any court of competent jurisdiction as illegal, sham, or contrary of any law.
- xii Notwithstanding the above, if the service provider discontinues its business at any point of time due to any reason whatsoever, the service provider shall give notice in writing, 30 days prior to the closure of discontinuing the business to the Bank and shall give all assistance to the Bank till the services hereto handled by the service provider is suitably transferred to other Agencies and/ or taken over by the Bank. The closure shall not discharge the service provider from providing such information and maintaining the records as stated hereinbefore.

#### **u. Publicity**

The Service Provider or its employees and representatives shall not use the name and / or trademark/ logo of SBI in any sales or marketing publication or advertisement, or in any other manner without prior written consent of the Bank.

#### **v. Force Majeure.**

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The performance of any obligations under the contract shall be resumed

as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.

**w. Dispute Resolution:-**

In the event of any disputes and differences arising out of or relating to this agreement including interpretation of its terms and conditions will be resolved through joint discussions of the Authorized Representatives of both the parties. However, if the disputes are not resolved by the discussions, then the matter will be referred to for adjudication to the arbitration of a person appointed by the Bank in accordance with Indian Law i.e. Arbitration & Conciliation Act 1996. The decision of the arbitrator shall be final & binding on both the parties. The venue for the arbitration will be Jaipur. The arbitration shall be in English. The arbitration procedure shall not cover any claim made by the employee provided by the Vendor/Service Provider against the Vendor/Service Provider and/or against the Bank. The arbitration in case of any disputes, the courts of Jaipur will have jurisdiction.

**x. JURISDICTION OF COURT**

The courts at Jaipur shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

**y. Sexual Harassment Clause:**

The SERVICE PROVIDER shall comply with the provisions of "Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013" In case of any complaint of Sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the SERVICE PROVIDER and the SERVICE PROVIDER shall ensure appropriate action under the said act in respect to the complaint.

**z. NOTICES:** Notices, if any, to be given pursuant to the provisions of this Agreement shall be sent to the parties at the following address:

1. The Chief Manager (Operation) State Bank of India, Regional Business Office-3 Suratgarh – 62372 BSNL Road, Suratgarh – 335804	2. ..... ..... ..... . (SERVICE PROVIDER)
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#### **ELIGIBILITY CRITERIA :: CHECK LIST**

Sl No	Pre-qualification mandatory requirement	Whether complied
1	The Applicant Vendor/Service Provider should be in the business of providing cash vans with driver for the past minimum 02 years to Banks (Public Sector/Private Sector) as on the date of publication of Tender Notice.	YES/NO
2	It should be registered in India under the Indian Companies Act of 1956 or any other act as applicable.	YES/NO
3	For Providing armed guards, the Vendor/Service Provider should be compulsory registered with the Home Department, Government of Rajasthan under PASARA Act. The Registration Certificate should be valid at the time of applying for the tender.	YES/NO
4	The Vendor/Service Provider should be registered under Contract Labour (Regulation & Abolition) Act, 1970.	YES/NO
5	The Vendor/Service Provider should have registration License under of Shops & Establishment Act in Rajasthan State and has paid the taxes related to it.	YES/NO
6	It should also have all statutory registration like EPF, ESIC, PAN, Gratuity, GST etc. Documentary proof of all the registrations should also be provided.	YES/NO
7	The Vendor/Service Provider must have adequate infrastructure in terms of office, Field supervisors (Postal address to be given) in State of Rajasthan. The presence of the Office should be there for <b>minimum 02 years</b> as on the date of the tender.	YES/NO
8	The Vendor/Service Provider must have <b>one running contract</b> with Banks (Public Sector/Private Sector) for providing cash van services. Must be providing 02 cash van for the last one year as on the date of publication of Tender Notice.	YES/NO
9	The Vendor/Service Provider must be providing minimum <b>04 cash vans</b> with driver to Banks (Public Sector/Private Sector) or any financial institution as on the date of publication of Tender Notice.	YES/NO
10	The Vendor/Service Provider should have <b>minimum 05 drivers and 10 guards on their roll</b> as on the date of publication of Tender Notice.	YES/NO
11	The Vendor/Service Provider will submit the work satisfactory certificate for on going work <b>in original</b> from their existing client. The name, designation, contact details and email id of the person issuing certificate must be given.	YES/NO
12	<b>Turn Over:</b> The Vendor/Service Provider Average Annual financial turnover of the bidder for last 3 years (CA Certificates of last 3 years) shall be minimum 120 crore.	YES/NO
13	The applicant must have the PAN Number for Income Tax purpose and must submit attested copies of Income Tax Return for the last 2 years, FY 2022-23; 2023-24 respectively	YES/NO
14	EMD (Demand Draft amounting to <b>Rs One Lakh</b> to be submitted. The NSIC/ MSME registered Vendors/Service Providers are exempted from depositing EMD. Valid Registration Certificate in this regard to be submitted.	YES/NO
15	The bidder should have a valid digital signature certificate (DSC) for this tender. The validity of the DSC should be at least 3 months.	YES/NO
16	The Vendor/Service Provider have not been black listed/ de-listed/ de-empaneled ( <b>due to poor/unsatisfactory performance</b> ) by any Government/ Semi Government/	YES/NO

	Nationalised Public Sector Banks/ Public Sector Undertaking (PSUs) / Financial Institutes (FIs)/ Corporate Offices in last 02 years.	
1 7	A nonrefundable <b>application money</b> of Rs.1000/- (Rs. One thousand only) submitted.	YES/NO
1 8	<b>Solvency Certificate:</b> The Vendors/Service Providers should have latest solvency certificate of Rs <b>Ten lakhs only</b> certified by a scheduled Bank. <b>It should not be older than six months from the date of submission.</b>	YES/NO

#### Annexure-1

(To be furnished on Vendor's/Service Provider's letter head)

Letter No.:

Date:

The Chief Manager (Operation)  
State Bank of India,  
Regional Business Office-3  
Suratgarh – 62372  
BSNL Road,  
Suratgarh – 335804

Sir/ Madam

**REF: YOUR NIT DATED ..... FOR EMPANELMENT FOR PROVIDING SPECIALLY DESIGNED & FABRICATED CASH VANS WITH DRIVERS AND OTHER REQUIRED STAFF ON HIRING BASIS FOR BIKANER ROAD SURATGARH (31160) BRANCH UNDER REGIONAL BUSINESS OFFICE-3 SURATGARH**

We have examined the NIT, the receipt of which is duly acknowledged, and we offer to our bid for empanelment for providing specially designed and fabricated cash vans with drivers and other required staff on hiring basis for BIKANER ROAD SURATGARH (31160) branch under Regional Business Office-3, Suratgarh as per the terms, conditions and specifications spelt out in the NIT and made part of this offer. Our Company profile is attached as Annexure-1(a)

2. While submitting this bid, we certify that:

- We have not induced nor attempted to induce any other Vendor/Service Provider to submit or not submit a bid for restricting competition.
- We have not added/deleted/modified the contents/ text of the document or any part of the bid document and if bank observes any modification/alteration/addition/deletion is made, bank has right to reject the bid without assigning any reason.

3. We understand that the Bank is not bound to accept the lowest or any bid that may be received.

4. We also understand that **SBI reserves the right to reject any or all bids without assigning any reason thereof. The Bank also reserves its right to reject any bid which, opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.**

5. We also certify that we are not under arbitration/ litigation with Bank or have been black listed/ de-listed/ de-empanelled (**due to poor/unsatisfactory performance**) by any Government/ Semi Government/ Nationalized Public Sector Banks/ Public Sector Undertaking (PSUs) / Financial Institutes (FIs)/ Corporate Offices in last 02 years.

6. We also certify that no litigation/prosecution is pending against us or our directors involving violation of statutory regulations or alleging criminal offence or tax liabilities.
7. We undertake to comply with the terms and conditions of the NIT. We enclose along with our Proposal a duly signed hard copy of the NIT document. We understand that the Bank may reject any or all of the offers without assigning any reason whatsoever.
8. We also confirm that our company is having digital signature.
9. We have understood that the initial engagement of the selected Vendors/Service Providers shall be for three (03) years, however, the Bank may, at its discretion, terminate the engagement any time during the currency of the contract for violation of any of the terms and conditions by Vendors/Service Providers or otherwise.
10. We certify that the information/ data/ particulars furnished in our Proposal are factually correct. We also accept that in the event of any information/ data/particulars proving to be incorrect, Bank will have the right to disqualify us from the bid.
11. We clearly understand and undertake that mere submission of application does not guarantee for our empanelment and Bank's decision in this regard will be final and binding on us. We submit this application in token of our acceptance of the terms & conditions laid down in this advertisement.

Yours faithfully,

Authorized Signatory

For and on behalf of

M/s \_\_\_\_\_

Seal

Date:

**Note: A copy of the Board Resolution/ Power of Attorney authorizing the signatory to represent the Company/ Firm to be enclosed.**

**Annexure-1 (a)****VENDOR/SERVICE PROVIDER PROFILE:**

1	NAME OF Vendor/Service Provider :				
2	CONSTITUTION	PROPRIETARY/ PARTNERSHIP/ HUF/ PRIVATE LIMITED/ PUBLIC LIMITED/ CO-OPERATIVE SOCIETY (PLEASE ENCLOSE A COPY CERTIFICATE OF REGISTRATION/PARTNERSHIP DEED)			
3	YEAR OF ESTABLISHMENT	(NB: DATE OF COMMENCEMENT OF BUSINESS- IN CASE OF COMPANY)			
4	DETAILS OF PARTNERS/KEY/SENIOR OFFICIALS/DIRECTORS/TECHNICAL OFFICER	Name	DESIGNATION	QUALIFICATION	EXPERIENCE
5	NO. OF OFFICES IN INDIA AND RAJASTHAN				
6	REGISTERED/HEAD OFFICE ADDRESS WITH DETAILS	Address			
		Mobile no.			
		Phone no.			
		FAX NO.			
		E-Mail id			
7	OFFICE ADDRESS WITH DETAILS IN STATE OF RAJASTHAN	Address			
		Mobile no.			
		Phone no.			
		FAX NO.			
		E-Mail id			
	CONTACT DETAILS FOR CORRESPONDENCE IN CONNECTION WITH TENDER	ADDRESS			
		Mobile no.			

		Phone no			
		FaxNo			
		E-mail			
9	WHETHER REGISTERED/EMPANELLED WITH ANY ORGANISATION/PUBLIC BODY	NAME OF ORGANISATION		SINCE WHEN	
		(ENCLOSE DOCUMENTARY PROOF)			

10.	GSTIN NUMBER	(PLEASE ENCLOSE A CERTIFIED COPY OF LATEST GST RETURN)
11.	PAN (PERMANENT ACCOUNT NUMBER)	(PLEASE ENCLOSE A CERTIFIED COPY OF LATEST INCOME TAX CLEARANCE CERTIFICATE/RETURN FILED/ASSESSMENT ORDER)
12.	DETAILS OF AUTHORIZED SIGNATORY	(PLEASE ENCLOSE COPY OF THE BOARD RESOLUTION/ POWER OF ATTORNEY AUTHORIZING THE SIGNATORY TO REPRESENT THE COMPANY/ FIRM)
13.	KEY FINANCIALS	(RS. IN CRORES)
		AS AT CLOSE OF BUSINESS AS ON
		31.03.23      31.03.24
	TURNOVER/SALES	
14.	NAME AND ADDRESS OF BANKERS	(PLEASE ENCLOSE LATEST SOLVENCY CERTIFICATE WORTH 10 LACS ISSUED not later than 06 months on date of submission)

15.	LIST OF CLIENTS WHOSE WORK HAS BEEN UNDERTAKEN DURING LAST TWO YEARS	CLIENT NAME AND WORK LOCATION ADDRESS	CONTACT PERSON	TELE NO.	TOTAL CASH VAN PROVIDED	TOTAL MAN POWER DEPLOYED	START DATE	Completion Date
			(PLEASE ENCLOSE ORDER COPY/CONTRACT COPY AND CERTIFICATE OF SUCCESSFUL WORK FROM CUSTOMERS)					

**Annexure-2**

(To be furnished on Vendor's/Service Provider's letter head)

Letter No.:

Date:

The Chief Manager (Operation)  
State Bank of India,  
Regional Business Office-3  
Suratgarh – 62372  
BSNL Road,  
Suratgarh – 335804

Dear Sir,

**EMD FOR PARTICIPATION IN TENDERING PROCESS FOR EMPANELMENT OF VENDORS/SERVICE PROVIDERS FOR PROVIDING SPECIALLY DESIGNED & FABRICATED CASH VANS WITH DRIVERS AND OTHER REQUIRED STAFF ON HIRING BASIS FOR BIKANER ROAD SURATGARH (31160) BRANCH UNDER REGIONAL BUSINESS OFFICE-3 SURATGARH (62372)**

With reference to the captioned subject, we intent to participate in the tender process for empanelment of Vendors/Service Providers for supplying specially designed & fabricated cash vans with drivers and other required staff on hiring basis for Bikaner Road Suratgarh (31160) branch under Regional Business Office-03, Suratgarh

2. As per the terms and conditions of NIT, we submit draft No. \_\_\_\_\_ dated \_\_\_\_\_ for a sum of **Rs. 1,00,000 /- (Rupees one lakh Only)** as EMD.

3. We undertake that in the event of not performing the obligations as per the terms and conditions of the NIT or have committed a breach thereof, which conclusion shall be binding on us, the EMD will be forfeited.

Yours faithfully,

Authorised Signatory

For and on behalf of

M/s \_\_\_\_\_

Seal

Date:



**Annexure-3**

(To be furnished on Vendor's/Service Provider's letter head)

**LIST OF CLIENTS**

S.No	Client's Name, Address	Contact Person name and contact number, Email ID	Year of work	Whether contract is still running

Authorised Signatory

For and on behalf of

M/s \_\_\_\_\_

Seal

Date:

**Annexure-4**

(To be furnished on Vendor's/Service Provider's letter head)

**PRICE BID**

(Price bid Calculation of Overall Manpower Cost for 02 x Specially Designed and Fabricated Cash Vans including 02 x Drivers, 02 x Custodians, 02 x Cash Peons and 04 x Armed Security Guards (Ex-servicemen / **Ex-CAPF** only). Minimum wage rate of Central Government will be applicable.

Head	Rate for 8 Hrs / Day for 24 days.	Driver (Rs.504)	Armed Security Guard (ESM/Ex CAPF) (Rs.832)	Cashier (Rs.504)	Cash Peon (Rs.504)
1. Basic Wages +Variable DA					
(a) ESI					
(b) EPF					
(c) EDIL					
2. Administrative Charges On EPF & EDIL					
3. Bonus					
4. Uniform Allowance					
6. Sub Total					
7. Service Charges					
8. Total					

Note: Price bid will be rejected if Manpower rate calculation based on Minimum wages of State. **The bidder to recalculate for correction before applying.**

Sl	Items	Total	Remarks
1	Cost of Driver ( 02 Nos)		
2	Cost of armed security guard ( 04 Nos)		
3	Cost of Cashier ( 02 Nos)		
4	Cost of Cash Peon ( 02 Nos)		
5	Sub total of Srl No 1 to 4.		
6	GST charges on Srl No 1 to 4.		
7	Total Cost ( Srl No 5 + Srl No 6)		
8	Cash Van rates per Km for minimum 2000 Kms ( 02 cash van)		
9	Rate per Extra Km Per Cash van after 2000 Kms		
10	Night halt Charges / Per Cash Van		
11	Sub total of Srl No 8 to 10.		
12	GST Charges on Srl No 8 to 10.		
13	Total Cost ( Srl No 11 + Srl No 12)		
	Final Cost For Price Bid ( Srl No 7 + Srl No 13)		
	<b>Final Cost of Price Bid in words</b>		

(Signature with date & Seal of the Agency)

**IMPORTANTNOTEFORBIDDERS**

1. Charge quoted includes Dedicated Secured AC Cash Van including cost of Crew/Team Members and insurance policy as previously instructed in this NIT. (The rate quoted shall be firm and binding for entire period of contract i.e. three years and also for the extended contract period, if the contract is extended for one more year).
2. The charges should be quoted inclusive of all taxes, duties, levies, charges etc.,
3. Revision of wage will be revised time to time as per the Central Government Notification. The revised rates shall become effective with effect from date mentioned in the notice of revision of rates issued by Central Government. Taxes will be paid extra on actual basis as notified by the Government time to time.
4. Any other rate / condition than mentioned in the financial bid format will render the bid conditional. Such rates will not be considered and Bank may reject such conditional bids.
5. In case of any discrepancy, unit price quote in words will be considered.
5. The Commercial offer shall be on a fixed price basis and no upward revision in the price would be considered on account of subsequent increase in Govt. Levies/taxes, fuel cost, etc. during the entire period of the contract or extended period, if any.

**Note: Price Bid submitted in other format will be rejected.**

(Signature with date & Seal of the Agency)

**Annexure-5**

(To be furnished on Vendor's/Service Provider's letter head)

Letter No:

Date:

The Chief Manager (Operation)  
State Bank of India,  
Regional Business Office-3  
Suratgarh – 62372  
BSNL Road,  
Suratgarh – 335804  
Dear Sir,

**FOR EMPANELMENT OF VENDORS/SERVICE PROVIDERS FOR PROVIDING SPECIALLY  
DESIGNED & FABRICATED CASH VANS WITH DRIVERS AND OTHER REQUIRED STAFF  
ON HIRING BASIS FOR BIKANER ROAD SURATGARH (31160) BRANCH UNDER REGIONAL  
BUSINESS OFFICE-3 SURATGARH :: ACCEPTANCE OF OFFER**

With reference to above, we hereby agree to abide by all terms and conditions laid down in NIT and also agree to the following:

- a) We forward herewith a Security Deposit of Rs. 1,00,000 ( Rupee one Lakh). We also agree to the fact that the Security Deposit will be held in Current A/c. of State Bank of India and will not carry any interest thereon till the time it is returned to us.
- b) The empanelment will continue, subject to satisfactory performance of the contract.
- c) We also confirm that mere empanelment does not ensure us the right to be invited to participate in all/any bids/ quotations/tenders/ projects and/or to get work.
- d) We also confirm that various certificate/ authority letters as applicable will be renewed in time and renewed copies of the same should be submitted to the Bank for the record.
- e) We also confirm that we will respond to the enquiries by the Bank without fail, as & when sent to us. If we do not respond, our firm will be delisted from Bank's list of empanelment without any further notice.
- f) After empanelment with the Bank, we shall execute agreement with the Bank. It is compulsory to enter/sign the agreement between RBOs and us before the commencement of the work.
- g) We also certify that the information /data/ particulars furnished in our bids are factually correct. We also accept that in event of any information/ data/ particulars proven to be incorrect the Bank will have the right to disqualify and de-empanel us and in event of any details submitted turned out to be false during the tenure of empanelment, the Bank is at discretion to forfeit the Security Deposit and terminate the contract.

Yours faithfully,

For and on behalf of

M/s \_\_\_\_\_

Authorized Official.

Seal

**Annexure-6**

**DRAFT OF SERVICE LEVEL AGREEMENT**

**FOR EMPANELMENT FOR PROVIDING SPECIALLY DESIGNED & FABRICATED CASH VANS WITH DRIVERS AND OTHER REQUIRED STAFF ON HIRING BASIS FOR BIKANER ROAD SURATGARH (31160) BRANCH UNDER REGIONAL BUSINESS OFFICE-3 SURATGARH**

This agreement is executed this \_\_\_\_\_ day of \_\_\_\_\_ **2025** at Jaipur between

the State Bank of India , a corporation constituted under the State Bank of India Act 1955, having its Corporate Office at Mumbai and its Regional Business Office-3 Suratgarh 335804 through its duly authorized and empowered Officer at such specified locations herein after referred to as Bank, which expression shall unless excluded by or repugnant to the context, be deemed to include its representatives , successors, administrators, executors and assignees of the FIRST PART.

AND

M/s \_\_\_\_\_, having registered office at \_\_\_\_\_ herein referred as the Service Provider, which expression shall, unless excluded by, or repugnant to , the context, be deemed to include its representatives, successors, administrators, executors and assignees on the SECOND PART

AND WHEREAS

State Bank of India, Regional Business Office-3 Suratgarh 335804 desires to avail the services of the Vendor/ Service Provider by hiring “ \_\_\_\_\_ **Nos of secured cash van/s with drivers, guards and other employees for Cash transportation activities**” .

In response to Bank's request, the Vendor/Service Provider has submitted its offer and has represented that it is engaged in the business of cash transportation activities and the vendor/ Service provider had further represented to the Bank that it has the requisite skill, knowledge, experiences, expertise, infrastructure and capability to provide required and related support services to Bank.

Accordingly, Bank had issued the work order for providing services of \_\_\_\_ Nos of cash van with drivers which was duly accepted by the service provider. w.e.f \_\_\_\_\_ **2025** on the terms & conditions agreed here under:-

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-**

- 1) This agreement is valid for a period from \_\_\_\_\_ **2025** to \_\_\_\_\_ **2028** and shall be reviewed and renewed after the expiry of said period at the sole discretion of the party of the Bank.
1. The following documents shall be deemed to form and be read and construed as part of this agreement:

a) General Terms and Conditions given at Para 14.

IN WITNESS THEREOFF the parties hereto have set in and subscribe their respective hands & seal to this agreement at Jaipur on the day & year mentioned above.

Shri \_\_\_\_\_ (VENDOR's authorized representative)

\_\_\_\_\_  
Signature and Stamp

Shri \_\_\_\_\_ ( Banks representative)

\_\_\_\_\_  
Signature and stamp

1) Witness	(Party of the First Part)
2) Witness	(Party of the Second Part)

**Annexure- 7**

**PERFORMANCE BANK GUARANTEE FORMAT  
(TO BE STAMPED AS AN AGREEMENT)**

**THIS PERFORMANCE BANK GUARANTEE AGREEMENT** executed at .....this.....day of ..... 2025 by ..... (name of the Bank)..... having its Registered Office at .....and its Branch at .....(hereinafter referred to as "the Guarantor", which expression shall, unless it be repugnant to the subject, meaning or context thereof, be deemed to mean and include its successors and permitted assigns) **IN FAVOUR OF** State Bank of India, a Statutory Corporation constituted under the State Bank of India Act, 1955 having its Corporate Centre at State Bank Bhavan, Nariman Point, Mumbai and one of its offices at Regional Business Office-3 Suratgarh 335804, hereinafter referred to as "**the Bank**" which expression shall, unless repugnant to the subject, context or meaning thereof, be deemed to mean and include its successors and assigns).

**WHEREAS**

The State Bank of India, having its Regional Business Office-3 Suratgarh (62372) Suratgarh Rajasthan-335804 (hereinafter called the 'Bank') has invited NIT for bid for empanelment for providing specially designed & fabricated cash vans with drivers and other required staff on hiring basis for Bikaner Road Suratgarh (31160) branch for cash transportation activities,

1. It is one of the terms of invitation of applications that the applicant shall furnish a Performance Bank Guarantee for a sum of Rs...../- (Rupees .....only) as a Bid Security Performance Bank Guarantee.
2. M/s. ...., our constituent, intend to submit the Bid Security Performance Bank Guarantee for the said empanelment and requested us to furnish guarantee to the 'Bank' in respect of the said sum of Rs...../- (Rupees .....only)

**NOW THIS GUARANTEE WITNESSETH AS FOLLOWS WITHOUT ANY DEMUR**

1. We ..... (bank), the Guarantors, do hereby irrevocably & unconditionally agree an undertake to the State Bank of India, their Successors, Assigns that in the event of the State Bank of India coming to the conclusion that the Vendor/Service Provider (M/s.....) have not adhered to the terms and conditions of the 'Bank' or committed a breach thereof, which conclusion shall be binding on us as well as the said Vendor/Service Provider, we shall on demand by the State Bank of India, pay without demur to the State Bank of India, a sum of Rs...../- (Rupees .....only) or any lower amount that may be demanded by the State Bank of India. Our guarantee shall be treated as equivalent to the Security Deposit for the due performance of the obligations of the Vendor/Service Provider under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs...../- (Rupees .....only)
2. We also agree to undertake to and confirm that the sum not exceeding Rs...../- (Rupees .....only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the State Bank of India on receipt of a notice in writing stating the amount is due to them and we shall not ask for any further proof or evidence in this regard. The notice from the State Bank of India shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the State Bank of India within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the State Bank of India under this guarantee shall be independent of the agreement or other understandings, whatsoever, between the State Bank of India and the Vendor/Service Provider .

This guarantee shall not be revoked by us without prior consent in writing of the State bank of India.

We hereby further agree that-

(a) Any forbearance or omission on the part of the State Bank of India in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and / or hereunder or granting of any time or showing of any indulgence by the State Bank of India to the Vendor/Service Provider or any other matters in connection therewith shall not discharge us in any way our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Vendor/Service Provider of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs...../- (Rupees .....only)

(b) Our liability under these presents shall not exceed the sum of Rs...../- (Rupees .....only)

(c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

(d) This guarantee shall remain in force upto \_\_\_\_\_, 2026 provided that if so desired by the State Bank of India, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

(e) Our liability under these presents/guarantee shall remain in force till \_\_\_\_\_, 2026 unless these presents are renewed as provided hereinabove on the \_\_\_\_\_, 2026 or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the State Bank of India alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within four months from the date or any extended period, all the rights of the State Bank of India against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

(f) The liability of the Guarantor under this Security Performance Bank Guarantee shall not be affected by -

- (i) Insolvency or winding up of the Vendor/Service Provider or absorption, merger, acquisition or amalgamation of the Vendor/Service Provider with any other Vendor/Service Provider , Corporation or concern; or
- (ii) Insolvency or winding up of the Guarantor or absorption, merger, acquisition or amalgamation of the Guarantor with any Corporation or concern; or change in the constitution structure or management of the Guarantor
- (iii) any change in the management of the Vendor/Service Provider by takeover of the management of the Vendor/Service Provider by the Central or State Government or by any other authority; or
- (iv) any change in the constitution/structure or management of the Bank  
or
- (v) any dispute between the Vendor/Service Provider and the Bank.
- (g) This guarantee shall be governed by Indian Laws and the Courts at Jaipur, India alone shall have the jurisdiction to try & entertain any dispute arising out of this guarantee.

Notwithstanding anything contained herein :



- (a) Our liability under this Bank Guarantee shall not exceed Rs...../- (Rupees .....only)
- (b) This Bank Guarantee shall be valid upto .....
- (c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before ..... (date which is 3 months after date mentioned at (d) above).

For and on behalf of Bank.

Yours faithfully,

Authorised official

Date:

**SPECIALLY DESIGNED CUSTOM-BUILT CASH VAN**

Following is the specifications of Custom built cash vans:

1. It should be an LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC, preferably Turbocharged. All seats to have minimum 6 inches of seat cushioning for passenger comfort. Heavy Duty Shock Absorbers should be fitted for the rear portion of the Chassis.
2. The emission norms as laid down by the Government ( Presently BSVI) will be applicable.
3. The cash van passenger compartment unit must have an air conditioned.
4. Engine immobilizing switches should be provided near the driver and the Armed Guard in the rear. Arrangement for mobile charging to be made available inside the Cash Van for First and Second Row passengers.
5. **Turning radius:** Not more than 8 m.
6. Should be fitted with tubeless tyres.
7. Should not be more than 02 years old . Should not run more than 60,000 kms.
8. Ground Clearance – Not less than 190 mm.
9. Body should be of a sheet metal of minimum 19 Gauge\*. However, the floor should be of minimum 16 Gauge\* checker plate.
10. The cash van should have compartment for storing cash, physically separated from passenger compartment unit. A small peeping window should be there on the partition metal sheet. Provision of light in the cash storage chamber.
11. There should be at least 06 iron eyelets , 02 each parallel i.e one on cash cage floor and another on ceiling, of sufficient diameter (say 2-2.5"), preferably bolted to the body of the van. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
12. Vehicle should accommodate minimum 1 + 4 passengers.
13. There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 staff (cashier/cash assistant+ cash coolie).
14. The entrance of the Cash compartment should be from rear side of the van. It should have only one door and collapsible grill gate. All doors to have independent locking system from inside and outside. The door should have hash bolt and auto lock installed on it. Rear side should have one camera.
15. Windshield should be of a single piece, clear toughened glass in the front duly reinforced with an anti - riot wire mesh protection covering. All windows and wind screen of the Vehicle shall have wire mesh protection of not more than one square inch. The wire mesh on the co-driver window and other windows should have a circular port-hole of six inches diameter for use of weapons. NO Window to be provided in the Cash Storage area/ Cash Compartment.
16. Driver shall have complete tool kit containing spare fan belts, air pump, bulbs, jack & handle, air pump, etc.

17. The cash van should be provided with a CCTV with 90 days recording facility and four cameras installed at the front, rear and inside and the cash area. NVR/DVR with screen to be installed in the cash compartment. One 10 inch monitor for CCTV to be installed on dash board. Technical specification of CCTV given at **Appendix-9**.
18. PowerSupply:-  
CCTVsystemfunctionson12VDC.ThereforepowersupplytotheSystemmaybeprovidedfromthevehicleitself or a separate UPS to be installed. CCTV to be kept in the metal rack, vibration Proof and suitable for vehicle mounting. A mouse will also be provided for checking of CCTV recording.
19. A security alarm with GSM based auto-dialer should be provided with a motorized siren (fitted on rooftop) with activation points (Panic switches) operating alarm should be available with guard, driver and the custodian inside the vehicle. The security alarm should be so fixed and powered that it should sound on activation even when the Ignition key is not switched On
20. Cash van should be fitted with GPS based vehicle tracking system, so that Chest Manager – in charge can monitor the movement of its cash vans live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency. One 11-inch tablet to be provided with SIM connection for live tracking of the cash van. GPS admin credentials to be given to the Bank. The Custodians/ Staff provided by the Agency should be trained in the use of the same.
21. **Wiring:** - All wire must be put in conduit pipes (preferably aluminium) fitted with the body of the vehicle.
22. Cash Van should have 01 portable ABC type (stored pressure) 02 Kg fire extinguisher near driver seat.
23. Cash van should have first aid box.
24. Cash van should have torch light.
25. The Body of the Cash Van may contain the Branding of the vendor/ service provider at only one area i.e. The Body should not be covered by the Agencies Branding which is often objected to by the RTO.
26. One Spare tire shall always be carried along with the vehicle. This should not be kept inside the cash cage.
27. All seats to be provided with washable seat cover.
28. **Communication :** The accompanying staff must have means of communication like mobile phones with emergency numbers on 'speed-dialing' for fast communications.

## **29. Arms and Ammunition**

- a. The guns used for remittances should be either .12 bore Pump Action gun or .12 Short DBBL gun. Guards should ensure that their guns are kept loaded with safety catch in safe position while on duty at all the time.
- b. Guards should carry minimum 10 number of cartridges. Gun cartridges must be replaced once in 02 years.
- c. Guards will also carry the retainer's License in "Form III B", duly authorizing them to carry guns.

- d. Gun must be test fired at least once in two year. Gun must be checked and certified by Government approved armourer.

30. **Insurance** : Adequate transit insurance must be obtained by all the Banks. The conditions relating to cash ceiling and the number of employees to accompany the remittances as stipulated in the insurance policy or Bank's guidelines must be complied with. If cash ceiling is to be exceeded timely advance information must be given to the concerned authority so that the excess cash is also covered by Insurance.

## Annexure-9

### **MOBILE DVR (WITH LCD SCREEN) SPECIFICATION**

S.No	Parameter	m-DVR having up to 4 CCTV cameras
1	<b>System</b>	
i)	Main Processor	High performance embedded microprocessor
ii)	Operating System	Embedded LINUX
	<b>Video</b>	
i)	Video Format	(NSTC/PAL) BNC (1.0 VP-P,75
ii)	Channel	Analog/HDCVI: 4Channels + IP: 4 Channels
iii)	Standard	HDCVI- 1080P (PAL:12fps,NTSC:15fps),720P/960H/D1/HD12CIF/CIF/QCIF
		Analog-NTSC (525 Line, 60f/s), PAL(625 Line,50f/s)
		IP-5MP/1080P/720P/960H/D1/HD1/2CIF/CIF/QCIF IP Camera
iv)	Support	HDCVI/Analog/IP video input
	<b>Audio</b>	
i)	Input	4 channel, BNC
ii)	Output	1 channel, BNC
iii)	Bidirectional Talk	1 channel input, 1 channel Output
	<b>Display</b>	
i)	Interface	7-inch screen /1 HDMI/1 VGA/1 TV
ii)	Resolution	1280x1024, 1280x720, 1024x768, 800x600
iii)	Display Split	1/4/8/9
iv)	Privacy Masking	4 self-defined four sided zones for privacy masking for each camera
v)	OSD	ATM/POS information, camera title ,time, video loss, camera lock, motion detection, recording
	<b>Recording</b>	
i)	Video Compression	H.264 High Profile dual-stream video compression
ii)	Audio Compression	G.711A/G.711U/PCM
iii)	Record Mode	Manual, schedule(Regular (continuous), MD, Alarm) Stop
iv)	Record Interval	Package as time period: 1~120 min (default: 60 min) Package as file size: 128~2048M (default: 1024 M)
v)	Video Detection & Alarm	
vi)	Trigger Events	Recording, PTZ, Tour, Alarm, Email, FTP, Buzzer & Screen tips

vii)	Video Detection	Motion Detection, MD Zones: 396(22x18), Video Loss & Camera Blank
viii)	Alarm Input	4 channel
ix)	Relay Output	2 channel, 1 channel outputs controlled 12 V
<b>Playback &amp; Backup</b>		
i)	Playback Channel	1/4
ii)	Search Mode	ATM/POS, Time/Date, Alarm, Motion Detection & Exact search (accurate to second)
iii)	Playback Functions	4Play, Pause, Stop, Rewind, Fast play, Slow play, Next file, Previous file, Next camera, Previous camera, Full screen, Repeat, Shuffle, Backup selection, digital zoom (any size)
iv)	Backup Mode	USB Device/Network/Internal SATA burner
<b>Network</b>		
i)	Ethernet	2RJ-45 port (10/100M)
ii)	Network Functions	TCP/IP, UDP, DHCP, DNS, IP Filter, PPPOE, DDNS, FTP, Email, Alarm Server
iii)	Max User Access	20 users
iv)	Smart Phone	iPhone, iPad, Android, Windows Phone
<b>Storage</b>		
i)	Internal HDD	2 SATA ports, up to 10 TB each
ii)	Auxiliary Interface	
iii)	USB	2 USB 2.0
iv)	RS232	1 port, For PC communication & keyboard & ATM communication
v)	RS485	1 port, For PTZ control
<b>General</b>		
i)	Power Supply	DC 12V 5A
ii)	Power Consumption	25 W (without HDD)
iii)	Working Temperature	-10°C~ +60°C
iv)	Working Humidity	0% to 95% relative humidity non-condensing
v)	Certification	CE,FCC and UL, BIS,

## **2 MEGAPIXEL HD IR FIXED LENS BULLET CAMERA**

Sr. No	Parameters	Specifications	Remarks
i)	HD Technology	TVI/AHD/CVI/CVBS	
ii)	Image Sensor	1/2.8" progressive scan CMOS/	
iii)	Effective Pixels	1920(H)×1080(V), 2MP	
iv)	Signal System	PAL/NTSC	
v)	Scanning System	Progressive	
vi)	Electronic Shutter Speed	PAL: 1/4s~1/100000s NTSC: 1/3s~1/100,000s	
vii)	Minimum Illumination	Color: 0.001 Lux @ (F1.2, AGC ON), 0.028Lux @(F2.0, AGC ON); B/W: 0.001 Lux @(F1.2, AGC ON), 0.0028 Lux @(F2.0, AGC ON)	

✓	S/N Ratio	More than 65dB	
ix	IR Distance	40m	
x	Wave length	850nm	
x	IR On/Off Control	Auto / Manual	
x	IR LEDs	18 or smart IR	
x	Display Resolution	1080P or higher @ 25 fps	
x	Recording Resolution	1080P or higher @ 25 fps	
x	Frame Rate	50Hz:1080p or higher @25fps	
x	Audio Input	In case of requirement, the system should have option to attach audio chip at later stage.	
x	Sync System	Internal	
<b>Lens</b>			
i)	Lens type	Fixed lens / Fixed iris	
ii)	Mount Type	M12	
ii)	Focal length	3.6mm (2.8mm, 6mm Optional)	
iv)	Aperture	F1.6	
✓	Angle of View	H: 87° (110.5°/52.9°)	
✓	FOV	4 mm: horizontal FOV: 86°, vertical FOV: 47°, diagonal FOV: 103° 6 mm: horizontal FOV: 55°, vertical FOV: 31°, diagonal FOV: 62°	
✓	Close Focus Distance	1200mm (500mm, 1800mm) 47.24" (19.69", 70.87")	
✓	Shutter	Automatic/ slow shutter	
ix)	Auto-Iris	No	
x	Pan/Tilt/Rotation	Pan: 0° ~ 360° Tilt: 0° ~ 90° Rotation: 0° ~ 360°	
<b>Video</b>			
i)	Resolution	1080P (1920×1080)	
ii)	Frame Rate	25/30fps@1080P, 25/30fps@720P	
ii)	Video Output	1080P or higher @ 25 fps	
iv)	Day/Night	Auto (ICR) / Manual	
✓	OSD Menu	Multi-language	
✓	BLC Mode	BLC / HLC / WDR	
✓	WDR	120 db WDR ( DWDR not acceptable)	
✓	Gain Control	AGC	
ix)	Noise Reduction	3D DNR	
x	White Balance	Auto / Manual	
x	Smart IR	Auto / Manual	
<b>Electrical</b>			
	Power Supply	DC12V±10%	
<b>Environmental</b>			
i)	Operating Conditions	-40°C ~ +60°C (-40°F ~ +140°F) / Less than 90% RH	
ii)	Ingress Protection & Vanda Resistance	IP67 (weather proof/ dust proof)	
<b>Certifications</b>			
	Certifications	CE, FCC, BIS & UL	

## **2 MEGAPIXEL HD IR FIXED LENS DOME CAMERA**

Sr. No.	Parameters	Specifications	Remarks
i)	HD Technology	TVI/AHD/CVI/CVBS	
ii)	Image Sensor	1/2.8" progressive scan CMOS	
iii)	Effective Pixels	1920(H)×1080(V), 2MP	
iv)	Signal System	PAL/NTSC	
v)	Scanning System	Progressive	
vi)	Electronic Shutter Speed	PAL 1/4 s to 1/100,000s NTSC: 1/3s to 1/100,000s	
vii)	Slow Shutter	Max. 16 times	
viii)	Minimum Illumination	0.001Lux/F1.0, 30IRE, 0Lux IR on	
ix)	S/N Ratio	More than 65dB	
x)	IR Distance/Range	Up to 20m	
xi)	IR On/Off Control	Auto / Manual	
xii)	PIR Range	Angle:110°, Range: 11m	
xiii)	IR LEDs	12 or Smart IR	
xiv)	Display Resolution	1080P or higher @ 25 fps	
xv)	Recording Resolution	1080P or higher @ 25 fps	
xvi)	Frame Rate	PAL: 1080@25fps NTSC:1080@30fps	
xvi)	Audio Input	In case of requirement, the system should have option to attach audio chip at later stage.	
xvi)	Sync System	Internal	
xix)	Visual Alarm	Yes	
xx)	Communication	Up the coax,	
	<b>Lens</b>		
i)	Lens type	Fixed lens / Fixed iris	
ii)	Mount Type	Board-in	
iii)	Focal length	3.6mm (2.8mm, 6mm Optional)	
iv)	Aperture	F1.0	
v)	Angle of View	H: 87° (110.5°/52.9°)	
vi)	Horizontal Field of View	103.5° (2.8mm), 82.6° (3.6mm)	
vii)	Close Focus Distance	1200mm (500mm, 1800mm) 47.24" (19.69", 70.87")	
viii)	Shutter	Automatic	
ix)	Pan/Tilt/Rotation	Pan: 0° ~ 360° Tilt: 0° ~ 75° Rotation: 0° ~ 360°	
	<b>Video</b>		
i)	Resolution	1080P (1920×1080)	
ii)	Frame Rate	25/30fps@1080P, 25/30fps@720P	
iii)	Video Output	1080P or higher @ 25 fps	
iv)	Day/Night	Auto (ICR) / Manual	
v)	Day/ Night Mode	Auto/Color/BW (Black and White)	
vi)	OSD Menu	Multi-language	
vii)	BLC Mode	BLC / HLC / WDR	
viii)	WDR	120 db WDR ( DWDR not acceptable)	
ix)	Gain Control	AGC	
x)	Backlight Compensation	WDR/BLC/OFF	
xi)	Noise Reduction	3D DNR(Level 1 to 10)	



xii)	White Balance	Auto / Manual	
xiii)	Smart IR	Auto / Manual	
xiv)	Privacy Mask	ON/OFF, 4 programmable privacy masks	
xv)	Motion Detection	4 programmable motion area	
xvi)	Functions	Brightness, Sharpness, Mirror, Smart IR	
<b>Electrical</b>			
i)	Power Supply	DC12V±10%	
ii)	Power Consumption	Max 4.5 W	
<b>Environmental</b>			
	Operating Conditions	-40°C ~ +60°C (-40°F ~ +140°F) / Less than 90% RH (non-condensation)	
ii)	Ingress Protection & Vandal Resistance	IP67 (weather proof/ dust proof) & IK10	
<b>Certifications</b>			
	Certifications	CE, FCC, BIS & UL	

Video Cables: RG-6.  
Power Cable: ISI marked.

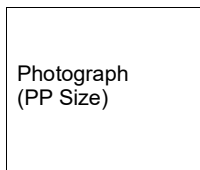
The sounder shall have **Piezoelectric technology**. The sounder shall have sound 100 dB at 1 meter and 85 dB at 1 meter

**The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.**

#### **Annexure-10**

##### **BIODATA OF VENDOR/SERVICE PROVIDER EMPLOYEE**

1. NAME (IN CAPITALS): \_\_\_\_\_
2. FATHER'S NAME: \_\_\_\_\_
3. HOME ADDRESS: \_\_\_\_\_
4. EDUCATIONAL QUALIFICATION: \_\_\_\_\_
5. NAME OF THE SERVICE PROVIDER: \_\_\_\_\_
6. IDENTITY CARD NO. ISSUED BY SERVICE PROVIDER: \_\_\_\_\_
7. DATE OF BIRTH (MM/DD/YYYY): \_\_\_\_\_ AGE \_\_\_\_\_



8. CONTACT NO.: \_\_\_\_\_
9. AADHAAR NUMBER (Copy attached): \_\_\_\_\_
10. EPF A/C NUMBER: \_\_\_\_\_
11. ESIC A/C NUMBER: \_\_\_\_\_
12. BANK A/C NUMBER: \_\_\_\_\_ IFSC: \_\_\_\_\_ BANK: \_\_\_\_\_ BRANCH  
NAME: \_\_\_\_\_ BRANCH CODE \_\_\_\_\_
13. JOB POSITION: \_\_\_\_\_
14. EDUCATIONAL QUALIFICATION: \_\_\_\_\_
15. LANGUAGES KNOWN:      READ      WRITE      SPEAK
- |    |       |       |       |
|----|-------|-------|-------|
| a) | _____ | _____ | _____ |
| b) | _____ | _____ | _____ |
| c) | _____ | _____ | _____ |
16. PREVIOUS WORK EXPERIENCE: \_\_\_\_\_
17. MEDICALLY FIT CERTIFICATE ISSUED BY:
- Dr (NAME): \_\_\_\_\_, Med. Report attached (Y/N): \_\_\_\_\_