REQUEST FOR CHANGE OF SIGNATURE – (S.S. CARD)   Sr. No.
TO BE SUBMITTED DULY VERIFIED BY THE BANK
(Please see instructions overleaf)

Folio Number	No. of Shares	Certificate Number(s)	Distinctive No(s).	
			From	To

	Bank Details of 1st Shareholder	
1	Name of the Bank	
2	Branch Address	
3	A/c No	
4	Type (Saving/ Current)	
5	IFSC code	
6	MICR No	

Name	Signature	Signature Verification by Bank's official with Signature Code/No. & Stamp (As detailed below)
1st Share holder:		
2nd Share holder:		
3rd Share holder:		

(Details of the signature verifying official)

1	Name and Designation of the signature verifying official	
2	Name of the Bank & Branch	
3	Branch Address and Code No.	

4	Branch Contact details
	   i) Landline phone No(s)
	   ii) Mobile No(s)	

Date:

Place:

Instructions

✓ Share holder(s) should fill in the information and should get the signature verified from bank as per specimen given overleaf.

✓ Mere sending this Request for Change of Signature (S.S.Card) should not be construed as our confirmation that the earlier signature(s) recorded with us, if any will be replaced with the fresh ones being submitted herewith. This will be done only after proper verification and our finding the same, to be in order, by sending a confirmation to you to the effect.

✓ Signature change/updation will be done after proper verification and identification. For the same, one cancelled cheque, copy of PAN, Aadhar card/Passport/Election voter card of all holders, attested by banker should also be enclosed.

✓ **Please ensure that all the Columns in the signature card are filled in properly and completely including signature verifying Bank Officials details, credentials (signature code/number and contact details. In the absence of same, the request for signature updation may not be honoured.**

✓ Signature verified by your bankers only and complete in all respects as per instructions to avoid rejection, should be submitted to Bank's Registrar & Transfer Agent (RTA) at following address:

M/s Alankit Assignments Limited
Alankit Heights,
3E/7, Jhandewalan Extension,
New Delhi-110055

✓ Affidavit executed as per format enclosed, should also be sent along with the Specimen Signature.

AFFIDAVIT FOR CHANGE OF SIGNATURE
(BEFORE SIGNING, AFFIX RS. 100 SPECIAL ADHESIVE STAMP HERE))

I/We ………………….………S/O…………………………………..aged … residing at ………………………..……………………………………………………. Solemnly affirm and declare as under: -

1. That I/We am/are, the holder of ………… number of equity shares in State Bank of India as detailed below:

Folio Number	No of shares	Certificate Numbers	Distinctive No. (From)	Distinctive Nos. (To)

2. That I/We am/are residing at the above address and have not changed my/our address in the past 3 years (in case there has been a change in address, the investor should furnish details).

3.That the above shares were acquired by me/us out of my /our own investment / funds against allotment in Public Issue / from the market in the year(s).

4. That my /our signature might have changed / altered by passage of time and therefore the signatures recorded with the Bank (SBI) be treated as cancelled.

5. That my/our specimen signature given below be taken on record in respect of my/our holdings of securities with the Bank (SBI) as mentioned in Para 1 in place of my/our existing signature with the Bank (SBI) record.

6. I/we hereby affirm that I/We shall not hold the Bank(SBI) or its Agents anyway responsible for any consequences that might occur directly or indirectly on account of the Bank(SBI) or its Agent, on our request stated herein for replacing the signature in the Bank (SBI) records and for the consequential acts/deeds by the Bank (SBI) /its Agent.

7. I /We hereby further affirm that the Transfer Deeds for sale of securities bearing my/our signature as appended herein below can be taken as validly executed by me/us for all purposes and intents of transferring the ownership of securities held by me/us under the folios as stated in Para 1 above (applicable in case of request for transfer of shares).

8. This Affidavit is executed in favour of the Bank (SBI) /its Agent on my/our own volition and is in the form as required by the Bank (SBI) /its Agent, forwarded to me/us vide its letter No ………… dated………….

VERIFICATION
I /We affirm that the statements contained in the above paragraphs are true to the best of my/our knowledge, information and belief and that nothing material has been concealed from being disclosed.

Solemnly declared and affirmed on Identification at……………………On this…………. day of ………………………………….20

Deponents
1. Specimen signature of ……………
2. Specimen signature of…………….
3. Specimen signature of…………….

Name, Address & Signature of Witness
1.
2.

Executed before me ……………………………………
(Should be attested by First Class Judicial Magistrate/Notary)