



STATE BANK OF INDIA
HR DEPARTMENT
LOCAL HEAD OFFICE
NEW DELHI

ANNOUNCEMENT

EMPANELMENT OF RETIRED OFFICERS OF THE BANK IN TEGS-VI AND VII
GRADE AS INVESTIGATING OFFICER (IO) ON CONTRACT BASIS WITHOUT
PREJUDICE TO THEIR PENSION

The Central Human Resources Committee has approved a scheme for empanelment of two (2) skilled and experienced retired officials of SBI/ eABs of grade TEGS VI & TEGS-VII as 'Investigating Officers' to conduct Staff Accountability Exercise (SAE) in high value NPA accounts with outstanding above Rs. 50 Crores.

2. We invite applications from the retired TEGS-VI/VII officers who are willing for assignment as Investigating Officer on Contract basis without prejudice to their pension. The eligibility criteria, empanelment/selection process, terms and conditions are furnished in **ANNEXURE-I**.

3. The application format for empanelment is placed as **ANNEXURE-I A**. The application form completed in all respect must reach at Human Resources Department, 13th floor, State Bank of India, Local Head Office, 11 Parliament Street, New Delhi - 110001 on or before **17.03.2022**. **An advance copy may be sent to the HR Department by email to cmrc.lhodel@sbi.co.in latest by 17.03.2022.**

4. For further details, HR department, LHO New Delhi may be contacted on the undernoted telephone numbers 011-23407072/78.

ASSISTANT GENERAL MANAGER (HR)
HR DEPARTMENT, LHO, NEW DELHI
DATE: 02.03.2022

EMPANELMENT OF RETIRED OFFICERS OF THE BANK AS INVESTIGATING OFFICER ON CONTRACT BASIS

1. **Name of the position:** Investigating Officer (IO)
2. **Brief role of the job:**
 - a) To conduct Staff Accountability Examination (SAE) in high value NPA accounts with outstanding above Rs. 50 Crores.
 - b) The role of empanelled IO shall be restricted up to the stage of submission of SAE/investigation report to the Authority ordering SAE/Investigation.
 - c) The SAE/investigation report should be a statement of facts and should not contain any recommendation.
 - d) The standard format developed by BCDM department will be utilized for submitting SAE/Investigation report.
 - e) The IO shall ensure that all documents and registers containing the evidences are retained in personal custody of Branch / Unit Head having been entered in the Branch Document Register.
 - f) The authority who is ordering investigation may assign other related roles as per requirement of particular case.
3. **Eligibility Criteria:**
 - a) The retired officer should have retired from the Bank's service on attaining superannuation between 31.03.2019 to 28.02.2022 as officer in the grades TEGS-VI to TEGS-VII.
 - b) The empanelment of an official will be terminated when he will attain 65 years of age.
 - c) The integrity of the official should not have been doubtful during his service in the Bank.
 - d) No punishment/ penalty should have been inflicted on the official during five years of his service in the Bank preceding his retirement.
 - e) No cases of CBI or other law enforcement agencies should be pending against the official.
 - f) The officer should have retired from the Bank's service only on attaining superannuation at the age of 60 years. The officers voluntarily retired/ resigned/ suspended of let the Bank otherwise before superannuation are not eligible for engagement. However, any officer, who has completed 58 years of age and 30 years of service/pensionable service (both the conditions need to be satisfied) as on the date of applying for voluntary retirement as per e-Circular Nos. CDO/P&HRD-PM/58/2015-16 dated 07.10.2015 & CDO/P&HRD-PM/12/2017-18 dated 05.05.2017, will be eligible for engagement/empanelment in the Bank on attaining the age of 60 years.
 - g) The official should have at least five years of experience in High value Credit.
 - h) Ex-officers who are engaged in other organizations are not eligible for empanelment.
 - i) The applicant should be maintaining good health and willing to travel to all places in the country.
 - j) Pensioners presently drawing their pension from one circle but residing permanently/temporarily in the geographical area of another Circle may apply to the Circle presently they are residing in. The pensioners shall not be eligible for empanelment in the Circle if they are presently neither residing nor drawing their pension from that Circle.

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4. Terms and conditions of the Empanelment:

- a) The ex-officers will be empanelled initially for a period of 2 years. If their performance is satisfactory and depending on their suitability and requirement of the Bank, the period of empanelment will be extended/ renewed for a further period of 12 months in each instance till they attain the age of 65 years keeping in view his/her good health appropriate for the work and level of expertise.
- b) The Bank may cancel/ terminate the contract of the empanelment at any time without assigning any reason whatsoever. However, following indicative performance parameters may be used for termination of empanelment:
 - i) The ex-officer is unable to address the assigned works as expected by the Bank.
 - ii) Quality of the assigned work is not up to the satisfaction of the Bank.
 - iii) The Investigating Officer fails in timely completion of Investigation as finally decided by the Bank.
 - iv) The Investigating Officer is found lacking in honesty and Integrity.

The Ethics & Business Conduct Department at Corporate Centre, with the recommendations of Circle/Vertical, shall be competent to de-list and terminate the contract of empanelled officers.
- c) Service Level Agreement (SLA), duly stamped, will be taken from the officials selected for empanelment.
- d) Maximum number of days allotted for Investigation and submission of report and remuneration to be paid per investigation are as detailed below:

Scale / Grade at the time of retirement	Quantum of Loan & Advance Case	Max. no of working days	Lump-sum amount per day Without prejudice to pension*
1. For cases related to Advances			Rs.
TEGS-VI	Above Rs. 50.00 Crores	As decided by the SAE Ordering Authority	5500
TEGS-VII			6000

*The amount is inclusive of local conveyance.

- e) Conveyance & transportation are payable for outstation investigation work, at the rate as applicable to the grade of the IO at the time of retirement from the Bank's service.
- f) Lodging / Halting Allowances: The Bank will arrange to provide accommodation in Bank's Guest house/ Transit house for outstation Investigation work. However, if the same is not available, expenses for accommodation may be reimbursed as per their eligibility in the grade at the time of retirement. Halting/ Travelling Allowance will be paid as per their grade at the time of retirement.

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- g) Monitoring of performance: if any IO repeatedly fails to submit the report in time or if the quality of report is found to be below the expected level, Circle/Vertical will not allot cases to him and seek approval from Corporate Centre for de-listing him.
- h) The IO shall disclose during course of investigation process the information relating to any close relatives as defined by the Bank, if found among the accused/ persons suspected to be involved.
- i) The investigating officer shall submit the bill for claiming the fee for Investigation, to the SAE ordering authority.
- j) No other payment will be made to them in the form of salary/ allowance/ out-of-pocket expenses/ conveyance etc.
- k) The Investigating Officers should not use the Bank's name or logo on their signboards, name plates, visiting cards, stationary etc.
- l) They shall not have any financial/ administrative powers.
- m) They shall not be given access to Core Banking platform/ intranet etc. However, they can verify the relevant details pertaining to their investigation with the help of Branch/ Business Outfit head or any other authorized officers by the Branch/ Business Head.

APPLICATION FOR EMPANELMENT AS INVESTIGATING OFFICER (I.O.)
CIRCLE : NEW DELHI : (UNDER CATEGORY-III)

PASTE RECENT
PASSPORT SIZE
PHOTOGRAPH

1.	Full Name(in Block Letters)	
2.	Father's/Husband Name	
3.	PF Index Number	
4.	Date of Birth	
5.	Age as on 28.02.2022	
6.	Category (GEN/OBC/SC/ST)	
7.	Name of the Bank	
8.	Date of joining SBI/eABs	
9.	Joined the Bank as	
10.	Date of Retirement	
11.	Superannuation / Voluntary Retirement	
12.	Grade at the time of Retirement	
13.	Name of Circle/Vertical/Department from which retired	
14.	Education/other Qualifications	
15.	Pension Paying Branch, Code and Circle	
16.	Residing in Circle	
17.	Details of Computer Knowledge	
18.	Contact Details	
	a. Residential Address (Complete postal address with PINCODE)	
	b. Mobile Number	
	c. Email ID	
19.	Whether engaged in any other organisation? If, Yes, details thereof.	
20.	State of the Officer's Health and particulars of major ailments, if any, he/she has suffered from during the las 3 years	
21.	Brief particulars of the experience of last 10 years (assignment-wise) A separate sheet may be annexed)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and shall be bound by the decision of the State Bank of India. I have read the instructions and ready to accept the terms and conditions for engagement as Investigating Officer.

Place :

Signature

:

Date :

Full Name of the applicant :