## SBI PENSIONERS GRIEVANCE REDRESSAL FORTNIGHT 'SAMADHAN PAKHWADA': 8<sup>TH</sup> MAY 2023 – 20<sup>TH</sup> MAY 2023

The Bank has put in place a robust Grievance Redressal Mechanism in the form of "Sanjeevani HR Helpline" for taking care issues of staff pensioners and family pensioners. In order to propagate a culture of Quick Grievance Redressal for our staff pensioners / retirees and to develop uniformity in redressal process, it has been decided by the competent authority to observe 'Samadhan Pakhwada' (Pensioners' Grievance Redressal Fortnight) from **08<sup>th</sup> May 2023 to 20<sup>th</sup> May 2023**.

## Process for logging of grievances through HRMS is as under:

Log into HRMS $\rightarrow$ Click on Sanjeevani HR Helpline Tile in HRMS $\rightarrow$ Select appropriate category and Subcategory, type in your Grievance in brief with Order no./ date etc. On submission a request number will be generated, progress of which can be checked under 'My Request' tab.